

***Infection Prevention and Control of Healthcare Associated Infections in
12th Guideline Development Group (GDG) Meeting***

Primary and Community Care

National Clinical Guideline Centre for Acute and Chronic Conditions (NCGC)

Date and Time: 10th May 2011, 10.30 – 16.00

Place: National Clinical Guideline Centre, 5th Floor, 180 Great Portland Street

GDG Present: Carol Pellowe (Chair) (CP) (Present for agenda items 1- 7)
Elizabeth Gibbs (EG) (Present for agenda items 1- 7)
Ellie Hayter (Present for agenda items 2- 7)
Zara Head (ZH) (Present for agenda items 1- 7)
Eugenia Lee (Present for agenda items 1- 7)
Michael Nevill (MN) (Present for agenda items 1- 7)
Brian Pullen (BP) (Present for agenda items 1- 7)
Sue Wright (SW) (Present for agenda items 1- 3)

NCGC Present: Sarah Bermingham (SB) (Present for agenda items 1- 7)
Caroline Blaine (CB) (Present for agenda items 1- 7)
Lee-Yee Chong (LYC) (Present for agenda items 1- 7)
Sue Latchem (SL) (Present for agenda items 4- 7)
Smita Padhi (SP) (Present for agenda items 1- 3)
Sarah Riley (SR) (Present for agenda items 1- 7)

In attendance:

NICE Staff: Sarah Dunsdon (SD) (Present for agenda items 4- 7)

Agenda Item:

1. Introductions and Apologies:

CP welcomed the group to the twelfth GDG meeting. The group acknowledged apologies from GDG members Julian Spinks, Sally Stucke and Graham Tanner.

Minutes of last meeting: The minutes of the last meeting were reviewed by the group and accepted to be an accurate record.

Declarations of Interest: CP asked for each GDG member to declare their interests verbally and asked them to complete their forms. Each attending GDG member declared his/her interests in front of all those present.

No conflicts of interest were declared arising since the last GDG meeting.

Agenda Item:

2. Value of information analysis:

SB gave a presentation summarising the intermittent long term urinary catheter economic model and asked the GDG to double check the data. SB then explained the value of additional research in this area.

3. Research recommendation:

CB presented the results of the GDG votes on research recommendations. The process of why the voting was required and that additional text to explain this research was also explained. The GDG then finalised the wording of these recommendations and made a start discussing the details of the studies, which the subgroups will take forward.

4. Results of voting for key priorities for implementation:

SR presented the GDG votes on key priorities for implementation. The GDG discussed the list of 10 prioritised recommendations and discussed whether this was an appropriate selection.

5. Outstanding issues:

The GDG reviewed comments on recommendations that were outstanding from the GDG and the editor. The editor's comments were largely minor changes to sentence structure and adding bullet points to make recommendations easier to read. The editor had also highlighted the use of 'musts', stating that where these are used due to legislation that the documents are referenced.

6. The next steps:

SR stated that writing up the research recommendations was the first priority for the GDG. In addition the team will now review each chapter and contact the subgroups with specific issues, questions and sections to focus on, rather than asking them to review whole chapters.

SR presented the timeline for the guideline and the dates and content of the forthcoming meetings. Last date for GDG comments 6th June.

7. Any Other Business and Close of meeting:

CP thanked everyone for attending and closed the meeting.

Date of the next meeting:

13th GDG – Tuesday 4th October 2011, 10.30 – 16.00, at National Clinical Guideline Centre, 5th Floor, 180 Great Portland Street