

**Minutes:** Confirmed

**Pneumonia Guideline Development  
Group Meeting 13**

**Date and Time:** *21 January, 2014, 10.00 am to 4.00 pm*

**Place:** *National Clinical Guideline Centre, 5th floor 180 Great Portland Street, London, W1W 5QZ*

**Present:**

- Attendee 1 Mark Woodhead (Chair) (A1)
- Attendee 2 Sani Aliyu (A2)
- Attendee 3 Jeremy Brown (A3)
- Attendee 4 Sonia Greenwood (A4)
- Attendee 5 Corrine Whittingham (A5)
- Attendee 6 John Watkins (A6)
- Attendee 7 Ahmed Jaafar (A7)
- Attendee 8 Wei Shen Lim (A8)
- Attendee 9 Michael Moore (A9)
- Attendee 10 Lesley Ann Roper (A10)
- Attendee 11 Steven Searle (A11)

**In attendance:**

NICE Staff:		
NICE attendee 1	Caroline Keir (until 14h00)	
NICE attendee 2	Catharine Baden-Daintree	
NCGC Staff:		
NCGC attendee 1	Bernard Higgins	
NCGC attendee 2	Sara Carrillo	
NCGC attendee 3	Grammati Sarri	
NCGC attendee 4	Elisabetta Fenu	

**Observers:**

Qudsia Malik		
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## Notes

1. A1 welcomed the group to the thirteenth meeting of this GDG. Apologies were received from Sinan Eccles. The Chair asked all GDG members to declare any relevant conflicts of interest. A1 declared a non-pecuniary interest: Speaking without reimbursement at Emergency medicine 2014, a conference run by Marten Allen Healthcare sponsored by Abbott Diagnostics, who make point of care tests. It was agreed that A1 should declare and participate. All other members present declared that they knew of no personal specific, personal non-specific, non-personal specific or non-personal non-specific interest relevant to the topics under discussion at this meeting.
2. The minutes of the last meeting of this group were agreed as a true and accurate account of the meeting.
3. An update was then given to the GDG on progress since the last meeting.
4. The GDG received clinical and economic presentations on the following reviews:
  - 4.1 Prognostic factors for safe discharge
  - 4.2 Patient information.

## Date, time and venue of the next meeting

5. Tuesday 25 February, 10:00 – 16h00 at NCGC, 180 Great Portland Street, London, W1W 5QZ.