

#### 4.0.03 DOC Cmte minutes

### Diagnostic Services Guideline Committee meeting

**Date:** 01/07/2016

**Location:** Council Chamber, Royal College of Physicians

**Minutes:** Draft

<b>Committee members present:</b>	
Peter Barry (Chair) (PB) (arrived at 10:25)	(Present for notes 3 – 4)
Shelley Rahman Haley (Vice Chair) (SRH)	(Present for notes 1 – 4)
Julia Cons (JC)	(Present for notes 1 – 4)
Martin Dadswell (MD)	(Present for notes 1 – 4)
Rachael Follows (RF) (until 12:30pm)	(Present for notes 1 – 3)
Julie Hepburn (JH)	(Present for notes 1 – 4)
Imran Jawaid (IJ)	(Present for notes 1 – 4)
Karl Johnson (KJ)	(Present for notes 1 – 4)
Nicola Kennedy (NK)	(Present for notes 1 – 4)
Helen Lewis (HL)	(Present for notes 1 – 4)
Kerry Tinkler (KT)	(Present for notes 1 – 4)
Ian Watson (IW)	(Present for notes 1 – 4)
Jacque Westwood (JW)	(Present for notes 1 – 4)

<b>Topic-specific experts:</b>		
Jane Allen (JA)	Head of cardio-respiratory department, York NHS Teaching Hospitals Foundation Trust	(Present for notes 1 – 4)
Paul Collins (PC)	Consultant Gastroenterologist, Royal Liverpool University Hospital	(Present for notes 1 – 4)
Julie Cox (JCo)	Consultant Radiologist (Nuclear Medicine and Breast Radiology), City Hospitals Sunderland	(Present for notes 1 – 4)
Emma Das-Gupta (EDG)	Consultant Haematologist, Nottingham University NHS Trust	(Present for notes 1 – 4)

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Mike Hallworth (MH)	Consultant Clinical Scientist (retired)	(Present for notes 1 – 4)
Laszlo Igali (LI)	Consultant Histopathologist, Norfolk and Norwich University Hospital NHS Trust	(Present for notes 1 – 4)
Gail Norbury (GN)	Commissioning & Governance Director for Genetics Laboratories, Guy's & St Thomas' NHS Foundation Trust	(Present for notes 1 – 4)

#### **In attendance:**

Ian Mather (IM)	Business Analyst, NICE	(Present for notes 1 – 4)
Kate Ashmore (KA)	Documents Editor/Process Assistant, NGC	(Present for notes 1 – 4)
Toluwa Akindele-Ajani (TA)	Research Fellow, NGC	(Present for notes 1 – 4)
Serena Carville (SC)	Associate Director/Guideline Lead, NGC	(Present for notes 1 – 4)
Margaret Constanti (MC)	Senior Health Economist, NGC	(Present for notes 1 – 4)
Jessica Glen (JG)	Senior Research Fellow, NGC	(Present for notes 1 – 4)
Emma Pottinger (EP)	Research Fellow, NGC	(Present for notes 1 – 4)
Lauren Ramjee (LR)	Health Economist, NGC	(Present for notes 1 – 4)
Elizabeth Pearton (EP)	Information Scientist, NGC	(Present for notes 1 – 4)

#### **Apologies:**

Adrian Fowle (AF)	Consultant Clinical Neurophysiologist, Ashford and St Peter's Hospitals NHS FT
Frank Miskelly (FM)	Consultant Physician

#### **1. Welcome and objectives for the meeting**

SRH welcomed the Committee members and attendees to the fifth meeting of the Diagnostic Services Guideline Committee. The Committee members and attendees introduced themselves.

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No members of the public asked to observe the meeting.

SRH informed the Committee that apologies had been received. These are noted above.

SRH outlined the objectives of the meeting.

#### 2. Confirmation of matter under discussion, and declarations of interest

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken

No new declarations of interest were made.

#### 3. Presentations

- 1) MC gave a presentation on health economic modelling. The Committee then discussed the issues presented in relation to this guideline

#### 4. Protocols

- 1) The GC discussed and agreed protocols for review questions on centralisation.
- 2) The GC discussed and agreed protocols for review questions on co-location of diagnostic services.
- 3) The GC discussed and agreed protocols for review questions on specialist advice.

#### Any other business

The Committee was informed about upcoming meeting dates.

**Date of next meeting:** 08/09/2016

**Location of next meeting:** NGC Boardroom