

National Collaborating Centre for Women's and Children's Health

Confirmed 12th Constipation in Children Guideline Development Group Meeting
Minutes
Tuesday 28th July and Wednesday 29th July 2009; 10 – 4pm at RCOG

Present:

Jenny Gordon (JG)	GDG Chair
Janet Blannin (JB)	Parent Carer and Clinical Nurse Advisor to ERIC
Karen Tucker (KT)	Parent/carer
Nick Nelhans (NN)	Consultant Paediatrician
June Rogers (JR)	Team Director Promocon, Disabled Living
Kate Blakeley (KB)	Consultant Paediatric Clinical Psychologist
Jonathan Sutcliffe (JS)	Consultant paediatric surgeon
Sian Hooban (SH)	Team Leader, Community Children's Nurses
Zoe Rawlinson (ZR)	General Practitioner
James Cave (JC) (1 st day only)	General Practitioner
Lynne Watson (LW)	Specialist Health Visitor - Special Need and Children's Continence

NCC staff:

Hannah-Rose Douglas (HRD)	Associate Director, NCC-WCH
Lauren Bardisa-Ezcurra (LBE)	Research Fellow, NCC-WCH
Rupert Franklin (RF)	Project Manager, NCC-WCH
Wendy Riches (WR)	Executive Director, NCC-WCH

External Advisor:

David Candy (DC)	Consultant Paediatric Gastroenterologist
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In attendance:

Caroline Keir (CK) (2 nd day only)	Commissioning Manager, NICE
Rachael Paterson (RP)	Editor, NICE
Radek Wojcik (RW)	Placement Student, NICE

Apologies:

Roz Ullman (RU)	Senior Research Fellow, NCC-WCH
Sara Mancell (SM)	Dietician
David Tappin (DT)	Community paediatrician and public health doctor
Huw Jenkins (HJ)	Consultant Paediatric Gastroenterologist

Day 1

1. Welcome, apologies, declarations of interest, minutes from previous meeting, important dates

JG welcomed the group to the meeting. Apologies were received from those listed above. WR, RW and RP were introduced to the group. WR is the executive director from the NCC-WCH, RW is a placement student from NICE and RP is the NICE editor who will now be working on the guideline. There were no new declarations of interest. Declarations of interest are kept on file at the NCC-WCH.

The group reviewed the minutes from the last meeting and confirmed that they were an accurate account.

JG and RF informed the group of the key development dates for the guideline.

2. Finalising outstanding recommendations

The group reviewed the recommendations which had not been considered at the last GDG meeting. Following discussion, amendments were made to a number of recommendations.

Break

3. Psychological interventions – review of evidence and

4. Psychological interventions – discussion of evidence and drafting recommendations

LBE presented the review of evidence to the GDG. Following the presentation, the group discussed the findings. Following this discussion, the group developed recommendations

Lunch

RP and HRD left the meeting at this stage

5. Choosing Key Priorities for Implementation (KPIs)

WR informed the group of what KPIs are. It was agreed that the GDG would vote by a show of hands. The group voted for which recommendations should become KPIs.

6. Choosing key priorities for research

The group reviewed the research recommendations which have currently been proposed. The group voted for the key priorities for research in the same manner as they voted for KPIs

7. Update on wikis

It was agreed that because of time pressures, this topic would be discussed on the second day

8. Glossary

The group discussed the terms in the glossary and provided definitions for those terms which were still outstanding.

9. AOB

There were no additional matters to discuss. JG thanked the group for their work and closed the first day of the meeting.

Day 2

10. Welcome

JG welcomed the group to the second day of the meeting. Apologies were received from those listed above

11. Timeline checking

LBE presented the group with those recommendations which referred specifically to the timing in which an action should be performed in order to check that they were consistent.

The group reviewed those recommendations and made a number of changes

Break

12. Algorithm

In a change to the agenda, it was agreed that the group would review the algorithm first before looking at the GDG interpretations

WR presented the draft algorithm to the group. The group reviewed the algorithm and noted where additional recommendations would be needed.

13. Reviewing interpretations

The group reviewed the GDG interpretations which had previously been written. Minor changes were suggested and these were made directly into the documents.

Break JB left at this stage

14. Update on wikis

RF updated the group on the development of the wiki to be used over the consultation period. It is hoped that children will be able to give their views on the recommendations in an online forum. The group raised various queries about data protection and safety. It was agreed that the wiki will only be used if these issues can be resolved satisfactorily.

15. Explanation of next steps

JG set out the next steps for the guideline. The NCC-WCH technical team will now compile the whole document and prepare it for the consultation process. The GDG were asked to respond promptly to any queries from the technical team.

16. AOB

There were no additional matters arising. JG thanked the group for their hard work and closed the meeting.

Close

Signed:..... Date:.....
Jenny Gordon, GDG Chair