

**Rehabilitation for chronic neurological disorders (including acquired brain injury)**
**Meeting 10**
**Date:** 1<sup>st</sup> March 2023.

**Location:** Via Zoom

**Minutes:** Confirmed

<b>Committee members present:</b>	
Ian Bernstein	Present for items 1 – 6
Rachel Keetley	Present for items 1 – 6
Emer McGilloway	Present for items 1 – 6
Parashar Ramanuj	Present for items 1 – 5 (absent 11:40-12:40)
Nicholas Behn	Present for items 1 – 6 (absent 14:45-15:45)
Teresa Clark	Present for items 1 – 6
Jacqueline Dean	Present for items 4 - 6
Mark Holloway	Present for items 1 – 6
Caroline Jones	Present for items 1 – 5
Jenny Jim	Present for items 1 – 6
Jill Kings	Present for items 1 – 6
Hamise Smith	Present for items 1 – 6
Gaby Parker	Present for items 1 – 6
Yvonne Pettigrew	Present for items 1 – 5
Joanne Powell	Present for items 1 – 6
Geraldine (Gerry) Roxburgh	Present for items 1 – 6 (absent 14:30-15:30)
Sue Williams	Present for items 1 – 6 (absent 12:20–13:45)

<b>In attendance:</b>		
Lisa Boardman	Guideline Lead	Present for items 1 – 6
Jen M Francis	Senior Systematic Reviewer	Present for items 1 – 6
Hayley Shaw	Project Manager	Present for items 1 – 6
Alice Navein	Systematic Reviewer	Present for items 1 – 6
Ted Barker	Systematic Reviewer	Present for items 1 – 4
Eric Slade	Senior Health Economist	Present for items 1 – 6
Rebecca Blackburn	Technical Analyst	Present for items 1 – 4
Liz Pearton	Information Scientist	Present for items 1 – 4
Catherine Baden-Daintree	Senior Medical Editor	Present for items 1 – 6

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<b>Apologies:</b>	
Jane Williams	Topic Advisor
Lisa Bunn	GC Member
Rachel Farrell	GC Member
Nassif Mansour	GC Member
Rebecca Boucher	Senior Medical Editor
Charlie Fairhurst	Clinical Advisor
Clifford Middleton	Guideline Commissioning Manager

<b>1. Welcome and objectives of the meeting</b>							
<p>The Chair welcomed the committee members and attendees to the 10<sup>th</sup> Guideline Committee meeting on Rehabilitation for chronic neurological disorders (including acquired brain injury).</p> <p>The Chair informed the committee that apologies had been received as noted above.</p> <p>The Chair outlined the objectives of the meeting and the meeting etiquette.</p>							
<b>2. Confirmation of matter under discussion and declarations of interest</b>							
<p>The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was rehabilitation for chronic neurological disorders (including acquired brain injury).</p> <p>The committee were informed that Mark Holloway was able to stay in the meeting but was excluded from suggesting the wording of recommendations for 2.1 due to a conflict of interest.</p> <p>The Chair asked everyone to verbally declare any interests that have risen since the last meeting. The below declaration was made:</p>							
Name	Role	Type of interest	Description of interest	Relevant dates			Comments
				Interest arose	Interest declared	Interest ceased	
Dr Ian Bernstein	Chair	Direct - Non-financial professional and personal interest.	Chaired a Connect Health Change Series webinar: "Community MSK – how to alleviate elective care pressures". No funding received. There was no discussion about topics or conditions covered by the Rehabilitation	08.02.2023	23.02.2023	08.02.2023	<p>Declare and participate</p> <p>Agreed by: Guideline Lead April 2023</p> <p>Rationale: Not specific to the guideline</p>

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			for Chronic Neurological Disorders guideline. <a href="https://www.connecthealth.co.uk/blog/community-msk-q-a-summary/">https://www.connecthealth.co.uk/blog/community-msk-q-a-summary/</a>				
Dr Gabrielle Parker	Committee member	Direct – non financial professional and personal	Conference presentation to Association of Personal Injury Lawyers (APIL) on 17 May, titled ‘Adjustment after Traumatic Injury’.  Unpaid, but with travel and overnight expenses covered by APIL: <a href="https://www.apil.org.uk/training/apil-advanced-brain-and-spinal-cord-injury-conference-2023">https://www.apil.org.uk/training/apil-advanced-brain-and-spinal-cord-injury-conference-2023</a>	07.02.2023	08.03.2023	Ongoing	Declare and participate  Agreed by: Guideline Lead April 2023  Rationale: Specific to guideline but benefit of expertise likely to outweigh risks.
Dr Mark Holloway	Committee member	Direct – non-financial professional and personal interests	Spoke to APIL about family needs following ABI. No payment	10.02.2023	08.03.2023	10.02.2023	Declare and participate  Agreed by: Guideline Lead April 2023  Rationale: Specific to guideline but benefit of expertise likely to outweigh risks.

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Dr Mark Holloway	Committee member	Direct – non-financial professional and personal interests	Social Work England Event. Speaking about ABI to social workers. No payment	20.02.2023	08.03.2023	20.02.2023	Declare and participate  Agreed by: Guideline Lead April 2023  Rationale: Specific to guideline but benefit of expertise likely to outweigh risks.
Dr Mark Holloway	Committee member	Direct – non-financial professional and personal interests	Attendance at IBIA in Dublin 28 03 23. No payment	28.03.2023	08.03.2023	01.04.2023	Declare and participate  Agreed by: Guideline Lead April 2023  Rationale: Specific to guideline but benefit of expertise likely to outweigh risks.
Dr Mark Holloway	Committee member	Direct – non-financial professional and personal interests	Chairing Ahead Together Conference. (about family experience of ABI) No payment	11.05.2023	08.03.2023	11.05.2023	Declare and participate  Agreed by: Guideline Lead April 2023  Rationale: Specific to guideline but benefit of expertise likely to outweigh risks.
Dr Mark Holloway	Committee member	Direct – non-financial professional and personal interests	Working in Ireland for a day for ABI Ireland, attending a family workshop event, I am not being paid but	24.06.2023	08.03.2023	24.06.2023	Declare and participate  Agreed by: Guideline Lead April 2023  Rationale: Specific to guideline but benefit of expertise likely

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			my employer is				to outweigh risks.
Dr Jenny Jim	Committee member	Direct - financial interests	Promoted to Head of Psychological Therapies and Consultant Psychologist, The Children's Trust	20.02.2023	24.03.2023	Ongoing	<p>Declare and participate</p> <p>Agreed by: Guideline Lead August 2022</p> <p>Rationale: This salaried employment would not affect the committee member's ability to objectively consider the evidence under review. There would not be any financial gain associated with committee membership or the outcome of recommendations</p> <p>Members paid employment</p>
Dr Jenny Jim	Committee member	Direct – non-financial professional and personal interests	Parliamentary Roundtable – ABI and Sports	18.01.2023	24.03.2023	Ongoing	<p>Declare and participate</p> <p>Agreed by: Guideline Lead April 2023</p> <p>Rationale: Specific to guideline but benefit of expertise likely to outweigh risks.</p>
Dr Jenny Jim	Committee member	Direct – non-financial professional and personal interests	Parliamentary Roundtable - ABI & Education with Children, Families & Wellbeing and Department	07.02.2023	24.03.2023	Ongoing	<p>Declare and participate</p> <p>Agreed by: Guideline Lead April 2023</p> <p>Rationale: Specific to</p>

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			for Health and Social Care				guideline but benefit of expertise likely to outweigh risks.
Dr Jenny Jim	Committee member	Direct – non-financial professional and personal interests	Co-authoring conference presentation Translating Principles into Practice: A Model for Neuropsychological Rehabilitation in the US and UK (Winegardner, J. & Jim, J). International Brain Injury Association (IBIA), Dublin, March 2023.	March 2023	24.03.2023	Ongoing	Declare and participate  Agreed by: Guideline Lead April 2023  Rationale: Specific to guideline but benefit of expertise likely to outweigh risks. If any publications are included in the evidence base, the member will be asked to withdraw from the drafting of recommendations which are based on evidence of which their publications form a part
Dr Jenny Jim	Committee member	Direct – non-financial professional and personal interests	Parliamentary Roundtable – ABI and Sports	19.10.2023	24.03.2023	Ongoing	Declare and participate  Agreed by: Guideline Lead April 2023  Rationale: Specific to guideline but benefit of expertise likely to outweigh risks.

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Dr Jenny Jim	Committee member	Direct – non-financial professional and personal interests	Parliamentary Roundtable - ABI & Education with Children, Families & Wellbeing and Department for Health and Social Care	07.12.2023	24.03.2023	Ongoing	Declare and participate  Agreed by: Guideline Lead April 2023  Rationale: Specific to guideline but benefit of expertise likely to outweigh risks.
Dr Jenny Jim	Committee member	Direct – non-financial professional and personal interests	Book chapter published: <i>Hidden Social Inequalities in Paediatric Acquired Brain Injury</i> (Jim, J., Costello. G., Lowing, V., Nash, S., Scholes, C. & Perkins, A.), 2022. In A Systemic Workbook for ABI (Boayke, N., & Mwale, A.), published by Routledge.	December 2022	24.03.2023	Ongoing	Declare and participate  Agreed by: Guideline Lead April 2023  Rationale: Specific to guideline but benefit of expertise likely to outweigh risks. If any publications are included in the evidence base, the member will be asked to withdraw from the drafting of recommendations which are based on evidence of which their publications form a part
Dr Jenny Jim	Committee member	Direct – non-financial professional and personal interests	Conference Presentations <i>Breaking down barriers: Hidden Social Inequalities in Paediatric ABI</i> (Jim, J., Costello.G.), National	October 2022	24.03.2023	Ongoing	Declare and participate  Agreed by: Guideline Lead April 2023  Rationale: Specific to guideline but benefit of expertise likely

			Paediatric Brain Injury Conference (NPBIC) 2022				to outweigh risks. If any publications are included in the evidence base, the member will be asked to withdraw from the drafting of recommendations which are based on evidence of which their publications form a part
<b>3. Minutes of last meeting</b>							
The Chair asked the committee to confirm the minutes of the last meeting. The only change to be made was to add Jenny Jim to the apologies list. The committee confirmed the minutes were accurate.							
<b>4. Morning presentations</b>							
Jennifer Francis, Senior Systematic Reviewer, gave an update on protocol revisions to 4.4 and 2.1. The committee agreed on the revisions.							
The Systematic Reviewers on the guideline held a question-and-answer session regarding systematic reviews.							
Lisa Boardman, Guideline Lead, gave a presentation to the committee on writing recommendations.							
Alice Navein, Systematic Reviewer, presented evidence review question 2.1: <i>'What are the barriers and facilitators to identifying people with rehabilitation needs due to chronic neurological disorders and enabling access to appropriate services, including re-referral?'</i>							
The committee discussed the approach to writing these recommendations. They agreed upon recommendations to be made and the impact of decisions by theme.							
<b>5. Afternoon presentations</b>							
The committee continued to discuss and write recommendations for evidence review question 2.1: <i>'What are the barriers and facilitators to identifying people with rehabilitation needs due to chronic neurological disorders and enabling access to appropriate services, including re-referral?'</i>							
<b>6. Any other Business</b>							
There was no other business to discuss.							



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The Chair closed the meeting at 16:30

**Location and date of next meeting:**

Friday 3<sup>rd</sup> March in person at the NICE London Office.