

National Collaborating Centre for Women's and Children's Health

Unconfirmed NICE minutes 9th When to Suspect Child Maltreatment Guideline Development Group Meeting Tuesday 6th & Wednesday 7th May 2008, at the RCOG

Present:		
GDG members	Jane Appleton (JA)	Nurse
	Tricia Brennan (TB) (from item 4 until item 16)	A&E Doctor
	Susan Dunstall (SD)	Patient/Carer representative
	Danya Glaser (DG)	GDG leader & psychiatrist
	Andrea Goddard (AG)	Hospital Paediatrician
	Kathryn Gutteridge (KG)	Patient/Carer representative
	Christine Habgood (CHa)	GP
	Chris Hobbs (CHo)	Community Paediatrician
	Elizabeth Hughes (EH)	Nurse
	Anne Livesey (AL)	Community Paediatrician
	David Lucey (DL)	Psychologist
	Rosemary Neary (RN) (second day only)	Patient/Carer representative
	Annamarie Reeves (AR)	Social Worker
	Peter Saunders (PS) (from item 5)	Patient/Carer representative
	Anubha Sinha (AS)	GP
NCC-WCH Technical team	Martin Dougherty (MD) (from lunch on day 2)	Executive Director, NCC-WCH
	Rupert Franklin (RF)	Work Programme Coordinator, NCC-WCH
	Eva Gautam-Aitken (EGA) (for first day + from lunch on day 2)	Project Manager, NCC-WCH
	Paul Jacklin (PJ) (items 15a, b and c only)	Senior Health Economist, NCC-WCH
	Alison Kemp (AKe)	Clinical Advisor, NCC-WCH
	Monica Lakharpaul (ML) (until lunch on day 2)	Clinical Co-director for Children's Health, NCC-WCH
	Roxana Rehman (RR) (second day only)	Work Programme Coordinator, NCC-WCH
	Julia Saperia (JS)	Research Fellow, NCC-WCH
	Danielle Worster (DW) (items 5-10)	Information Specialist, NCC-WCH
In attendance:		
NICE staff	Mark Minchin (MM) (items 15a, b and c only)	Senior Costing Analyst, NICE
	Thara Raj (TR) (items 15a, b and c only)	Senior Implementation Adviser, NICE
	Michelle Wallwin (MW) (items 15a, b and c only)	Senior Medical Editor, NICE
Apologies:	Caroline Keir (CK)	Commissioning Manager, NICE

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Day 1 (06.05.08)

1. Welcome, introductions, apologies, minutes (Papers 1a & 1b), housekeeping, declarations of interest

DG welcomed the group to the meeting. Apologies were received from those listed above. All GDG members declared that they knew of no personal specific, personal non-specific, non-personal specific or non-personal non specific interest that constituted a material conflict of interest with the development of this guideline. Declarations of interest are kept on record at the NCC-WCH.

The minutes of the last meeting were confirmed as a true and accurate account.

The group were informed that Angela Kraut has left the technical team for the guidance. The group expressed their thanks for her hard work. DG updated the group on the recruitment process for the new GDG member

2. Demeanour (Paper 2)

JS presented the evidence on demeanour. DG thanked JS for her presentation and the group then discussed the findings. The group agreed to review the behavioural topics together (items 2, 4, 5, 6 and 8) before drafting recommendations.

The group agreed to move to item 4 here

4. Unexplained behavioural or emotional change (Paper 4)

JS presented the evidence on unexplained behavioural or emotional change. DG thanked JS for her presentation and the group then discussed the findings. The group deferred writing recommendations until all of the behavioural topics had been discussed

Break

5. Emotional Dysregulation (Paper 5)

JS presented the evidence on emotional dysregulation. DG thanked JS for her presentation and the group then discussed the findings. The group deferred writing recommendations until all of the behavioural topics had been discussed.

Lunch

6. Lack of attachment (Paper 6)

JS presented the evidence on lack of attachment. DG thanked JS for her presentation and the group then discussed the findings. The group deferred writing recommendations until all of the behavioural topics had been discussed. The group agreed to discuss item 8 before item 7.

Break

8. Child compliant/role reversal (Paper 8)

JS presented the evidence on child compliant/role reversal. DG thanked JS for her presentation and the group then discussed the findings. The group agreed to draft recommendations for all of the behavioural topics following the break

Break

Following the break, the Group drafted the recommendations for all of the topics that had been discussed at the meeting.

7. Concerning parent-child interactions (Paper 7)

The group agreed to defer this topic until the second day of the meeting.

9. Recommendations review (including research) (Papers 9a and 9b)

It was felt that this topic had been discussed in relation to the other topics throughout the day and so did not require further discussion.

3. Challenging and aggressive behaviour (paper 3)

It was agreed that this topic would be dealt with by the group through e-mail

10. Any other business

There were no additional matters arising.

Day 2 (07.05.08)

11. Welcome, introductions, apologies

DG welcomed the group to the second day of the meeting. The group were introduced to RR. She will be the new Work Programme Coordinator for the guideline.

Apologies were received from those listed above

12. Head banging/rocking (Paper 12)

JS presented the evidence on head banging/rocking. DG thanked JS for her presentation and the group then discussed the findings. Following this discussion, the group agreed the recommendations for this topic.

Break

13. Poisoning (Paper 13)

JS presented the evidence on poisoning. DG thanked JS for her presentation and the group then discussed the findings. Following this discussion, the group agreed the recommendations for this topic.

Lunch

At this juncture, DG welcomed the NICE representatives to the meeting

14. Apparent Life Threatening Events (ALTE) (Paper 14)

The group agreed to discuss this topic later in the day

15a. NICE editing

MW explained her role and gave a presentation on the NICE editing process. DG thanked MW for her presentation and MW then answered questions from the group.

15b. NICE implementation

TR explained her role and gave a presentation on the NICE implementation process. DG thanked TR for her presentation and TR then answered questions from the group.

15c NICE Costing

MM explained his role and gave a presentation on the NICE costing process. DG thanked MM for his presentation and MM then answered questions from the group.

At this juncture, the group agreed to return to item 7 (concerning parent-child interactions)

7. Concerning parent-child interactions (Paper 7)

JS presented the evidence on concerning parent-child interactions. DG thanked JS for her presentation and the group then discussed the findings. Following this discussion, it was agreed that the topic group for this topic would draft recommendations for agreement by the group.

Break

At this juncture, the group returned to item 14 (ALTE)

14. ALTE (Paper 14)

JS presented the evidence on ALTE. DG thanked JS for her presentation and the group then discussed the findings. Following this discussion, the group drafted recommendations for this topic.

16. Definitions of child maltreatment (Paper 16)

JS gave a presentation on definitions of child maltreatment. DG thanked JS for her presentation and the group then discussed the topic. Following this discussion, the group drafted recommendations

17. HTA report – Incidence of repeat attendance at A&E (Paper 17)

AKe presented the evidence on repeat attendance at Accident and Emergency (A&E) departments. DG thanked AKe for her presentation and the group then discussed the findings. The group did not draft a recommendation at this juncture.

18. Suffocation/strangulation

The group agreed to defer this topic until the next meeting

19. Recommendations review (including research)

It was felt that this topic had been discussed in relation to the other topics throughout the day and so did not require further discussion.

20. Next steps

JS set out the topics to be discussed at the next meeting, and the plan for the meeting in July.

21. AOB

There were no additional matters arising

DG thanked the group for attending and closed the meeting

Close

The next meeting will be held on 24th June at the RCOG

Signed:..... Date:.....
Danya Glaser, GDG chair