

Rehabilitation for chronic neurological disorders (including acquired brain injury)
Meeting 8
Date: 25th October 2022.

Location: Via Zoom

Minutes: CONFIRMED

Committee members present:		
Ian Bernstein		Present for items 1 – 6
Jane Williams		Present for items 1 – 6
Rachel Keetley		Present for items 1 – 6
Nicholas Behn		Present for items 1 – 6
Teresa Clark		Present for items 1 – 6
Mark Holloway		Present for items 1 – 6
Jacqueline Dean		Present for items 1 – 6
Rachel Farrell		Present for items 3 – 6
Jill Kings		Present for items 5 – 6
Nassif Mansour		Present for items 1 – 5
Yvonne Pettigrew		Present for items 1 - 6
Gaby Parker		Present for items 1 – 6
Joanne Powell		Present for items 1 – 6
Sue Williams		Present for items 1 – 5

In attendance:		
Lisa Boardman	Guideline Lead	Present for items 1 – 6
Jen M Francis	Senior Systematic Reviewer	Present for item 1 and items 4 - 6
Hayley Shaw	Project Manager	Present for items 1 - 6
Alice Navein	Systematic Reviewer	Present for items 4 – 6
Eric Slade	Senior Health Economist	Present for items 1 – 6
Ted Barker	Systematic Reviewer	Present for items 4 – 6
Amy Finnegan	Information Scientist	Present for items 1 – 6
Clifford Middleton	Guideline Commissioning Manger	Present for items 1 – 6

Apologies:	
Emer McGilloway	GC Member

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Parashar Ramanuj	GC Member
Jenny Jim	GC Member
Caroline Jones	GC Member
Lisa Bunn	GC Member
Hamise Smith	GC Member
Geraldine (Gerry) Roxburgh	GC Member
Charlie Fairhurst	Clinical Advisor
Catherine Baden-Daintree	Senior Medical Editor
Rebecca Boucher	Senior Medical Editor

1. Welcome and objectives of the meeting

The Chair welcomed the committee members and attendees to the 8th Guideline Committee meeting on Rehabilitation for chronic neurological disorders (including acquired brain injury). The Chair introduced the new members of the committee who were attending their first meeting.

The Chair informed the committee that apologies had been received as noted above.

The Chair outlined the objectives of the meeting and the meeting etiquette.

2. Confirmation of matter under discussion and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was rehabilitation for chronic neurological disorders (including acquired brain injury).

The Chair asked everyone to verbally declare any interests that have risen since the last meeting. The below declaration was made:

Name	Role	Type of interest	Description of interest	Relevant dates			Comments
				Interest arose	Interest declared	Interest ceased	
Ms Teresa Clark	Committee member	Direct - non-financial professional and personal interests	Provided 2 day teaching session on spasticity and contracture management in Poland. Included use of botulinum toxin, serial casting and splinting. My employer received payment, I did not.	01.10.2022	25.10.2022	02.10.2022	Declare and participate Agreed by: Guideline Lead November 2022 Rationale: potential overlap with the guideline in that use of botulinum toxin may be referenced in the guideline in the context of rehabilitation, but there are no evidence reviews looking at the effectiveness of different forms or uses of botulinum toxin

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							as this is beyond the scope of the guideline. So this is not considered to pose a conflict of interest and benefit of expertise likely to outweighs risks
Ms Teresa Clark	Committee member	Direct - non-financial professional and personal interests	Provided 2 day teaching session on spasticity and contracture management in the UK. Included use of botulinum toxin, serial casting and splinting. My employer received payment, I did not.	18.10.2022	25.10.2022	19.10.2022	<p>Declare and participate</p> <p>Agreed by: Guideline Lead November 2022</p> <p>Rationale: potential overlap with the guideline in that use of botulinum toxin may be referenced in the guideline in the context of rehabilitation, but there are no evidence reviews looking at the effectiveness of different forms or uses of botulinum toxin as this is beyond the scope of the guideline. So this is not considered to pose a conflict of interest and benefit of expertise likely to outweighs risks.</p>
Ms Teresa Clark	Committee member	Direct - non-financial professional and personal interests	Gave 1 hour webinar on predicting, preventing and treating common impairments in people with severe chronic neurological disability. Included	20.10.2022	25.10.2022	20.10.2022	<p>Declare and participate</p> <p>Agreed by: Guideline Lead November 2022</p> <p>Rationale: May be specific to guideline but benefit of expertise likely</p>

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			discussions on spasticity, contracture, postural management and best interests decision making				to outweigh risks
Ms Teresa Clark	Committee member	Direct - non-financial professional and personal interests	Have started PhD at Uni of Nottingham – topic being defined but loosely research methodology, how to create evidence that guides better individualized decision making for people in disorders of consciousness.	29.09.2022	25.10.2022	Ongoing for next 6 years	Declare and participate Agreed by: Guideline Lead November 2022 Rationale: Partially specific to the guideline but unlikely to influence recommendation development and benefits outweigh the risks
Dr Nicholas Behn	Committee member	Direct - financial interests	Keynote at Chilean Neuropsychological Rehabilitation Congress	November 2022	20.10.2022	November 2022	Declare and participate Agreed by: Guideline Lead November 2022 Rationale: May be specific to guideline in some areas but benefit of expertise likely to outweigh risks
Dr Nicholas Behn	Committee member	Direct - financial interests	Erasmus grant funding to attend University of Gothenberg and University of Southern Denmark	September 2022	20.10.2022	September 2022	Declare and participate Agreed by: Guideline Lead November 2022 Rationale: May be specific to guideline in some areas but benefit of expertise likely to outweigh risks

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Dr Nicholas Behn	Committee member	Direct - financial interests	Keynote at the American Speech Hearing Association	November 2022	20.10.2022	November 2022	<p>Declare and participate</p> <p>Agreed by: Guideline Lead November 2022</p> <p>Rationale: May be specific to guideline in some areas but benefit of expertise likely to outweigh risks</p>
Mrs Rachel Keetley	Topic Advisor	Direct - non-financial professional and personal interests	International Paediatric Brain Injury Conference – oral presentation (10 mins) on PhD study results	22.09.2022	24.10.2022	22.09.2022	<p>Declare and participate</p> <p>Agreed by: Guideline Lead December 2022</p> <p>Rationale: The presentation was for interim considerations of the PhD. The subject of the PhD is only covering part of the guideline population and the treatments covered are wider than the scope of the guideline.</p>
Mrs Rachel Keetley	Topic Advisor	Direct - non-financial professional and personal interests	Tessa Jowell Brain Cancer Mission – Paediatric Centres of Excellence – asked to advise re: rehabilitation for children with brain tumours for the peer review process. Involves informing team re: rehabilitation context currently and what questions should be included in the peer review	06.10.2022	24.10.2022	Ongoing	<p>Declare and participate</p> <p>Agreed by: Guideline Lead December 2022</p> <p>Rationale: Potential overlap with context issues for this guideline scope, however not about specific interventions, and not considered to pose a conflict of interest and benefit of expertise likely to outweigh risks</p>

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Dr Gabrielle Parker	Committee member	Direct – financial interests	Teaching neuropsychology components on a Birkbeck University MSc module called 'Neurocases'. This generates approx. £12k income, all of which is to be paid into a charity fund held by my NHS employer (Royal Free London) and used to fund staff CPD and service developments	October 2022	01.11.2022	Ongoing to March 2023; may recur in the next academic year	Declare and participate Agreed by: Guideline Lead December 2022
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3. Minutes of last meeting

The Chair asked the committee to confirm the minutes of the last meeting, and the committee confirmed that no changes were required.

4. Morning presentations

Lisa Boardman, Guideline Lead, gave the committee a stock take on the guideline looking at a forward and backward look at work planning for the guideline. This gave the committee an overview of questions and protocols to date, timelines for 2023-24 and agreed on the topic group leads.

Lisa Boardman, Guideline Lead – led a discussion with the committee, focusing on the audience's importance to the guideline and how it might look. What terminology the guideline should be using and an intelligence capture about current service arrangement.

Ted Barker, Systematic Reviewer, presented 1.1 Protocol: 'Based on the views and preferences of everyone involved, what works well and what could be improved in the delivery of rehabilitation?'

Alice Navein, Systematic Reviewer, presented review question protocol 5.1: Based on the views and preferences of everyone involved, what works well and what makes it difficult to access and benefit from support for education, employment, and social participation?

5. Afternoon presentations

Lisa Boardman, Guideline Lead, present the equality impact assessment document to the committee and asked for their views on a number of areas.

Jennifer Francis, Senior Systematic Reviewer, presented review question protocol 5.4: 'What is the effectiveness of interventions or approaches for supporting people's social participation (for example leisure, family life, sex and relationships)?'

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6. Any other Business
There was no other business to discuss.
The Chair closed the meeting at 16:30

Location and date of next meeting:

Monday 23rd January 2023 via Zoom