

Weight management guideline committee 15 meeting minutes

Weight Management Guideline Update – Committee Meeting 15 – Day 2

Date: 24/07/2023

Location: Virtual

Minutes: Final

Committee members present:		
Marie Burnham (MB – Chair)		Present for notes 1 – 6
Kate Anderson		Present for notes 1 – 6
Margaret Ashwell		Present for notes 1 – 6
Sara Britton		Present for notes 1 – 6
Preetpal Doklu		Present for notes 1 – 6
Sarah le Brocq		Present for notes 1 – 6
Helen Parretti		Present for notes 1 – 6
Suzy Taylor		Present for notes 1 – 6
Billy White		Present for notes 1 – 6

NICE Team in attendance:		
Victoria Axe	Guideline Commissioning Manager	Present for notes 1 – 6
Susan Burlace (SB)	Medical Editor	Present for notes 1 – 6
Bethan Dorsett	Content Designer	Present for notes 1 – 6
Jackie Durkin	Administrator	Present for notes 1 – 6
Kusal Lokuge	Technical Analyst – Health Economics	Present for notes 1 – 6
Alfredo Mariani	Technical Analyst – Health Economics	Present for notes 1 – 6
Annette Mead	Senior Medical Editor	Present for notes 1 – 6
Caroline Mulvihill	Technical Adviser	Present for notes 1 – 6
Shreya Shukla	Senior Technical Analyst	Present for notes 1 – 6
Hannah Stockton	Technical Analyst	Present for notes 1 – 6
Michellie Young	Technical Analyst	Present for notes 1 – 6

Apologies:	
Mfon Archibong	Committee Member
Nivedita Aswani	Committee Member
Twane Celliers	Committee Member
Julian Hamilton-Shield	Committee Member
Lisa Hodgson	Committee Member

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Phoebe Kalungi	Committee Member
Omar Khan	Committee Member
Kathryn Melia	Committee Member
Grace O'Malley	Committee Member
Alex Miras	Committee Member
Samantha Scholz	Committee Member
Laurence Taggart	Committee Member

1. Welcome and objectives for the meeting

The Chair, Marie Burnham (MB) welcomed the committee to day 2 of the fifteenth weight management guideline committee meeting and informed the committee of the apologies noted above.

The Chair asked all committee members to verbally declare any interests that have arisen since the last meeting. No further interests were declared.

2 to 5. Reviewing the full guideline

Continuing-on from the previous week's meeting, the Chair introduced Susan Burlace (SB), the Medical Editor for this guideline who guided the committee through the remainder of the full guideline, this time with more specific focus on the items that needed final preparation before consultation.

The committee were able to give their full feedback swiftly with this new approach and were able to answer all of the editing team's questions by lunchtime.

6. Next steps and any other business

The Chair introduced Jon Littler (JL), the Project Manager for this guideline, who reminded the committee of the next steps of development leading up to consultation.

The Chair then thanked the committee for their time and input throughout the day and then closed day 2 of this meeting at midday.

Date of next meeting: TBC December 2023

Location of next meeting: Virtual and in-person