

NATIONAL COLLABORATING CENTRE FOR CANCER (NCC-C)

Neutropenic Sepsis

Third Guidance Development Group (GDG) meeting

Monday 7th February 2011

Board Room, NCC-C, 2nd Floor, Park House, Greyfriars Road Cardiff

GROUP MEMBERSHIP & ACTION LIST

GDG Members	
Prof Barry Hancock (BH)	Dr Bob Phillips (BP)
Dr Peter Jenkins (PJ)	Dr Anne Davidson (AD) (arrived late)
Dr Barbara Crosse (BC)	Dr Nicola Perry (NP)
Ms Wendy King (WK) (arrived late)	Ms Anne Higgins (AH) (arrived late)
Ms Jeanette Hawkins (JH) (arrived 12.20)	Ms Miranda Holmes (MH) (arrived 12.20)
Ms Catherine Oakley (CO)	Dr Mark Holland (MHo)
Dr Paul Wallman (PW) (arrived 13.30)	Prof Rosemary Barnes (RB)
Ms Janie Thomas (JT)	Ms Rachel Drew (RD)
NCC-C and affiliated staff	
Dr John Graham (JG) (stayed until 12.30)	Dr Andrew Champion (AC)
Lianne Gwillim (LG)	Angela Bennett (AB)
Nathan Bromham (NB)	Sabine Berendse (SB) (from item 7)
Lily Huajie Jin (LHJ)	Bernadette Li (BL) (arrived late)
NICE staff	
Claire Turner (CT) (arrived late)	
Apologies	
Timothy Simmons (TS)	Dr Anton Kruger (AK)
Dr Helen Clayson (HC)	

REPORT OF DISCUSSIONS AT THE MEETING

1. Introductions and declarations of interest

BH welcomed everyone to the 3rd meeting of the Neutropenic Sepsis GDG. Apologies for absence were received from Anton Kruger and Helen Clayson

A special welcome was given to Rachel Drew who was recently recruited to the group as the third patient/carer member.

2. Declarations on Interest

CO declared the following declaration of interest:

- Attended a Britain Against Cancer conference in December 2010. Attendance fee was funded by Amgen. This interest was categorised as personal pecuniary non-specific meaning that CO can participate in discussion of all guideline topics.
- Participated in a workshop to look at home delivery of Denosumab in January 2011 and received an honorarium received from Amgen. This interest was categorised as personal pecuniary non-specific meaning that CO can participate in discussion of all guideline topics.

3. Discussion

The minutes were agreed as a true and accurate record of the meeting.

A presentation was made to the group outlining the possible ways to model topics identified as high priority topics.

The GDG discussed the potential health economic topics.

The draft health economic plan was agreed by the GDG.

The clinical evidence for topic D1, E3 was presented to the GDG along with draft recommendations. The GDG discussed the evidence and agreed changes to the draft recommendations.

The GDG discussed and agreed review protocols for topics C, E6 & E7.

4. Close of meeting

BH thanked the GDG for their input to the meeting, reminded them that the next meeting is on 29th & 30th March in the **Board Room, NCC-C, Cardiff** and closed the meeting.