

**NICE PUBLIC HEALTH PROGRAMME GUIDANCE  
Alcohol- use disorders (prevention)**

**10<sup>th</sup> meeting of the Programme Development Group**

**Thursday 12<sup>th</sup> November 2009**

**Level 1A, City Tower, Piccadilly Plaza, Manchester M1 4BD**

**Final Minutes**

<b>Attendees:</b>	<p><b>PDG Members</b> Jane Benanti (<b>JB</b>), John Dervan (<b>JD</b>), Vivienne Evans (<b>VE</b>), Jayne Gosnall (<b>JG</b>), Nick Heather (<b>NH</b>), Saudid Ishaq (<b>SI</b>), Eileen Kaner (<b>EK</b>), Anne Ludbrook (<b>AL</b>), Harshad Mistri (<b>HM</b>), Paul McArdle (<b>PMc</b>), Trevor McCarthy (<b>TM</b>), Lynn Owens (<b>LO</b>), Chris Record (<b>CR</b>), Patrick Smythe (<b>PS</b>).</p> <p><b>NICE</b> James Jagroo (<b>JJ</b>), Dylan Jones (<b>DJ</b>), Mike Kelly (<b>MK</b>), Antony Morgan (<b>AM</b>), Patricia Mountain (<b>PM</b>), Bhash Naidoo (<b>BN</b>),</p> <p><b>Contractors - SchARR</b> Alan Brennan (<b>AB</b>), Robin Purshouse (<b>RP</b>),</p>	
<b>Apologies:</b>	<p><b>PDG Members</b> Ian Treasure (<b>IT</b>), Jim McCambridge (<b>JMc</b>), Don Shenker (<b>DS</b>).</p> <p><b>NICE Team</b> Linda Sheppard (<b>LS</b>), Andrew Hoy (<b>AH</b>)</p>	
<b>Authors</b>	Patricia Mountain	
<b>File Ref</b>		
<b>Version</b>	Final minutes 040210	
<b>Audience</b>	<b>PDG members, NICE team, the public (via web publication)</b>	

Item		Action
1	<p><b>Welcome, Introductions and Aims of the Meeting</b></p> <p>The Chair welcomed everyone to the tenth meeting. PDG members, NICE staff, contractors and the co-optee introduced themselves to the group and apologies were received.</p> <p>The Chair outlined the objective of the day:</p> <ul style="list-style-type: none"> <li>Review the stakeholder comments on the consultation on the draft guidance (tabled paper) and use to inform the draft recommendations.</li> </ul>	
2	<p><b>Minutes from the previous meeting, Declarations of Interest and matters arising</b></p> <p>The Chair asked the PDG Members for any accuracy amendments to the minutes of the previous meeting. These minutes were approved.</p> <p>There was one outstanding action: Information forwarded to NICE by AL to be forwarded to the PDG for information</p> <p>Previously declared interests;</p> <p>Paul Edmondson-Jones – potential personal non-pecuniary interest as a commissioner of services and member of National screening group on Alcohol</p> <p>*Ian Treasure - potential personal non-pecuniary interest as a commissioner of services</p> <p>Paul McArdle – potential personal pecuniary interest -pharmaceutical company paid for his attendance at an international meeting and personal non pecuniary interest - published a randomised trial of group work which may potentially be used in the prevention of alcohol abuse</p> <p>*Jim McCambridge – potential personal non-pecuniary interest – conclusions drawn in research studies that are in this area of guidance</p> <p>Trevor McCarthy- potential personal non- pecuniary interest - Presentations at conferences; development of <i>Model of care for Alcohol Misuse</i>, Review of effectiveness of treatment for alcohol problems</p> <p>Lynne Owens – potential personal non – pecuniary as a chair of nursing counsel on alcohol</p> <p>Eileen Kaner – potential personal non – pecuniary as someone who has developed screening tools and brief intervention material and drawn conclusions in this area in published review.</p> <p>Jane Benati – potential non personal pecuniary as someone with a research interest.</p> <p>Trevor McCarthy – potential personal pecuniary interest – self employed as a consultant, both directly by alcohol charities and indirectly by alcohol</p>	<p><b>NICE Team</b></p>

	<p>commissioning bodies.</p> <p>*Don Shenker – potential personal non pecuniary interest as Chief Executive of Alcohol Concern, a professional organisation with a direct interest in matters under consideration.</p> <p>Anne Ludbrook – potential personal non - pecuniary interest – as some of her staff received research grants from public sector sources. Also, personal non-pecuniary interest – research into alcohol related topics.          Anne Ludbrook – potential non personal pecuniary interest – as family members hold a small amount of shares in organisations that have retail alcohol sales; Tesco, Diageo and The Restaurant Group.</p> <p>Jim McCambridge – potential non personal pecuniary interest – as in receipt of a research grant from Alcohol Education and Research Council. Also, potential non personal pecuniary interest – Research fellowship evaluating brief interventions. Also, potential pecuniary interest, received an honorarium for supervising a PHD student in the field of brief interventions.</p> <p>Nick Heather - potential non personal pecuniary interest and personal pecuniary interest – as has received payment for consultancy work from bodies concerned with the reduction of alcohol-related harm in general and alcohol brief interventions in particular.</p> <p>Patrick Smythe - potential personal pecuniary interest – in receipt of grant from Home Office for work on alcohol abuse</p> <p>SchHARR – potential non personal pecuniary interest as may do further research in this area.</p> <p>Members were asked for any new declarations of interests:          Mike Kelly - potential personal pecuniary interest – in receipt of grant from Medical Research Council.          Eileen Kaner - potential non personal pecuniary interest- written an editorial in <i>Addiction</i>          Anne Ludbrook – potential personal non - pecuniary interest –written an editorial in <i>Health Economics</i></p> <p>(* means not present at this meeting)</p> <p>The Chair ruled that none of these interests prevented anyone present from taking full part in the meeting.</p>	
<p><b>3</b></p>	<p><b>Guidance development from this point forward</b></p> <p>Antony Morgan CPHE Associate Director updated the PDG on where we are in the guidance process and reminded the members of the next steps. The fieldwork will be taking place later in November.</p> <ul style="list-style-type: none"> <li>• NICE team redraft guidance following PDG 10 (including editing) – <b>13<sup>th</sup> to 30<sup>th</sup> November</b></li> <li>• Mail out to PDG:</li> <li>• Agenda, minutes, revised guidance – <b>4<sup>th</sup> December</b></li> <li>• Draft Fieldwork report – <b>9<sup>th</sup> December</b></li> <li>• PDG 11 and 12 - <b>15<sup>th</sup> and 16<sup>th</sup> December</b></li> <li>• NICE team redraft guidance following PDG 10 (including editing)</li> </ul>	

	<p>– <b>13<sup>th</sup> to 30th November</b></p> <ul style="list-style-type: none"> <li>• Mail out to PDG:</li> <li>• Agenda, minutes, revised guidance – <b>4<sup>th</sup> December</b></li> <li>• Draft Fieldwork report – <b>9<sup>th</sup> December</b></li> <li>• PDG 11 and 12 - <b>15<sup>th</sup> and 16<sup>th</sup> December</b></li> </ul>	
<b>4</b>	<p><b>CPHE role in making macro level recommendations – update</b></p> <p>Mike Kelly, CPHE Centre Director outlined to the committee the key issues and developments around CPHE and making recommendations to policy makers. Mike also gave a summary of the comments received from the statutory stakeholders.</p>	
<b>5</b>	<p><b>Effect of stakeholder consultation on the economic model</b></p> <p>Robin Purshouse from SchARR gave a brief presentation to update the on the effect of stakeholder consultation on the economic model.</p>	
<b>6,7</b>	<p><b>PDG discussion and recommendation revision in plenary</b></p> <p>Prior to discussing each recommendation Dylan Jones provided the PDG with an overview of the stakeholder comments on that recommendation and point them towards the comments within the stakeholder comments document which was tabled. At this meeting.</p> <p>The PDG worked through the recommendations systematically and specified areas that will need to be reviewed at the meeting in December. Areas that were discussed</p> <ul style="list-style-type: none"> <li>• Challenges raised by the advent of new media advertising on alcohol</li> <li>• NICE Team to confer with AL regarding the link between evidence on smoking and evidence on alcohol advertising.</li> <li>• Antony asked the committee to look at the stakeholder comments and decide if there are specific issues that they would discuss at the December PDG meeting.</li> <li>• The recommendations will be sent to the PDG with tracked changes for their comment. Once received NICE team will update the recommendations and bring back to the PDG at the next meeting.</li> <li>• Research recommendations – Send NH, PMc and EK the gaps in the evidence</li> <li>• Recommendation 5 to 7 – Send to PMc for any thoughts on alteration</li> </ul>	<p><b>NICE team PDG</b></p>
<b>8</b>	<p><b>Any other business</b></p> <p>Mike Kelly updated the PDG on the process relating to stakeholder comments.</p> <p>The next meeting is a two day meeting. Floor 24, City Tower. <b>PLEASE NOTE CHANGE OF VENUE</b></p>	
	<p>The Chair thanked all attendees and closed the meeting at 4pm.</p>	

**DATE OF NEXT MEETING: Tuesday 15<sup>th</sup> and Wednesday 16<sup>th</sup> December, Manchester**  
**MEETING PAPERS TO BE MAILED: Friday 4<sup>th</sup> December 2009**