

*National Collaborating Centre for
Women's and Children's Health*

**Confirmed NICE minutes
7th When to Suspect Child Maltreatment Guideline Development Group
Meeting
Tuesday 26th February 2008, at the RCOG**

Present:		
GDG members	Jane Appleton (JA)	Nurse
	Tricia Brennan (TB) (items 1 – 11)	A&E Doctor
	Susan Dunstall (SD)	Patient/Carer representative
	Danya Glaser (DG)	GDG leader & psychiatrist
	Andrea Goddard (AG)	Hospital Paediatrician
	Kathryn Gutteridge (KG)	Patient/Carer representative
	Christine Habgood (CHa)	GP
	Chris Hobbs (CHo)	Community Paediatrician
	Elizabeth Hughes (EH)	Nurse
	Anne Livesey (AL)	Community Paediatrician
	David Lucey (DL)	Psychologist
	Rosemary Neary (RN)	Patient/Carer representative
	Peter Saunders (PS) (items 1 – 11)	Patient/Carer representative
	Anubha Sinha (AS)	GP
NCC-WCH Technical team	Rupert Franklin (RF)	Work Programme Coordinator, NCC-WCH
	Alison Kemp (AKe)	Clinical Advisor, NCC-WCH
	Angela Kraut (AKr)	Research Assistant, NCC-WCH
	Monica Lakhanpaul (ML)	Clinical Co-director for Children's Health, NCC-WCH
	Julia Saperia (JS)	Research Fellow, NCC-WCH
In attendance:		
NICE staff	Michelle Wallwin (from item 5)	Editor, NICE
Apologies:		
	Eva Gautam-Aitken (EGA)	Project Manager, NCC-WCH
	Paul Jacklin (PJ)	Senior Health Economist, NCC-WCH
	Caroline Kier (CK)	Commissioning Manager, NICE
	Annmarie Reeves (AR)	Social Worker
	Danielle Worster (DW)	Information Specialist, NCC-WCH

1. Welcome, introductions, apologies, minutes (Papers 1a & 1b), housekeeping, declarations of interest

DG welcomed the group to the meeting. Apologies were received from CK, DW, PJ, AR and EGA. DG and CH declared new interests: They have been commissioned by the Lancet to write an article on the recognition of child abuse and neglect. As this work has the potential to draw on the work of the GDG, ML will check with NICE whether it constitutes a conflict of interest with the development of the guideline. All other GDG members declared that they knew of no personal specific, personal non-specific, non-personal specific or non-personal non specific interest that constituted a material conflict of interest with the development of this guideline.

The group were informed that David Vickers has had to stand down from the group due to new work responsibilities.

The minutes of the last meeting were confirmed as a true and accurate account.

2. Sexualised Behaviour (Paper 2 tabled)

JS presented the evidence on age inappropriate sexualised behaviour. DG thanked JS for her presentation and the group then discussed the findings. It was agreed that following the meeting, the topic group for this topic should identify examples of age-inappropriate behaviours. Once this work has been conducted the group will return to the topic and draft a recommendation.

Break

3. Topic Group Work (Paper 3)

JS clarified the role of the topic groups and the work that members of the group may be asked to undertake throughout the guideline.

4. Revised Features List (Paper 4)

JS informed the group that a number of clinical features have been removed from the search list as they could either be subsumed into other topics or were inappropriate for the guideline. The group confirmed the final list of topics to be excluded and topics to be searched for.

The group were also informed that the guideline has been granted a three month extension.

5. Eye trauma (Paper 5)

JS presented the evidence on eye trauma. DG thanked JS for her presentation and the group then discussed the findings. As this topic is related to head trauma, it was agreed to draft recommendations for each once the evidence for both topics has been reviewed.

Lunch

6. Abdominal Pain (Paper 6)

JS presented the evidence on abdominal pain. DG thanked JS for her presentation and the group then discussed the findings. Following the discussion, the group agreed a recommendation.

7. Hair Loss (Paper 7)

JS explained to the group that after searching, no suitable literature was found on this topic. The group discussed the topic and agreed a recommendation based on GDG consensus.

8. Pregnancy (Paper 8)

AKr presented the evidence on pregnancy. DG thanked AKr for her presentation and the group then discussed the findings. Following the discussion, the group agreed a recommendation.

Break

9. Strangulation (Paper 9)

JS explained to the group that after searching, no suitable literature was found on the topic. The group discussed the topic and agreed a recommendation based on GDG consensus.

10. Searching for features of neglect

JS informed the group about the planned strategy for searching for clinical features of neglect. The group agreed that the strategy was appropriate.

11. United States reviewers

The group were informed that the guideline will be externally reviewed by a reviewer from America. The group were asked to suggest names of possible reviewers to JS

12. Any other business

The group discussed potential dates for additional meetings.

DG thanked the group for their work and closed the meeting

Close

The next meeting will be held on Tuesday 1st April at the RCOG

Signed:..... Date:.....
Danya Glaser, GDG chair