

Date and Time:	12 & 13 March 2015 10am – 5pm
Minutes:	Agreed
Standing Committee A Meeting 5	Lower Urinary Tract Symptoms in Men (LUTS) Prophylaxis against Infective Endocarditis (PIE)
Place:	Dee, City Tower, Piccadilly Plaza, Manchester
Present:	<p>Damien Longson (DL) SC Chair Catherine Briggs (CB) – also commenting as an expert on LUTS John Cape (JC) Alison Eastwood (AE) Sarah Fishburn (SF) Jim Gray (JG) Tilly Pillay (TP) Nick Screatton (NS) Lindsay Smith (LS) Philippa Williams (PW) Sophie Wilne (SW)</p> <p>LUTS topic experts: (morning of day 1) Jan Farrell (JF) Vikky Morris (VM) Raj Persad (RP) John Taylor (JT)</p> <p>PIE topic- experts: (afternoon of day 1 and all day 2) Richard Balmer (RB) Mark Dayer (MD) non-voting expert Valentina Gallo (VG) Alison Loescher (AL) Suzannah Power (SP) Craig Ramsay CR) non-voting expert Jonathan Sandoe (JS) Richard Watkin (RW)</p>
Apologies:	Alun Davies (AD) (committee member) Kath Nuttall (KN) (committee member)
In attendance NICE Staff:	<p>Observing: Jessica Fielding (JF) Swapna Mistry (SM) Trudie Willingham (TW)</p> <p>Phil Alderson (PA) Sara Buckner (SB) Paul Crosland (PC) Nicole Elliott (NE) Cheryl Hookway (CH) Ross Maconachie (RM) Rebecca Parsons (RP) Nitara Prasannan (NP) Louise Shires (LS) Toni Tan (TT) Allan Wailoo (AW)</p>

Day 1 notes (LUTS and PIE)

1. DL welcomed everyone to the morning of day 1 of the seventh meeting of the clinical guidelines updates Standing Committee. Apologies received from AD and KN.

DL read out the code of conduct for members of public attending the meeting.

Declarations of interest were discussed and it was agreed that all interests were 'declare and participate' for LUTS.

2. SB gave a presentation on the comments received from the stakeholder consultation on LUTS. The Committee discussed and agreed the responses to the stakeholder comments that required input from the Committee.
3. The Committee agreed that the LETR should be updated to reflect the specific points and stakeholder comments discussed throughout the presentation.
4. A discussion about the updated recommendation took place.

Close of LUTS

5. DL welcomed everyone to the afternoon of day 1 of the seventh meeting of the clinical guidelines updates Standing Committee. Apologies received from AD and KN.

DL read out the code of conduct for members of public attending the meeting.

Declarations of interest were discussed and it was agreed that all interests were 'declare and participate' with the exception of MD and CR (PIE experts) whom it was agreed would not contribute to the meeting if and when recommendations were being made.

6. NP gave a briefing presentation on PIE. SP gave a presentation from the perspective of a lay member.
7. TT gave an epidemiology presentation.
8. CR gave a presentation on the Thornhill paper.
9. The committee was invited to ask the topic experts questions
10. CH presented the evidence for questions 1a, 1b and 2.
11. TT presented the evidence for questions 3 and 4.

Close of day 1

Day 2 notes (PIE)

1. DL welcomed everyone to day 2 of the seventh meeting of the clinical guidelines updates Standing Committee. Apologies received from AD and KN.

DL read out the code of conduct for members of public attending the meeting.

Declarations of interest were discussed and it was agreed that all interests were 'declare and participate' with the exception of MD and CR (PIE experts) whom it was agreed would not contribute to the meeting if and when recommendations were being made.

2. NP presented the evidence for questions 5, 6a, 6b, 7a and 7b.
3. PC presented the health economics evidence for the update.

The public were informed that the second part of the meeting was closed to the public due to the confidential nature of the business conducted.

4. AW gave a presentation on the 2015 Sheffield model.
5. The committee discussed the clinical and health economics evidence and reviewed the existing guideline recommendations.
6. Agreed that the next steps following the meeting would be the write up of relevant sections and LETR tables, which will be circulated to the committee.

Close of day 2

Date and venue of the next meeting:

16 & 17 June 2015, Broadway House, Tothill Street, London, SW1H 9NQ