

***National Collaborating Centre for  
Women's and Children's Health***

**15<sup>th</sup> Diarrhoea and Vomiting in Children Guideline Development Group Meeting  
Minutes  
Wednesday, 3<sup>rd</sup> September 2008; 10 – 5pm at RCOG**

**Present:**

M Stephen Murphy (MSM)	Consultant Paediatric Gastroenterologist, Senior Lecturer in Paediatrics & Child Health and GDG Chair
Alastair Hay (AH)	General Practitioner/Consultant Senior Lecturer in Primary Health Care
Ed Abrahamson (EA)	Paediatric A & E Specialist
Jenny Taylor (JT)	Paediatric Nurse Practitioner
Dick Churchill (DCh)	General Practitioner
Enid Povey (EP)	NHS Representative/Remote Assessment Nurse
John Crimmins (JC)	General Practitioner
Nigel Meadows (NM)	Gastroenterologist
Narynder Johal (NJ)	Parent/Carer Representative
Robert Moy (RM)	Community Paediatrician and Senior Lecturer in Child Health

**NCC staff:**

Rajesh Khanna (RK)	Senior Research Fellow
Rosie Crossley (RC)	Work Programme Coordinator
Monica Lakhanpaul (ML)	Co-Director (Children's Health)
Shona Burman-Roy (SBR)	Research Fellow
Andrew Welsh (AW)	Scientific and medical copy-editing, project management and typesetting

**In attendance:**

Caroline Keir (CK)	Commissioning Manager, NICE
Korin Knight (KK)	Senior Medical Editor, NICE

**Apologies:**

Julie Marriott (JM)	Parent/Carer Representative
Simon Minford (SM)	Advanced Paediatric Nurse Practitioner (APNP) and Lecturer
Paul Jacklin (PJ)	Senior Health Economist

Itrat Iqbal (II)  
Gyan Sinha (GS)  
Saul Faust (SF)

Dianne Cook (DCo)

Trainee Health Economist  
General Paediatrician  
Consultant in Paediatric Infectious Disease and  
Senior Lecturer  
GP Practice Nurse/Community Nurse

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## **1. Welcome and apologies**

MSM welcomed the group to the meeting and introduced KK, the Senior Medical Editor at NICE, who was present to speak about the guideline editing process. Apologies were received from JM, SF, SM, II, GS, DCo and PJ.

### **Declarations of interest**

No new conflicts of interest were declared. Declarations of interest are kept on file at the NCC-WCH and published with the full guideline.

### **Minutes of meeting 14**

The minutes of meeting 14 were agreed.

MSM explained that the task for this meeting was to work through 3 critical chapters and editing the document live.

The guideline was now 4 weeks from submission to NICE, so the guideline needed to be finalised by 18th September. Throughout the summer the guideline had been edited by the technical team, who acknowledged the GDG's input.

## **2. NICE Editors**

KK gave a presentation to refresh the group about NICE editorial help with the next stages of the guideline and to go through changes made to the guidelines manual. KK handed out a draft document entitled "A guide to writing recommendations for NICE".

KK leaves

## **3. Discussion on Fluid Management chapter**

EP arrives

The GDG reviewed the fluid management chapter, focusing on and agreeing recommendations. The updated chapter would be circulated to the GDG following the meeting for final comment.

4. Question 15

The updated section for question 15 was presented.

5. Discussion on Diagnosis chapter

The GDG reviewed the diagnosis chapter, focusing on and agreeing recommendations. The updated chapter would be circulated to the GDG following the meeting for final comment.

RM would find the missing references in the chapter.

6. New evidence

A rerun of the searches had been performed, which found 2 new studies. SBR described the new studies on ORS composition and ondansetron.

7. Discussion on Assessment chapter

The GDG reviewed the assessment chapter, focusing on and agreeing the table and the recommendations. The updated chapter would be circulated to the GDG following the meeting for final comment. If any member had further comments on the table they were asked to send them in.

8. Planning ahead

The following tasks would be completed by 18<sup>th</sup> September:

- The technical team would send the draft guideline chapters to the peer reviewers.
- MSM would complete the introductory chapter
- The technical team would cross check the glossary with other guideline glossaries after the topic groups send in their words for the glossary
- The technical team would compile a list of abbreviations
- The care pathway would be finalised at the meeting on 18<sup>th</sup> September.

CLOSE

Signed:..... Date:.....  
Monica Lakhanpaul, Clinical Co-Director (Children's Health)

Signed:..... Date:.....  
Stephen Murphy, D&V GDG Chairman