



NICE: Familial Hypercholesterolemia Guideline  
Guideline Development Group (GDG) Meeting Minutes

**Date and Time:** 2<sup>nd</sup> May 2008

**Place:** Long Room, RCGP

**Present:** **GDG members**

Chair: Dr Rubin Minhas, Clinical Advisor: Professor Steve Humphries  
GDG Members: Dr Ian McDowell, Dr Nadeem Qureshi, Mr Philip Rowlands, Dr Mary Seed, Ms Helen Stracey, Professor Margaret Thorogood, Ms Melanie Watson  
Experts  
Dr Anthony Wierzbicki

**In attendance:**

NCC Staff:	Dr Kathy De Mott Ms Vanessa Nunes Mrs Nancy Turnbull	
NICE Staff:	Ms Sarah Willett	
Apologies:	Dr Philip Lee Professor Andrew Neil	

TIME	TOPIC	PAPERS	TO LEAD
9.30	<i>Coffee available</i>		All
10.00	<i>Introduction formalities</i> <ul style="list-style-type: none"> <li>• The chair Introduced the GDG and stated the apologies</li> <li>• The chair asked for new declarations of interest and/or external approaches to the GDG.</li> </ul>		Dr Rubin Minhas
10.10	<i>Meeting objectives and overview</i> <ul style="list-style-type: none"> <li>• The chair gave an overview of agenda and next steps</li> </ul>	A	Dr Rubin Minhas
10.30	<i>Full group work – -Minutes and action list</i> <ul style="list-style-type: none"> <li>• GDG discussed the actions and minutes from the last meeting</li> </ul>	B	All
10.45	The GDG assessed stakeholder responses & guideline review <i>Full group work</i> <i>Stakeholder key comments-1</i> <ul style="list-style-type: none"> <li>• Health economics</li> <li>• Premature CHD</li> <li>• ENHANCE study</li> </ul>	C	All
11.30	<i>Morning tea and coffee</i>		
11.40	<b>Full group work- Stakeholder key comments-2</b> The GDG discussed: <ul style="list-style-type: none"> <li>• Paediatric issues</li> <li>• Women's Issues</li> </ul>	C	All
13.00	<i>Lunch</i>		
13.30	<b>Full group work- Recommendations Review</b> <ul style="list-style-type: none"> <li>• The GDG discussed the changes made to recommendations</li> </ul>	D	All
14.50	<i>Afternoon tea and coffee</i>		
15.00	<b>Full group work- Recommendations Review</b> <ul style="list-style-type: none"> <li>• The GDG raised important issues to recommendations and stakeholder comments</li> </ul>	D	Dr Rubin Minhas
15.40	<i>Full group work- Publication plan and schedule</i> <ul style="list-style-type: none"> <li>• The GDG discussed the publication plan and schedule</li> </ul>	E	All
15.50	<i>Summary of next steps and meeting dates</i> <ul style="list-style-type: none"> <li>• The chair ran through the upcoming milestones (<i>implementation meeting</i>)</li> </ul>		
15.55	<i>AOB</i>		Dr Rubin Minhas
16.00	<i>Close</i>		All