

**Maternal and Child Nutrition
Meeting 21**

Date: 27th and 29th February 2024

Location Virtually via Zoom

Minutes: Final

Day 1

Committee members present:	
Sarah Jefferies	Present for items 1-6
Kate Maslin	Present for items 1-6
Samantha Ross	Present for items 1-6
Ellinor Olander	Present for items 1-6
Anita Kambo	Present for items 1-5 (left 14:00)
Amber Marshall	Present for items 1-6
Vivien Swanson	Present for items 1-6
Lucilla Poston	Present for items 1-6 (absent 11:00-12:00)
Amanda Avery	Present for items 1-6
Catherine McParlin	Present for items 3-6
Victoria Sibson	Present for items 1-5 (left 15:15)
Karen McLean	Present for items 3-6
Shereen Fisher	Present for items 4-6

In attendance:		
Maija Kallioinen	Guideline Lead	Present for items 1-6
Melissa Bolessa	Project Manager	Present for items 1-6
Shalmali Deshpande	Systematic Reviewer	Present for items 1-6
Sharangini Rajesh	Senior Technical Analyst	Present for items 5-6
Ifigeneia Mavranouzouli	Health Economics Advisor	Present for items 1-6
Adefisayo Abba-Abba	Systematic Reviewer	Present for items 1-6
Victoria Axe	Commissioning Manager	Present for items 1-5
Victoria Freeman	Systematic Reviewer	Present for items 1-6
Sarah Palombella	Senior Medical Editor	Present for items 1-6

Apologies:	
Charlotte Wright	GC Member
Jane Hirst	GC Member

Charlie Fairhurst

NICE Clinical Advisor

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the first day of the 21st meeting on the Maternal and Child Nutrition Guideline.

The Chair informed the Committee that apologies had been received. These are noted above.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Maternal and Child Nutrition.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting. One new declaration was made:

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Amber Marshall	Lay Member	Speaking at UK Midwifery Study System Study Day "My (Big) Body, My Choice" on 11 th March 2024 Declared Feb 2024	Financial	Declare and participate.
Amber Marshall	Lay Member	Speaking at Doula UK Conference "Big Fat Positive - Staying joyful in a system obsessed with the negatives of higher BMI pregnancies" on 23 rd March 2024 Declared Feb 2024	Financial	Declare and participate.

3. Minutes of last meeting

The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting.

The Committee agreed that the minutes were a true and accurate account of the meeting.

4. Morning presentations.

The Chair introduced Fisayo Abba-Abba, Systematic Reviewer who gave the committee an update on the literature search re-runs.

The Chair introduced Maija Kallioinen, Guideline Lead who gave an overall review of the guideline and led on the discussion of signing off the recommendations. The committee discussed and agreed edits as needed.

5. Afternoon presentations.

The Chair introduced Maija Kallioinen, Guideline Lead who led the committee on a review of the draft guideline. The committee discussed and agreed edits as needed.

6. Any other business

The Chair confirmed the second day of the 21st GC meeting will be held on Thursday 29th February 2024.

The meeting finished at 16:30

Location of next meeting: Virtually via Zoom.

Maternal and Child Nutrition GC 21

Day 2

Committee members present:	
Sarah Jefferies	Present for items 1-5
Kate Maslin	Present for items 1-5
Samantha Ross	Present for items 1-5
Anita Kambo	Present for items 1-5
Amber Marshall	Present for items 1-5
Vivien Swanson	Present for items 1-5
Lucilla Poston	Present for items 1-5
Charlotte Wright	Present for items 1-5
Shereen Fisher	Present for items 1-5 (absent 12:00-14:50)
Amanda Avery	Present for items 2-5
Ellinor Olander	Present for items 1-5
Catherine McParlin	Present for items 3-5
Victoria Sibson	Present for items 1-4 (left 15:20)
Karen McLean	Present for items 1-5

In attendance:		
Maija Kallioinen	Guideline Lead	Present for items 1-5
Georgina Winney	Business Administrator	Present for items 1-5
Shalmali Deshpande	Systematic Reviewer	Present for items 1-5
Ifigeneia Mavranouzouli	Health Economics Advisor	Present for items 4-5
Adefisayo Abba-Abba	Systematic Reviewer	Present for items 1-5
Adam Storrow	Business Analyst	Present for items 4-5
Victoria Axe	Commissioning Manager	Present for items 1-5
Victoria Freeman	Systematic Reviewer	Present for items 1-5
Sarah Palombella	Senior Medical Editor	Present for items 1-5

Apologies:	
Sharangini Rajesh	Senior Technical Analyst
Jane Hirst	Co-opted Member
Charlie Fairhurst	NICE Clinical Advisor
Melissa Bolessa	Project Manager

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the second day of the 21st meeting on the Maternal and Child Nutrition Guideline.

The Chair informed the Committee that apologies had been received. These are noted above.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Maternal and Child Nutrition.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting. New declarations were made as noted below:

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Kate Maslin	GC Member	Joint applicant for a grant in collaboration with Hertility – a digital health fertility company (https://hertilityhealth.com/). Grant application outcome to be decided June 2024 Declared 29 th Feb 2024	Financial interest	Declare and participate.

3. Morning presentations.

The Chair introduced Maija Kallioinen, Guideline Lead who presented on Research recommendations:

- Discuss potential research recommendation on formula feeding
- Review old research recommendations from PH11 and PH27

The committee discussed the old research recommendations and whether they needed updating. They also discussed and drafted a research recommendation on formula feeding.

Maija Kallioinen, Guideline Lead, led the committee through review of the draft guideline. The committee discussed and agreed edits as needed.

4. Afternoon presentations.

The Chair introduced Adam Storrow, Business Analyst who presented on resource impact. The committee discussed the resource impact of the guideline and recommendations they had made.

Maija Kallioinen, Guideline Lead, led the committee through review of the draft guideline. The committee discussed and agreed edits as needed.

Maija Kallioinen, Guideline Lead, presented the NICE publications policy and the next steps in the guideline development process.

5. Any other business

Maija Kallioinen, Guideline Lead discussed the dates of the next meetings with the committee.

The meeting finished at 16:07

Location of next meeting: Virtually via Zoom.