

**National Collaborating Centre for  
Women's and Children's Health**

**Confirmed Minutes**

**7<sup>th</sup> Care of Pregnant Women with Complex Social Factors Guideline Development Group  
(GDG) Meeting.**

**Tuesday 10<sup>th</sup> and Wednesday 11<sup>th</sup> November 2009 at RIBA and the RCOG.**

<b>Present:</b>	Rhona Hughes (RH)	Lead Obstetrician, Royal Infirmary, Edinburgh. (Chair)
	Daghni Rajasingam (DR)	Consultant Obstetrician
	Poonam Jain (PJ)	Patient / Carer Representative
	Sarah Fishburn (SF)	Patient / Carer Representative
	Jan Cubison (JC)	Social Worker
	Melissa Kate Whitworth (MKW)	Consultant Obstetrician
	Helen Adams (HA)	Health Visitor
	Faye Macrory (FM)	Consultant Midwife
	Mary Sainsbury (MS) (second day only)	Practice Development Manager, Social Care Institute for Excellence (SCIE)
	Dilys Noble (DN)	General Practitioner
	Yana Richens (YR)	Consultant Midwife/ Public Health
	Jan Palmer (JP)	Consultant Nurse Substance Misuse
<b>NCC-WCH:</b>	Roz Ullman (RU)	Senior Research Fellow, NCC-WCH
	Martin Whittle (MW)	Clinical Co-director, Women's Health, NCC-WCH
	David James (DJ) (1 <sup>st</sup> day only)	Clinical Co-Director, Women's Health, NCC-WCH
	Wendy Riches (WR) (2 <sup>nd</sup> day only)	Executive Director, NCC-WCH
	Katherine Cullen (KC)	Health Economist, NCC-WCH
	Rupert Franklin (RF)	Project Manager, NCC-WCH
	Maryam Gholitabar (MG)	Research Assistant, NCC-WCH
	Anwar Jilani (AJ)	Research Assistant, NCC-WCH
<b>NICE:</b>	Caroline Keir (CK)	Guidelines Commissioning Manager, NICE
<b>Apologies:</b>	Helen Kelly (HK)	Commissioning Manager
	Donna Kinnair (DK)	Commissioning Manager

## Day 1

### **1. Welcome, Apologies, Introductions, Minutes, plans for additional GDG meetings and Declarations of Interests**

RH welcomed the group to the meeting. Apologies were received from those listed above. The group welcomed DJ who is the new clinical co-director for women's health at the NCC-WCH. The group confirmed the minutes from the previous meeting. The group was informed of additional GDG meetings planned for after the stakeholder consultation.

There were no new interests declared by those present at the meeting. It was agreed that no interests declared at the meeting or previously warranted exclusion of any GDG members from discussions of evidence or formulation of recommendations. Declarations are kept on record at the NCC-WCH and will be published in the full guideline.

### **2. Evidence Summary – victims of domestic abuse – Qtn 1a (access)**

RU presented the evidence summary for question 1a of the domestic abuse population. The group discussed the evidence.

### **3. Evidence Summary – victims of domestic abuse – Qtn 1b (barriers)**

RU presented the evidence summary for question 1b of the domestic abuse population. The group discussed the evidence.

## **Break**

### **4. Evidence Summary – victims of domestic abuse – Qtn 2 (maintaining contact)**

RU presented the evidence summary for question 2 of the domestic abuse population. The group discussed the evidence.

### **5. Evidence Summary – victims of domestic abuse – Qtn 3 (additional consultations) & Q4 (additional information)**

RU presented the evidence summaries for questions 3 and 4 of the domestic abuse population. The group discussed the evidence.

## **Lunch**

### **6. Discussion of evidence for victims of domestic abuse**

The group discussed in further detail all of the evidence that had been presented.

## **Break**

### **7. Drafting recommendations**

It was agreed that the group would draft recommendations on the second day of the meeting.

### **8. AOB**

There were no additional matters arising. RH thanked the group for their work and closed the first day of the meeting.

## Day 2

### 9. Welcome, apologies

RH welcomed the group to the second day of the meeting. Apologies were received from those listed above.

### 10. Review of recommendations

The group drafted recommendations based on the evidence that they had reviewed on the first day.

### Break

### 11. Health Economics

KC presented the group with the revised health economic model. The group discussed it.

### Lunch

### 12. Feedback from service surveys

KC presented the results of the service surveys that the NCC-WCH has conducted. The group discussed this work.

### 13. Review of all recommendations

The group discussed all of the recommendations that they had drafted for all four populations in the guideline and made amendments

### 14. Feedback from NICE: substance misuse chapter

This feedback was included during the previous agenda item

### 15. Developing the full guideline – plans for upcoming weeks

The group was informed about the planned schedule for finalising the guideline before the stakeholder consultation.

### 16. AOB

There was no further business. RH thanked the group for attending and closed the meeting.

### Close

Signed:.....Date:.....  
Professor Martin Whittle, Clinical Co-director, NCC-WCH

Signed.....Date.....  
Rhona Hughes, GDG Chair for Care of Pregnant Women with Complex Social Problems.