

**Minutes
Obesity**

**(The prevention, identification, assessment and management
of overweight and obesity in adults and children)**

Guideline Development Group meeting 1

Donald Hunter Room, Royal College of Physicians, 11 St Andrews Place, London, NW1 4LE

Monday 10th February, 2014, 10:00-16:00

Present:

GDG members

Rachel Batterham	Head of Obesity & Bariatric services, UCLH
Alexandra Blakemore	Patient Representative
Ken Clare	Patient Representative
Claire Connell	Lead Obesity Clinical Nurse Specialist, Cambridge University Hospitals NHS Foundation Trust
Rachel Holt	Consultant Clinical Psychologist, Derbyshire Community Health Services
Carly Hughes	GP partner Fakenham medical practice and Clinical Lead Fakenham weight management service (Tier 3 service)
Alan Osbourne	Co-opted Specialist Trainee
Mars Skae	Consultant Paediatric Endocrinologist, Royal Manchester Children's Hospital
Lucy Turnbull	Clinical Lead for Chronic Disease and Weight Management Services, Central London Community Healthcare
Richard Welbourn	Consultant Upper GI and Bariatric Surgeon, Musgrove Park Hospital
John Wilding	Professor of Medicine & Head of Department of Obesity & Endocrinology, University of Liverpool

NCGC technical team

Jill Cobb	Information Scientist
Alexander Haines	Health Economist
Clare Jones	Senior Research Fellow
Susan Latchem	Guideline Lead
Emma Madden	Research Fellow
Grace Marsden	Senior Health Economist
Stacey Martin	Project Manager
Heather Stegenga	Research Fellow

Apologies:

Peter Barry	Guideline Chair
Mary O'Kane	Consultant Dietician, Leeds Teaching Hospitals NHS Trust

In attendance:

NICE Staff: NICE attendee 1	Katie Perryman-Ford, Guidelines Commissioning Manager
NICE attendee 2	Jessica Mai Sims, Public Involvement Advisor

Observers

Alix Johnson, Public Involvement Advisor, NICE

1. Welcomes and introductions

SL apologised that PB, the chair, was not able to make the meeting and that she would chair in his place. Everybody introduced themselves to the group. Apologies were received from MOK.

The GDG was asked to read and adhere to the NICE policy for declaring and dealing with conflicts of interest. The Chair reviewed and requested updates to the declarations of interest register. The GDG members verbally declared their DOIs (as per the DOI register) and the Chair agreed there were no conflicts of interest therefore no action was required.

2. Overview of the guideline development process

KPF and JS gave their presentations on working with NICE and, patient and carer involvement, respectively. This was following by an SL presentation, which explained the roles of the NCGC, the technical team, the GDG and the importance of declarations of interest.

3. Technical Team Presentations

Presentations were given covering the role of the information scientist, the research fellow and health economist. This was followed by a presentation outlining the scope.

4. Key clinical questions and protocols

The GDG reviewed the review questions and protocols.

5. Claromentis

The GDG were introduced to the role of claromentis. There seemed to be no issues and the GDG had been able to access all the GDG papers using it.

6. Any other business. None**Date, time and venue of the next meeting**

Tuesday 11th February 2014, 10:00-16:00 at NCGC, Great Portland Street, London W1W 5QZ