

National Collaborating Centre for Women's and Children's Health

Confirmed Minutes 11th Neonatal Jaundice Guideline Development Group Meeting Tuesday 17th of February at RGOG

Present:		
GDG members		
	Janet Rennie (JR)	Consultant Neonatologist; GDG Chair
	Alison Johns (AJ)	Neonatal Nurse
	Debra Teasdale (DT)	Advanced Neonatal Nurse Practitioner
	Farrah Pradhan (FP)	Patient/Carer Representative
	Maria Jenkins (MJ)	Patient/Carer Representative
	Kevin Ives (KI)	Consultant Neonatologist
	Christiana Aride (CA)	General Practitioner
NCC-WCH Technical team		
	Paul Jacklin	Health Economist
	Hugh McGuire (HM)	Research Fellow,
	Stephen Murphy (SM)	Clinical Director
	Wendy Riches (WR)	Executive Director
	Juliet Kenny (JK)	Project Manager
	Manveet Patel (MP)	Project Manager
NICE		
	Annette Mead (AM)	Editor NICE
	Paula Prior (PP)	Costing analyst NICE
	Mark Minchin (MM)	Costing analyst NICE
	Denise Woods (DW)	Senior Implementation Advisor, NICE
Apologies:		
	Sue Latchem (SL)	Guidelines Commissioning Manager NICE
	Donal Manning (DM)	Consultant Neonatologist
	Yvonne Benjamin (YB)	Community Midwife
	Karen Ford (KF)	Health Visitor
	Shona Burman-Roy (SBR)	Senior Research Fellow NCC-WCH

1. Welcome, Introductions, Housekeeping, Apologies, and Declarations of Interests

JR welcomed everyone to the final GDG. Apologies were received from SL, DM, YB, KF and SBR

Declarations of Interest: There were no new interests declared by those present at the meeting. JK requested that everyone sign their electronic copies that they had sent in during the lunch break

Minutes from the previous GDG: The minutes were approved and signed off by JR

Introductions: Everyone introduced themselves

2 Feedback to GDG about comments received from the Guideline Review Panel (GRP)

SM highlighted the key comments from the GRP for GDG and discussion followed about relevant changes to recommendations. JK made live changes to document. Actions were agreed.

Final selection of KPI's

WR highlighted that number of KPIs needed to be reduced and final selection was agreed by GDG.

Explanation of treatment threshold graphs

Alternative versions of the treatment threshold graphs designed by the NCC-WCH in collaboration with JR were shown to the GDG preferred version was agreed.

New Contents Page

JK presented new numbering of the chapters and headings. GDG were happy with the changes.

Re-ordering of recommendations and discussion of care pathway with reference to the QRG/UNG

WR and AM lead discussion about changes to the order of the recommendations in the summary of recommendations and the care pathway, discussion followed and JK made live changes during the meeting responding to the GDG's suggestions. Actions were agreed.

FP, SM, JR, KI raised comments about UNG/QRG and changes were agreed.

Costing

PP and MM gave a presentation on the cost impact model, discussion followed and actions were agreed.

Implementation

DW gave feedback on GDG's implementation tools. Discussion followed and actions were agreed.

Publications policy

WR highlighted key points for GDG.

JR closed the meeting at 4.15pm

Signed: Janet Rennie Date: 31.3.10

Janet Rennie, GDG chair