



NICE: Familial Hypercholesterolemia Guideline
Guideline Development Group (GDG) Meeting Minutes

Date and Time: 23rd June 2008

Place: Derwent Room, NICE

Present: **GDG members**

Chair: Dr Rubin Minhas, Clinical Advisor: Professor Steve Humphries
GDG Members: Dr Ian McDowell, Dr Nadeem Qureshi, Mr Philip Rowlands, Dr Mary Seed, Ms Helen Stracey, Professor Margaret Thorogood, Ms Melanie Watson

In attendance:

NCC Staff:	Dr Kathy De Mott Ms Vanessa Nunes Mrs Nancy Turnbull	
NICE Staff:	Mr Andrew Gyton Dr Michelle Wallwin Mr Phil Ranson Ms Joanna Cargill Ms Clare Wohlgemuth	
Apologies:	Dr Philip Lee Professor Andrew Neil Ms Sarah Willett	

The Chairman went through:

- Introductions and apologies
- Declarations of interest and/or external approaches
- Minutes from the last meeting

The Chairman gave a brief overview of meeting objectives and timelines

- Objectives of the meeting
- Update on upcoming milestones
- Update from GRP

The Chairman summarised the main changes made to NICE short version and full guideline and discussed with the GDG the main points:

- Michelle Wallwin presented to the GDG the full guideline and NICE short version (following amendments made as a result of stakeholder/NICE comments, plus the sign-off from the GRP and Executive Lead)

Michelle Wallwin discussed the Quick Reference Guide with the GDG particularly with regard to table 4

Lunch

Michelle Wallwin presented and discussed Understanding NICE Guidance with the GDG

Clare Wohlgemuth and Joanna Cargill led on the Implementation Advice and Costing Audit Criteria for discussion with the GDG

The Chairman and Guideline Lead went through the publication plan

Phil Ranson gave an overview of the launch plan

Any other business- none reported

Summary of next steps – Until publication of the guideline in August 2008.