

NATIONAL COLLABORATING CENTRE FOR CANCER (NCC-C)

Advanced Breast Cancer

Tenth Guidance Development Group (GDG) meeting

on Thursday 22 November 2007, Derwent Room, NICE, London

ATTENDEES:

GDG Members	
Dr Sarah Wilson (Chair) (SW)	Dr Nick Murray (Lead Clinician) (NM)
Dr Murray Brunt (MB)	Mrs Kathleen Jenkins (KJ)
Dr Helen Burrell (HB)	Mrs Susan Raettig (SR)
Mrs Debbie Collins (DC)	Miss Jane Rankin (JR)
Dr Susan Closs (SC)	Mr John Winstanley (JW)
Dr Dermott Davison (DD)	Miss Anna Wood (AW)
Dr Chris Gaffney (CG)	Mrs Netta Wooles (NW)
NCC-C and affiliated staff	
Dr Andrew Champion (AC)	Elise Collins (EC)
Angela Bennett (AB)	Sarah Willis (SWi)
Dr Karen Francis (KF)	Prof John Cairns (JC)
NICE staff	
Ms Nicole Elliott (NE)	Sarita Tamber (ST)
Katie Perryman Ford (KPF)	
Apologies	
Mrs Claire Ryan (CR)	Dr Fergus Macbeth (FM)

REPORT OF DISCUSSIONS AT THE MEETING

1 Welcome and apologies

SW welcomed everyone to the 10th meeting of the Advanced Breast Cancer GDG. Apologies were received from Claire Ryan and Fergus Macbeth.

2 Declarations of interest

No GDG members declared any new interests.

3 Minutes of the last GDG meeting on 12 September 2007

The minutes of the last GDG meeting were agreed as a true and accurate record of the meeting.

4 Discussion

The clinical evidence for topic 25 was presented to the GDG along with draft recommendations. The GDG discussed the evidence and agreed changes to the draft recommendations.

ST from NICE gave a presentation about the editorial and communication processes associated with the validation phase of guideline development. KPF from NICE then gave a presentation on the implementation and costing strategies for the guideline. ST and KPF took questions from the group.

Minutes of 10th Advanced Breast Cancer GDG GDG meeting on 22 November 2007

The clinical evidence for topic 21 was presented to the GDG along with draft recommendations. The GDG discussed the evidence and agreed changes to the draft recommendations.

SWi gave an update on progress with the economic analyses for topics 5, 6 & 7 and topics 15 & 16, and asked the GDG for input on some queries.

The clinical evidence for topic 3 was presented to the GDG along with draft recommendations. The GDG discussed the evidence and agreed changes to the draft recommendations.

The GDG discussed the draft patient algorithm for the guideline and agreed changes.

The GDG reviewed the draft recommendations for topics 23 & 26 and agreed further changes.

5 Close of meeting

SW thanked members for their input to the meeting, reminded them that the next meeting would be on Tuesday 19 February 2008, starting at 10.30am in the Conwy Room, NICE, MidCity Place, 71 High Holborn, London, WC1V 6NA and closed the meeting.