

Date and Time:	1 st November 2012, 10.00 – 17.00 hrs
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Minutes:	
<i>12th Guideline Development Group Meeting</i>	
Place:	Royal College of Physicians, Censors Room
Present:	<p>Nik Hirani (Chair) Ann Millar(via teleconference) Melissa Hippard Malcolm Weallans Nicholas Kim Harrison Richard Hubbard Sue Copley (via teleconference)</p> <p>Izaba Younis, Research Fellow Zahra Naqvi, Research Fellow Vicki Pollit, Acting Senior Health Economist Nina Balachander, Senior Research Fellow and Project Manager Vanessa Delgado Nunes, Guideline Lead</p>
In attendance: Jaimella Espley, NICE Editor Clifford Middleton, NICE Guidelines Commissioning Manager	
Apologies: Angela Key Geraldine Burge Nick Screatton Patrick Wilson Tessa Lewis	

Notes

<p>1. Nik Hirani welcomed the group to the twelfth GDG meeting. Apologies were received from Angela Key, Geraldine Burge, Nick Screatton, Patrick Wilson and Tessa Lewis. The Chair asked all GDG members to declare any relevant conflicts of interest.</p> <p>There were no changes in any of the GDG members' or NCGC staff's DOIs since the last meeting.</p> <p>No actions were taken following these declarations and none of the GDG members withdrew as none of the declarations conflicted with clinical areas to be discussed during the GDG meeting.</p>
<p>Presentations: Each of the following presentations were given:</p> <ol style="list-style-type: none"> 1. HE model update – Vicki Pollit 2. Progress on recommendations – Nina Balachander 3. Review care pathways - Nina Balachander 4. How to select key priorities for implementation - Nina Balachander 5. How to draft and prioritise research recommendations - Nina Balachander

Notes

6. Workplan - Nina Balachander

1. VP presented an update on the economic model for pulmonary rehabilitation and informed the GDG that work is still ongoing to validate the model. The GDG considered the evidence presented, discussed limitations of the evidence and limitations with the assumptions made in the model.
2. The GDG revised all recommendations developed so far taking into account evidence from the re-run searches and suggestions made by the NICE Editor.

The session on reviewing recommendations overran, so it was decided that the key priorities for implementation, care pathways, research recommendations and workplan would be discussed between GDG meetings.

Any other business:

None

Date, time and venue of the next meeting:

GDG 12: Wednesday 6th March, NCGC Boardroom