

*National Collaborating Centre for  
Women's and Children's Health*

Confirmed NICE minutes  
5<sup>th</sup> When to Suspect Child Maltreatment Guideline Development Group Meeting  
Tuesday 18<sup>th</sup> December 2007, at the RCOG

**Present:**

|                       |                                     |   |
|-----------------------|-------------------------------------|---|
| <b>GDG members</b>    | Jane Appleton (JA) (for items 1-7)  | Nurse   |
|                       | Tricia Brennan (TB) (for items 1-6) | A&E Doctor  |
|                       | Danya Glaser (DG)                   | GDG leader & psychiatrist                               |
|                       | Andrea Goddard (AG)                 | Hospital Paediatrician                                  |
|                       | Kathryn Gutteridge (KG)             | Patient/Carer representative                            |
|                       | Christine Habgood (CH)              | GP  |
|                       | Chris Hobbs (CH)                    | Community Paediatrician                                 |
|                       | Elizabeth Hughes (EH)               | Nurse   |
|                       | Anne Livesey (AL)                   | Community Paediatrician                                 |
|                       | David Lucey (DL)                    | Psychologist  |
|                       | Rosemary Neary (RN)                 | Patient/Carer representative                            |
| Anmarie Reeves (AR)   | Social Worker                       |   |
| David Vickers (DV)    | Community Paediatrician             |   |
| <b>NCC-WCH</b>        | Jiri Chard (JC)                     | Senior Research Fellow, NCC-WCH                         |
| <b>Technical team</b> | Rupert Franklin (RF)                | Work Programme Coordinator, NCC-WCH                     |
|                       | Paul Jacklin (PJ)                   | Senior Health Economist, NCC-WCH                        |
|                       | Alison Kemp (AKe)                   | Clinical Advisor, NCC-WCH                               |
|                       | Angela Kraut (AKr)                  | Research Assistant, NCC-WCH                             |
|                       | Monica Lakhanpaul (ML)              | Clinical Co-director for Children's Health, NCC-WCH     |
|                       | Julia Saperia (JS)                  | Research Fellow, NCC-WCH                                |
| <b>In attendance:</b> |                                     |   |
| <b>NICE staff</b>     | Caroline Kier (CK) (from lunch)     | Commissioning Manager, NICE                             |
| <b>Apologies:</b>     | Susan Dunstall (SD)                 | Patient/Carer representative                            |
|                       | Eva Gautam-Aitken (EGA)             | Project Manager, NCC-WCH                                |
|                       | Kathryn Gutteridge (KG)             | Patient/Carer representative                            |
|                       | Wendy Riches (WR)                   | Associate Director – Centre for Clinical Practice, NICE |
|                       | Peter Saunders (PS)                 | Patient/Carer representative                            |
|                       | Anubha Sinha (AS)                   | GP  |
| Danielle Worster (DW) | Information Specialist, NCC-WCH     |   |

---

---

### **1. Welcome, introductions, apologies, declarations of interest and minutes from the previous meeting**

DG welcomed the group to the meeting. JS and RF were introduced to the group. JS is the new research fellow and RF is the new work programme coordinator for the guideline. Apologies were given from those listed above. DG asked all the GDG members to declare any relevant conflicts of interest. JA declared a new interest (Co-editor of Child Abuse Review). It was agreed that no interests declared at the meeting or previously warranted exclusion of any GDG members from discussions of evidence or formulation of recommendations. A record of all declarations of interest is held by the NCC-WCH and will be published in the full guideline.

Following one amendment, the minutes from the previous meeting were confirmed as a true and accurate account

### **2. Project Update**

DG updated the group on the project status and the outcome of meetings between the technical team and NICE guideline methodologists held prior to the GDG meeting. The precise aim for the guideline and methodology of the consensus work were also confirmed.

### **3. Developing statements about clinical features**

JS explained the process for developing recommendations for this guideline. Each clinical feature identified by the GDG will need to be set into context identifying when it should raise the suspicion of maltreatment. The recommendations will then be made on these contextualised clinical features. The GDG was split into groups and each group given a block of clinical features. The groups were then asked to develop contextual statements for their clinical features

**Break**

### **4. Health Economics**

PJ updated the GDG on the health economic input into the guideline. Due to the nature of this guideline it is unlikely to require much health economic analysis. There will be a greater emphasis on cost impact analysis which will be conducted by NICE

### **5. Developing statements about clinical features**

The groups continued to draft contextual statements for each clinical feature

**Lunch**

### **6. Evidence on fractures**

AKe presented to the group on the clinical evidence on fractures. Following this presentation, the group discussed the findings. DG thanked AKe for her presentation

**Break**

### **7. Developing statements about clinical features**

The GDG began to develop a recommendation and evidence statement for fractures

Confidential

**8. Next steps**

The plan for the next GDG meeting was confirmed. It was agreed to hold an additional meeting on 24<sup>th</sup> June and confirmed that there would be at least one further meeting following the stakeholder consultation process.

DG thanked the group for their work and closed the meeting

**Close**

**The next meeting will be held on Tuesday 22<sup>nd</sup> January at the RCOG**

Signed:..... Date:.....  
Danya Glaser, GDG chair