

**Violence and Aggression Guideline Development Group
Meeting 5**

Date and Time: Friday 29 November 2013, 10.30am – 4pm

Minutes: Unconfirmed

Place: The Royal College of Psychiatrists
21 Prescott Street
London
E1 8BB

Present: **GDG members**
Tim Kendall (TK) (facilitator) (NCCMH)
Richard Barnett (RB)
Joy Duxbury (JD)
Elena Garralda (EG)
Mike Hunter (MH)
Catherine King (CK)
Brian Littlechild (BL)
Noel McKenna (NM)
Maeve Murphy (MM)
Tony O'Connell (TOC)
Peter Pratt (PP)
Belinda Salt (BS)
Faisal Sethi (FS)
Leroy Simpson (LS)
Peter Staves (PS)

Experts

None

In attendance:
NCCMH Staff: Lucy Burt (LB)
David Glynn (DG)
Sabrina Naqvi (SN)
Cheryl Palmer (CP)
Mary Pennant (MP)
Leanne Saxon (LS)
Craig Whittington (CW)

NICE staff Sabina Khan (SK)
Clifford Middleton (CM)

Observers: Lord Victor Adebawale (VA)

Notes

1. TK opened the meeting and welcomed everyone. LBo was asked to be honorary chair for this meeting.
2. Apologies were received from PT, UK and BV.
3. No new declarations of interest were raised.
4. Minutes from GDG 4 on 18 October 2013 were confirmed as an accurate record.
5. TK led the GDG through the writing plan, and provided an update on NCCMH writing tasks, GDG writing tasks and deadline dates.
6. TK introduced Lord VA. VA talked the GDG through the Independent Commission on Mental Health and Policing Report.
7. PP gave a presentation on understanding drug terminology.
8. DG and CW gave presentations on rapid tranquillisation, including how we should structure our economic questions.
9. MP presented risk factors.
10. CW explained the remaining review questions to be covered at future GDG meetings.
11. The service user and carer representatives discussed any concerns, and suggested a glossary of medical terms be composed.
12. The new GDG dates for 2014 were confirmed. The next GDG meeting is 17 January 2014.