

Autism in Children and Young People Guideline Development Group Meeting

Date and Time: Friday 9 December 2011, 10.30am – 4pm

Minutes: Confirmed

Place: The Royal College of Psychiatrists'
4th Floor Standon House
21 Mansell Street
London
E1 8AA

Present: **GDG members**
Gillian Baird (GB) (Chair)
Tim Kendall (TK) /Steve Pilling (SP) (facilitator)
Nick Gould (NG) (Facilitator)
Virginia Bovell (VB)
Carole Buckley (CB)
Tony Charman (TC)
Jonathan Green (JG)
Patricia Howlin (PH)
Glenys Jones (GJ)
Ann Le Couteur (ALC)
Robin Mackenzie (RM)
Barbara Parker (BP)
Stephen Simpson (SS)
Alison Stewart (AS)
Katy Strudwick (KS)
Gabriel Whittingham (GW)

Experts

None

In attendance:
NCCMH Staff: Odette Megnin-Viggars (OMV)
Rachael Lee (RL)
Ifigeneia Mavranezouli (IM)
Katherine Leggett (KL)
Sarah Stockton (SSt)

NICE staff: Caroline Keir (CK)
Erin Whittingham (EW)

Observers: None

Notes

1. GB welcomed the group and all members introduced themselves. Apologies were received from Emily Simonoff and Vicky Slonims. The National Collaborating Centre for Mental Health Director, and facilitator for this guideline, Tim Kendall, was unable to attend the meeting in the morning and so Steve Pilling, the other Director of NCCMH attended in his place.
2. All members declared their interests and submitted their declaration of interest forms.
3. The chair highlighted the aims of the day, which were for the group to understand the process for producing guidelines, the importance of health economics and to advise on the clinical questions.
4. SP gave a presentation introducing the work of the NCCMH and how it can support the development of this guideline.
5. NG gave presentation introducing the work of the Social Care Institute for Excellence and how it will feed into the development of this guideline.
6. CK, Guideline Commissioning Manager for NICE, gave a presentation outlining how this guideline fits within the overall work NICE do.
7. GB gave a brief outline of the NICE guideline *Autism diagnosis in children and young people: Recognition, referral and diagnosis of children and young people on the autism spectrum* and how this guideline will fit with it.
8. SS, Senior Information Scientist for NCCMH, gave a presentation regarding search terms and how evidence will be identified for this guideline.
9. OMV, Systematic Reviewer for NCCMH, gave a presentation introducing the group to systematic reviews and meta-analysis.
10. IM, Senior Health Economist for NCCMH, gave an overview of health economics. GDG members were encouraged to attend the NICE health economics training day.
11. EW gave a presentation regarding the involvement of service users and carers in the guideline development. She highlighted the importance of service user and carer members of the group to develop a relevant and well rounded guideline.
12. TK gave a presentation regarding the scope.
13. The group commented on the draft clinical questions presented by OMV.
14. The GDG suggested marker papers for the literature searches.
15. KL outlined the travel and expenses policy and gave the GDG a brief introduction to the online Guideline Management System used by the NCCMH.
16. Next meeting: 10.30am-4pm, 31 January 2012.