

NATIONAL COLLABORATING CENTRE FOR CANCER (NCC-C)**Neutropenic Sepsis****Fifth Guidance Development Group (GDG) meeting**Thursday 26th May 2011

Dee Room, NICE, Level 1a, City Tower, Piccadilly Plaza, Manchester

GROUP MEMBERSHIP & ACTION LIST

GDG Members	
Prof Barry Hancock (BH)	Dr Bob Phillips (BP)
Dr Peter Jenkins (PJ)	Dr Anne Davidson (AD)
Ms Wendy King (WK)	Dr Nicola Perry (NP)
Ms Jeanette Hawkins (JH)	Ms Anne Higgins (AH)
Ms Catherine Oakley (CO)	Ms Miranda Holmes (MH)
Dr Helen Clayson (HC)	Prof Rosemary Barnes (RB)
Dr Anton Kruger (AK)	Ms Rachel Drew (RD)
Dr Paul Wallman (PW)	Dr Mark Holland (MHo)
NCC-C and affiliated staff	
Lianne Gwillim (LG)	Angela Bennett (AB)
Nathan Bromham (NB)	Sabine Berendse (SB)
Lily Huajie Jin (LHJ)	Dr John Graham (JG)
Timothy Simmons (TS)	
Apologies	
Claire Turner (CT)	Ms Janie Thomas (JT)
Dr Barbara Crosse (BC)	Dr Andrew Champion (AC)

REPORT OF DISCUSSIONS AT THE MEETING**1. Welcome and apologies**

BH welcomed everyone to the 5th meeting of the neutropenic sepsis GDG. Apologies for absence were received from Claire Turner, Janie Thomas, Barbara Crosse and Andrew Champion.

2. Declarations of interest

No GDG members declared any new interests.

3. Minutes of the last meeting on 29th & 30th March 2011

The minutes of the last GDG meeting were agreed as a true and accurate record of the meeting.

4. Discussion

HJ gave a presentation on the health economic model, and the GDG agreed the changes that were needed.

TS gave a presentation on the current status of the needs assessment for the guideline.

The GDG reviewed the draft recommendations and LETR paragraphs for topics D1, E1, D2 and B and agreed the changes that were needed.

BP gave a presentation on the Meta analysis for topic E3. The GDG reviewed the health economic evidence for topic E3 and agreed that no changes were needed.

The GDG reviewed the health economic evidence for topic E5 and agreed that no changes were needed.

The clinical evidence for topic E7 and E6 was presented to the GDG with the draft recommendations. The GDG discussed the evidence and agreed changes to the draft recommendations.

5. Close of meeting

BH thanked the GDG for their input to the meeting and reminded them that the next meeting is in the Conwy Room, NICE offices, London on Friday 22nd July 2011 and closed the meeting.