

NATIONAL COLLABORATING CENTRE FOR CANCER (NCC-C)**Neutropenic Sepsis****Sixth Guidance Development Group (GDG) meeting**Friday 22nd July 2011

Conwy Room, NICE, MidCity Place, 71 High Holborn, London

GROUP MEMBERSHIP & ACTION LIST

GDG Members	
Prof Barry Hancock (BH)	Dr Bob Phillips (BP)
Dr Peter Jenkins (PJ)	Dr Anne Davidson (AD)
Ms Wendy King (WK)	Dr Nicola Perry (NP)
Ms Jeanette Hawkins (JH)	Ms Anne Higgins (AH)
Dr Helen Clayson (HC)	Ms Miranda Holmes (MH)
Dr Anton Kruger (AK)	Prof Rosemary Barnes (RB)
Dr Paul Wallman (PW)	Dr Mark Holland (MHo)
NCC-C and affiliated staff	
Lianne Gwillim (LG)	Dr Andrew Champion (AC)
Nathan Bromham (NB)	Catrin Lewis (CL)
Lily Huajie Jin (HJ)	Claire Turner (CT)
Timothy Simmons (TS)	
Apologies	
Angela Bennett (AB)	Ms Janie Thomas (JT)
Dr Barbara Crosse (BC)	Sabine Berendse (SB)
Ms Catherine Oakley (CO)	Ms Rachel Drew (RD)
Dr John Graham (JG)	

REPORT OF DISCUSSIONS AT THE MEETING**1. Welcome and apologies**

BH welcomed everyone to the 6th meeting of the Neutropenic Sepsis GDG. Apologies were received from Janie Thomas, Barbara Crosse, Rachel Drew, Catherine Oakley, John Graham and Angela Bennett.

2. Declarations of interest

PJ declared he will be attending the San Antonio Breast Cancer. Symposium being held in December 2011. Travelling expenses and subsistence will be paid by Roche. This interest was categorised as personal pecuniary non-specific, as subject area is not being investigated by this guideline. PJ can participate in discussion of all guideline topics.

No other interests were declared.

3. Minutes of the last meeting held on 26th May 2011

The minutes of the last GDG meeting were agreed as a true and accurate record of the meeting.

4. Discussion

HJ gave a presentation on the health economic model, and the GDG agreed the changes that were needed.

TS gave a presentation on the results from the questionnaire that was circulated to all acute trusts within England and Wales regarding the prevention, assessment and treatment of neutropenic sepsis in patients undergoing systemic cancer treatment.

The GDG reviewed the draft recommendations and LETR paragraph for topics E6, E7, J & E3.

The clinical evidence for topic A, E8 and E4 was presented to the GDG together with the draft recommendations. The GDG discussed the evidence and agreed changes to the draft recommendations for topic A and E8. The GDG agreed to review topic E4 at the next meeting.

5. Close of meeting

BH thanked the GDG for their input to the meeting and reminded them that the next meeting is in the Conwy Room, NICE offices, London on Friday 9th September and closed the meeting.