

*National Collaborating Centre for
Women's and Children's Health*

**Confirmed NICE minutes
8th When to Suspect Child Maltreatment Guideline Development Group
Meeting
Tuesday 1st April 2008, at the RCOG**

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| Present: | | |
| GDG members | Tricia Brennan (TB) | A&E Doctor |
| | Susan Dunstall (SD) (from lunch) | Patient/Carer representative |
| | Danya Glaser (DG) | GDG leader & psychiatrist |
| | Andrea Goddard (AG) | Hospital Paediatrician |
| | Christine Habgood (CHa) | GP |
| | Chris Hobbs (CHo) | Community Paediatrician |
| | Elizabeth Hughes (EH) | Nurse |
| | Anne Livesey (AL) | Community Paediatrician |
| | David Lucey (DL) (from item 2) | Psychologist |
| | Rosemary Neary (RN) (from item 2) | Patient/Carer representative |
| | Annamarie Reeves (AR) | Social Worker |
| | Peter Saunders (PS) | Patient/Carer representative |
| | Anubha Sinha (AS) | GP |
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| NCC-WCH Technical team | Martin Dougherty (MD) (for items 1-4) | Executive Director, NCC-WCH |
| | Rupert Franklin (RF) | Work Programme Coordinator, NCC- WCH |
| | Eva Gautam-Aitken (EGA) | Project Manager, NCC-WCH |
| | Alison Kemp (AKe) | Clinical Advisor, NCC-WCH |
| | Angela Kraut (AKr) | Research Assistant, NCC-WCH |
| | Monica Lakhanpaul (ML) | Clinical Co-director for Children's Health, NCC-WCH |
| | Julia Saperia (JS) | Research Fellow, NCC-WCH |
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| Apologies: | | |
| | Caroline Kier (CK) | Commissioning Manager NICE |
| | Jane Appleton (JA) | Nurse |
| | Kathryn Gutteridge (KG) | Patient/Carer representative |
| | Paul Jacklin (PJ) | Senior Health Economist, NCC-WCH |
| | Danielle Worster (DW) | Information Specialist, NCC-WCH |

1. Welcome, introductions, apologies, minutes (Papers 1a & 1b), housekeeping, declarations of interest

DG welcomed the group to the meeting. Apologies were received from those listed above. EGA was introduced to the group – she is the project manager for the guideline. All GDG members declared that they knew of no personal specific, personal non-specific, non-personal specific or non-personal non specific interest that constituted a material conflict of interest with the development of this guideline.

The minutes of the last meeting were confirmed as a true and accurate account.

2. Genital/anal symptoms and signs (Paper 2)

JS presented the evidence on genital and anal symptoms and signs. DG thanked JS for her presentation and the group then discussed the findings. The group agreed to look at signs and symptoms separately beginning with symptoms. Following discussion, the group drafted recommendations on symptoms. The group agreed to discuss signs following the break.

Break

3. Sexually transmitted infections (Paper 3)

AKr presented the evidence on sexually transmitted infections. DG thanked AKr for her presentation and the group then discussed the findings. Following this discussion, the group drafted recommendations.

The group then returned to looking at genital and anal signs. Following a discussion, the group drafted recommendations.

Lunch

4. Sexualised behaviour (Paper 4)

As this is DG's area of expertise it was agreed that ML should chair this session. The group were presented with the recommendation drafted by the topic group for this area following the discussion at the previous meeting. Following this, the group discussed the proposed recommendations and evidence. The group drafted recommendations but noted that there were still issues which needed to be resolved. It was agreed that these will be discussed by the topic group following the meeting and the results then circulated to the rest of the GDG by e-mail.

Break

5. Head Trauma/Cerebral Haemorrhage (Paper 5)

AKe presented the evidence on head trauma and cerebral haemorrhage. DG thanked AKe for her presentation and the group then discussed the findings. Following this discussion, the group drafted recommendations.

At this juncture it was agreed that due to time pressures, agenda items 6, 7, 8 and 9 would be deferred until the next meeting.

6. Eye trauma (Paper 6)

See item 5

7. Poisoning (Paper 9)

See item 5

8. Self-soothing: Head banging and rocking (Paper 10)

See item 5

9. Visceral injuries (Paper 11)

See item 5

10. Next steps

JS informed the group of the next steps for the guideline and the timings for the next meeting.

11. Any other business

There were no additional matters arising.

DG thanked the group for attending and closed the meeting.

Close

The next meeting will be held on Tuesday 6th and Wednesday 7th May at the RCOG

Signed:..... Date:.....
Danya Glaser, GDG chair