

Acute Medical Emergencies Guideline Committee meeting

Date: 09/11/16

Location: Boardroom, National Guideline Centre

Minutes: Final

Committee members present:		
Julian Bion (JB) Chair		(Present for notes 1 – 7)
Philip Dyer (PD) Deputy Chair		(Present for notes 1 – 7)
Christopher Dykes (CD)		(Present for notes 1 – 7)
Amanda Farrer (AF)		(Present for notes 1 – 7)
Michael Gill (MG)		(Present for notes 1 – 4)
Marcus Hughes (MH)		(Present for notes 1 – 7)
Sara Morgan (SM)		(Present for notes 1 – 7)
Timothy Edwards (TE)		(Present for notes 1 – 7)
Kate Straughton (KS)		(Present for notes 1 – 7)
Daniel Lasserson (DS)		(Present for notes 1 – 7)
Sue Palmer (SP)		(Present for notes 1 – 7)
Debra Quantrill (DQ)		(Present for notes 1 – 7)
Mihir Varia (MV)		(Present for notes 1 – 7)

In attendance:		
Jennifer Hill (JH)	Guideline lead, NGC	(Present for notes 1 – 7)
Clare Jones (CJ)	Senior Research Fellow, NGC	(Present for notes 1 – 7)
Maria Cruickshank (MC)	Research Fellow, NGC	(Present for notes 1 – 7)
Sedina Lewis (SL)	Research Fellow, NGC	(Present for notes 1 – 7)
Alex Haines (AH)	Senior Health Economist, NGC	(Present for notes 1 – 7)
Dave Wonderling (DW)	Head of Health Economics, NGC	(Present for notes 1 – 7)
Amy Kelsey (AK)	Senior Project Manager, NGC	(Present for notes 1 – 7)
Gemma Partridge (GP)	Clinical Fellow, NICE	(Present for notes 1 – 7)

Apologies:

Nerys Conway (NC)	Trainee in Acute Internal Medicine, Bristol Royal Infirmary, Bristol
Cathy Finnis (CF)	Patient Member, Kent
Jeremy Henning (JH))	Consultant in Anaesthesia and Critical Care, British Army, James Cook University Hospital, Middlesbrough, and Defence Lecturer in Critical Care, Royal College Defence Medicine / Royal College Anaesthetists
Jason Kendall (JK)	Consultant in Emergency Medicine, Emergency Department, North Bristol NHS Trust
Mike Jones (MJ)	Consultant in Acute Medicine, County Durham and Darlington Foundation Trust, and Senior Lecturer, University of Durham
Opinder Sahota (OS)	Honorary Professor in Orthogeriatric Medicine, University of Nottingham, and Consultant Physician, Health Care of Older People, QMC, Nottingham
Richard Day (RD)	Secondary Care Doctor, Southampton City Clinical Commissioning Group
Clifford Middleton (CM)	Guideline Commissioning Manager

1. Welcome and objectives for the meeting

JB welcomed the Committee members and attendees to the twenty second meeting of the Acute Medical Emergencies Guideline Committee.

No members of the public asked to observe the meeting.

JB informed the Committee that apologies had been received. These are noted above.

JB outlined the objectives of the meeting.

2. Confirmation of matter under discussion, and declarations of interest

The Chair reviewed and requested updates to the declarations of interest register.

The Chair declared that in relation to the previous declarations recorded in the DOI register, for this meeting, the following should apply:

‘The DOI register was made available to the GC Chair. The Chair reviewed the DOI register and deemed that none of the original DOIs were in conflict with the agenda topics and clinical questions under discussion at the meeting. No action was required’.

The Chair then requested updates to the existing declarations of interests from GC

members. JB declared that he had been invited to join Bruce Keogh's quarterly national advisory group for 7-day services and the first meeting will take place in December.

3. Minutes from GC20 and GC21

The minutes from GC20 and GC21 were agreed with minor revisions.

4. Integrated care models HE update

AH updated the GC on the progress of the health economics of the integrated care review. The GC discussed and agreed recommendations.

5. Health Economic model update

DW updated the GC on the progress of the HE model. The GC discussed.

6. Research recommendations

CJ presented the patient information systems and post discharge early follow up research recommendation to the GC. The GC discussed and agreed.

7. Any other business

None

Date of next meeting: 10/11/2016

Location of next meeting: NGC Boardroom

- **Principle** – record the Committee meeting attendance, running, discussions
- **Links to include** – none
- **Attachments to include** – none
- **Info to include** – guideline title; meeting date/location; status of minutes (draft/confirmed); attendees; observers; apologies; agenda items and related discussions; declarations of interest; date of next meeting

Acute Medical Emergencies Guideline Committee meeting

Date: 10/11/16

Location: Boardroom, National Guideline Centre

Minutes: Draft

Committee members present:	
Philip Dyer (PD) Deputy Chair	(Present for notes 1 – 4)
Nerys Conway (NC)	
Amanda Farrer (AF)	(Present for notes 1 – 4)
Michael Gill (MG)	(Present for notes 1 – 4)
Jeremy Henning (JHE)	(Present for notes 1 – 4)
Marcus Hughes (MH)	(Present for notes 1 – 4)
Sara Morgan (SM)	
Daniel Lasserson (DL)	(Present for notes 1 – 4)
Kate Straughton (KS)	(Present for notes 1 – 4)
Debra Quantrill (DQ)	(Present for notes 1 – 4)
Mihir Varia (MV)	(Present for notes 1 – 4)
Richard Day (RD)	(Present for notes 1 – 4)

In attendance:		
Jennifer Hill (JH)	Guideline lead, NGC	(Present for notes 1 – 4)
Clare Jones (CJ)	Senior Research Fellow, NGC	(Present for notes 1 – 4)
Peter Rouse (PR)	Health Economist, NGC	(Present for notes 1 – 4)
Alex Haines (AH)	Senior Health Economist, NGC	
Dave Wonderling (DW)	Head of Health	(Present for notes 1 – 4)

	Economics, NGC	
Giulia Zuodar (GZ)	Document Editor, NGC	(Present for notes 1 – 4)
Maria Cruickshank (MC)	Research Fellow, NGC	
Sedina Lewis (SL)	Research Fellow, NGC	

Apologies:

Christopher Dykes (CD)	Committee member
Cathy Finnis (CF)	Lay member
Jason Kendall (JK)	Committee member
Clifford Middleton (CM)	Guideline commissioning manager, NICE
Sara Morgan (SM)	Committee member
Opinder Sahota (OS)	Committee member
Mike Jones (MJ)	Committee member
Julian Bion (JB)	Committee member
Timothy Edwards (TE)	Committee member
Sue Palmer (SP)	Committee member

1. Welcome and objectives for the meeting

PD welcomed the Committee members and attendees to the twenty third meeting of the Acute Medical Emergencies Guideline Committee.

No members of the public asked to observe the meeting.

PD informed the Committee that apologies had been received. These are noted above.

PD outlined the objectives of the meeting.

2. Confirmation of matter under discussion, and declarations of interest

The Chair reviewed and requested updates to the declarations of interest register.

The Chair declared that in relation to the previous declarations recorded in the DOI register, for this meeting, the following should apply:

'The DOI register was made available to the GC Chair. The Chair reviewed the DOI register and deemed that none of the original DOIs were in conflict with the agenda topics and clinical questions under discussion at the meeting. No action was required'.

The Chair then requested updates to the existing declarations of interests from GC members. No declaration was received, so no action was required.

3. Simulation model update

PR presented an update on the progress of the Simulation HE model.

4. Recommendations and research recommendations

The GC reviewed and discussed the draft recommendations and prioritised the draft research recommendations.

4. Any other business

None

Date of next meeting: 07-08/12/2016

Location of next meeting: NGC Boardroom