

Confidential

Date and Time: Wednesday 31 October 2012, 1000 - 1600

Minutes: Confirmed

Guideline Development Group Meeting 1 Diagnosis and management of acute heart failure

Place: *Royal College of Physicians, 11 St Andrews Place, London NW1 4LE*

Present: Abdallah Al-Mohammad, Consultant Cardiologist & Honorary Senior Clinical Lecturer
 Peter Bolton, Patient member
 Jane Butler, Heart Failure Consultant Nurse
 Martin Cowie, Professor of Cardiology
 Suzanna Hardman, Consultant Cardiologist
 Nicholas Ioannou, Consultant in Critical Care & Anaesthesia
 Christopher Jones, Patient member
 Jason Kendall, Consultant in Emergency Medicine
 Jayne Masters (JaM), Lead Heart Failure Specialist Nurse
 John McMurray (JMM), Professor of Medical Cardiology
 Tanzeem Raza, Consultant Physician in Acute Medicine
 Alison Warren, Lead Pharmacist (expert adviser) (present for am only)
 Stephen Westaby, Consultant Cardiac Surgeon (expert adviser)
 Andrew Ludman, Specialist Trainee Adviser, ST6 in Cardiology
 Gill Ritchie, Operations Director, NCGC
 Amelia Ch'ng (notes), Project Manager, NCGC
 Katharina Dworzynski, Senior Research Fellow, NCGC
 Emmert Roberts, Research Fellow, NCGC
 Juan Carlos Rejon, Health Economist, NCGC
 Elisabetta Fenu, Senior Health Economist, NCGC (present for item 6 only)
 Lina Gulhane, Joint Head of Information Science, NCGC

Apologies: Jonathan Mant (JoM), GDG Chair, Professor of Primary Care Research

In attendance:

NICE Staff:		
NICE attendee 1	Clifford Middleton, Guidelines Commissioning Manager	
NICE attendee 2	Erin Whittingham, Patient & Public Involvement Programme Lead (present for items 1-2 only)	

Observers:

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Notes

1. **Welcome, introductions and declarations of interest**

GR welcomed the group to the first meeting of this guideline development group. Each member of the group introduced themselves and stated their role on the guideline.

The declarations of interest for the group were covered under item two.

Apologies were received from JoM.

2. **Introductory presentations**

The GDG was given introductory presentations on working with NICE, the NCGC guidelines programme and the NICE declarations of interest policy and the NICE patient and public involvement programme.

Individual declarations of interest were declared and discussed by the group. GR advised that SH has a specific personal pecuniary interest with AstraZeneca would need to withdraw from the discussions on ACE and beta-blockers.

3. **Acute heart failure scope**

The GDG was given a presentation on the final scope.

4. **Searching for the evidence**

The GDG was given a presentation on the methods used to search for the evidence.

5. **Reviewing the evidence**

The GDG was given a presentation on the methods used to review the evidence.

6. **Health economics**

The GDG was given a presentation on health economic methods used in clinical guidelines.

7. **Review questions**

The GDG discussed the review questions.

8. **Review protocols**

The GDG discussed the review protocols.

9. **Claromentis training**

Due to time restrictions this item was not discussed.

10. **Any other business**

None.

Date, time and venue of the next meeting

Tuesday 11 December 2012, from 1000 until 1600.

Stirling Room, Royal Institute of British Architects, 66 Portland Place, London, W1B 1AD