

Rehabilitation for chronic neurological disorders (including acquired brain injury)
Meeting 13
Date: 7th June 2023

Location: Virtual via Zoom

Minutes: CONFIRMED

Committee members present:	
Ian Bernstein	Present for items 1 – 6
Rachel Keetley	Present for items 1 – 6
Emer McGilloway	Present for items 1 – 5
Parashar Ramanuj	Present for items 4 – 6
Jane Williams	Present for items 1 – 6
Lisa Bunn	Present for items 5 – 6
Teresa Clark	Present for items 1 – 6
Mark Holloway	Present for items 1 – 6
Jenny Jim	Present for items 1 – 5 (out 10:00-11:30, 12:50-13:15 and left 14:30)
Caroline Jones	Present for items 1 – 4
Jill Kings	Present for items 1 – 6
Nassif Mansour	Present for items 1 – 6
Gaby Parker	Present for items 1 – 5
Yvonne Pettigrew	Present for items 1 – 6
Joanne Powell	Present for items 1 – 6
Geraldine (Gerry) Roxburgh	Present for items 1 – 4
Hamise Smith	Present for items 1 – 6

In attendance:		
Lisa Boardman	Guideline Lead	Present for items 1 – 6
Hayley Shaw	Project Manager	Present for items 1 – 6
Alice Navein	Systematic Reviewer	Present for items 4 – 6
Jennifer Francis	Senior Systematic Reviewer	Present for items 1 – 6
Eric Slade	Senior Health Economist	Present for items 1 – 6
Charlie Fairhurst	Clinical Advisor	Present for items 4 – 6
Clifford Middleton	Guideline Commissioning Manager	Present for items 1 – 6
Joanna Perkin	Senior Medical Editor	Present for items 1 – 6

Apologies:	
Nicholas Behn	GC Member
Jacqueline Dean	GC Member
Rachel Farrell	GC Member
Sue Williams	Lay member
Ted Barker	Systematic Reviewer
Liz Pearton	Information Scientist

1. Welcome and objectives of the meeting

The Chair welcomed the committee members and attendees to the 13th Guideline Committee meeting on Rehabilitation for chronic neurological disorders (including acquired brain injury).

The Chair informed the committee that apologies had been received as noted above.

The Chair outlined the objectives of the meeting and the meeting etiquette.

2. Confirmation of matter under discussion and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was rehabilitation for chronic neurological disorders (including acquired brain injury).

The Chair asked everyone to verbally declare any interests that have risen since the last meeting. The below declaration was made:

Name	Role	Type of interest	Description of interest	Relevant dates			Comments
				Interest arose	Interest declared	Interest ceased	
Dr Ian Bernstein	Committee member - Chair	Direct - non-financial professional and personal interests	co-author of Rajesh S, Wonderling D, Bernstein I, Balson C, Lecky F; Guideline Committee. Head injury: assessment and early management- summary of updated NICE guidance. BMJ. 2023 May 30;381:p1130. doi: 10.1136/bmj.p1130. PMID: 37253484.	30/05/2023	31/05/2023	30/05/2023	Declare and participate Agreed by: Guideline Lead June 2023 Rationale: Not specific to the guideline

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Ms Jill Kings	Committee member	Financial Interest	Associate Expert Witness for Harrison Associates, undertaking Occupational Therapy and Care Expert Witness Assessments	June 2023	01.06.2023	Ongoing	Declare and participate Agreed by: Guideline Lead June 2023 Rationale: Specific to the guideline, however, not considered to pose a conflict of interest and benefit of expertise likely to outweigh risks
Dr Jenny Jim	Committee member	Direct - financial interests	UCL external examiner	04.05.2023	29.06.2023	Ongoing	Declare and participate Agreed by: Guideline Lead June 2023 Rationale: This interest would not affect the committee member's ability to objectively consider the evidence under review. There would not be any financial gain associated with committee membership or the outcome of recommendations

3. Minutes of last meeting

The Chair asked the committee to confirm the minutes of the last meeting. The committee confirmed the minutes were accurate.

4. Morning presentations

The Chair introduced Alice Navein, Systematic Reviewer, who presented evidence review 1.1: 'Based on the views and preferences of everyone involved, what works well and what could be improved in the delivery of rehabilitation?'

The committee listened to the initial ideas and reactions from the topic group and then agreed on recommendations to capture rationale and the impact of decisions made. The committee worked on drafting recommendations based on the evidence review.

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5. Afternoon presentations
<p>Lisa Boardman, Guideline Lead and Alice Navein, Systematic Reviewer led the committee's continued discussion of evidence review question 1.1 'Based on the views and preferences of everyone involved, what works well and what could be improved in the delivery of rehabilitation?'</p> <p>The committee discussed the evidence and agreed recommendations.</p>
6. Any other Business
<p>The Chair closed the meeting at 16:35</p>

Location and date of next meeting:

Tuesday 18th July 2023, via Zoom.