

Date and Time: *Wednesday 26th March 2014, 10:00-16:00*

Minutes: Confirmed

Guideline Development Group Meeting 3

Place: *Boardroom, 180 Great Portland Street, London W1W 5QZ*

Present:

GDG members

Peter Barry	GDG Chair (Chair)
Rachel Batterham	Head of Obesity & Bariatric Services, UCLH
Alexandra Blakemore	Patient Representative
Ken Clare	Patient Representative
Rachel Holt	Consultant Clinical Psychologist, Derbyshire Community Health Services
Carly Hughes	GP Partner, Fakenham Medical Practice and Clinical Lead, Fakenham Weight Management Service (Tier 3 service)
Mary O'Kane	Consultant Dietician, Leeds Teaching Hospitals NHS Trust
Mars Skae	Consultant Paediatric Endocrinologist, Royal Manchester Children's Hospital
Lucy Turnbull	Clinical Lead for Chronic Disease and Weight Management Services, Central London Community Healthcare
Richard Welbourn	Consultant Upper GI and Bariatric Surgeon, Musgrove Park Hospital
John Wilding	Professor of Medicine & Head of Department of Obesity & Endocrinology, University of Liverpool

NCGC technical team

Jill Cobb	Information Scientist
Alexander Haines	Health Economist
Clare Jones	Senior Research Fellow
Susan Latchem	Guideline Lead
Emma Madden	Research Fellow
Grace Marsden	Senior Health Economist
Stacey Martin	Project Manager
Alan Osborne	Co-opted Specialist Trainee
Heather Stegenga	Research Fellow

Co-optee

Craig Melville	Senior Lecturer in Learning Disabilities Psychiatry, University of Glasgow
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Apologies:

Claire Connell	Lead Obesity Clinical Nurse Specialist, Cambridge University Hospitals NHS Foundation Trust
Katie Perryman-Ford	Guidelines Commissioning Manager

NICE Staff: NICE attendee 1	Clare Ruiz, Guideline Commissioning Manager	
NICE attendee 2	Gareth Haman, Senior Editor	

Notes

1. PB welcomed the group, introduced himself and briefly outlined the development process of a short guideline. Apologies were received from CC and KPF. The GDG was asked to read and adhere to the NICE policy for declaring and dealing with conflicts of interest. The chair reviewed and requested updates to the declarations of interest register. The GDG member verbally declared their DOIs (as per DOI register). The following DOIs were submitted:

- KC declared he was a member of the Joined up Clinical Pathways for obesity, CRG for severe and complex obesity, and member of the advisory group group on review of Bariatric Surgery 2009 and 2013 (not yet published). KC is also joint successful applicant with Plymouth University and Diabetes UK for the Patent Office 2014 fast forward awards to develop health apps - awarded 75K
- MoK and RW are also members of the CRG for severe and complex obesity.
- JW is attending the American Diabetes Association meeting in June, and being supported by Boehringer-Ingelheim (economy travel + accommodation and conference registration).

The chair agreed there were no conflicts of interest for which any action was required.

2. The minutes of the last meeting of this group were agreed as a true and accurate account of the meeting.
3. **People with learning disabilities who are obese or overweight:**
CM gave a presentation introducing this subject to the GDG.
4. **Role of the NICE editor:**
GH introduced the GDG to the role of the NICE editor, and the use of NICE style when writing the recommendations.
5. **Evidence review – After care packages following bariatric surgery:**
HS gave a presentation to update the GDG on the progress made in the evidence review for this question. This was followed by AH talking about the economic evidence.
6. **Progress with VLCD:**
CJ updated the GDG regarding the proposed VLCD questions.
7. **Definition of new on-set diabetes:**
This definition has been agreed with NICE and the GDG.
8. **Any other Business:**
A scoping consultation for Naltrexone on the NICE website was brought to the attention of the GDG, so they could provide feedback.

Date, time and venue of the next meeting:

Thursday 27th March 2014, 10:00-16:00, at NCGC, Great Portland Street, London W1W 5QZ