

**NICE: Chest Pain/Discomfort Guideline
Guideline Development Group (GDG) Meeting Minutes**

Date and Time: *25th January 2008*

Place: *Charter House Square, Queen Mary University (Rotblat Building)*

Present:

GDG members

Professor A Timmis (Chair)
 Dr J Skinner (Clinical Advisor)
 Dr P Adams
 Dr J Ashcroft
 Ms E Clark
 Professor H Hemingway
 Ms C James
 Dr J Kendall
 Mr P Lewis
 Dr K Patel
 Professor L Smeeth
 Mr J Taylor
Experts

In attendance:

NCC Staff:	Ms Nancy Turnbull Ms Elizabeth Shaw Mr David Hill Dr Angela Cooper Ms Katrina Sparrow Mr Leo Nherera	
NICE Staff:	Sarah Willett	

Observers:

	Mr Robert Grant	NCC-CC
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TOPIC	TO LEAD
<p><i>Introduction formalities</i></p> <ul style="list-style-type: none"> • Professor Timmis welcomed the group to the second meeting of this GDG. Apologies were received. • The Chair asked all GDG members to declare any relevant conflicts of interest. Robert Grant (Observer) declared a personal pecuniary interest stating that he had carried out freelance statistical analysis work in 2006/07 for the Department of Health, Stroke Strategy Steering Group. Professor Adam Timmis also declared a personal pecuniary interest stating that he had been asked to sit on a post MI heart failure group to develop a management protocol. The group was sponsored by Pfizer, so received a small fee. 	Professor Adam Timmis
<p><i>Meeting objectives</i></p> <ul style="list-style-type: none"> • Overview of agenda 	Professor Adam Timmis
<p><i>Full group work – -Action list and minutes</i></p> <ul style="list-style-type: none"> • GDG agreed the minutes and actions from the meeting on 12th December 	All
<p><i>Full group work – Care pathway & Guideline Structure</i> GDG discussed the care pathway and approach to guideline including mapping out current care pathway in various clinical settings.</p>	Professor Adam Timmis Dr Jane Skinner All Ms Beth Shaw
<p><i>Full group work –Appraisal and Synthesis of Evidence to inform GDG decision making</i></p>	Dr Angela Cooper
<p><i>Presentation of reviewed evidence for (anti-platelet therapy)</i></p>	Ms Katrina Sparrow
<p><i>Full group work – Refining KCQ 1, 2, 3, 4, 5 & 17</i></p> <ul style="list-style-type: none"> • GDG refined the structure, wording and PICO format for questions 	All
<p><i>Summary of next steps and meeting dates, and any other business</i></p>	Professor Adam Timmis
<p><i>Close</i></p>	All
<p><i>Date of next meeting:</i> <i>7th March 08 Charter House Square, Queen Mary University</i></p>	