

**NICE PUBLIC HEALTH PROGRAMME GUIDANCE**

**Personal, Social, Health and Economic Education**

**12<sup>th</sup> meeting of the Programme Development Group  
Wednesday 14<sup>th</sup> April 2010**

**Derwent Room, NICE offices, Mid City Place, London**

Attendees:	<p><i>Programme Development Group (PDG) Members:</i> Anne Weyman (Chair), Anne Ludbrook, Tracey Phillips, Kate Birch, Kathryn Cross, Laura Cottey, Simon Blake, Aylssa Cowell, Simon Beard, Anna Martinez, Mark Bellis</p> <p><i>Co-opted member:</i> Richard Ives</p> <p><i>NICE:</i> Tricia Younger (TY), Hilary Chatterton (HJC), Peter Shearn (PS), Una Canning (UC), Louise Millward (LM), Alastair Fischer (AJF), Emma Doohan (ED),</p> <p><i>Observers:</i> James Cane (UCL research team), Ross Neilson (GHK fieldwork contractors)</p>
Apologies:	<p><i>Programme Development Group (PDG) Members:</i> Jasmin Mitchell, Colleen McLaughlin, Jonathan Cooper, Terri Ryland, Chris Gibbons</p> <p><i>NICE:</i> Jane Cowl</p>

Agenda Item		Action
1. Welcome and introductions	<p><u><i>Introductions and apologies</i></u></p> <p><u><i>Declarations of interest</i></u> Previous Declarations of Interest:</p> <p><i>Personal Pecuniary</i> Richard Ives</p> <p><i>Personal Family</i> None declared.</p> <p><i>Non Personal</i> Anna Martinez Anne Ludbrook Simon Beard Mark Bellis Kathryn Cross Clare Smith Tracey Philips</p> <p><i>Personal non-pecuniary</i> Anne Weyman Kate Birch</p>	

	<p>Jasmin Mitchell          Laura Cottey          Anna Martinez          Simon Beard          Clare Smith</p> <p>No new declarations of interest were made.</p> <p>None of these interests prevented any member from taking full part in the meeting.</p> <p><u>Minutes of last meeting</u>          The minutes were agreed as an accurate record.</p> <p>Mandy Harling to circulate examples of costing tools developed for other pieces of NICE guidance</p>	<p>Mandy Harling</p>
<p>2. Tricia Younger, consultation process update and key dates</p>	<p>TY updated the PDG on key dates in guidance production. The following were highlighted:</p> <ul style="list-style-type: none"> <li>• The draft guidance will be sent to members for comment from 7<sup>th</sup> to 21<sup>st</sup> May 2010.</li> <li>• Draft guidance will be issued for consultation with stakeholders from 17<sup>th</sup> June to 15<sup>th</sup> July. Fieldwork will take place during this period.</li> </ul> <p>The following action points were agreed:</p> <ul style="list-style-type: none"> <li>• The PDG will need to discuss whether a glossary needs to be developed for this guidance.</li> <li>• The PDG are keen to ensure that key issues relating to Black and Minority Ethnic (BME) groups and children with learning disabilities are considered in the guidance. Simon Blake to provide a suitable contact.</li> </ul>	<p>Simon Blake</p>
<p>3. Economic modelling</p>	<p>AJF presented an overview of the updated modelling report for this topic.</p> <p>The PDG was concerned about some of the assumptions made in the modelling report.</p> <p><i>Summary of issues raised:</i> Willingness to pay – the concept was not relevant; timescale of 1 year – the PDG was keen to consider different time horizons; the assumptions about infection transmissions need further reflection; the benefit and saving assumptions need further consideration.</p> <p><b>Action point:</b> The assumptions in the modelling report will be reviewed</p>	
<p>4. Revising the draft recommendations</p>	<p>Each of the draft recommendations was discussed and changes to each recommendation were agreed.</p>	

and considerations	<p><b>Action point:</b> Anna Martinez and Simon Blake to work on rewording the recommendations on the curriculum. They will submit this to NICE by 28<sup>th</sup> April.</p> <p>Some amendments were suggested for the considerations section of the guidance.</p>	Simon Blake and Anna Martinez
5. AOB	<p>Details on the young people's consultation and fieldwork were presented.</p> <p><b>Action point:</b> NICE team to send the PDG information about the dates and sites of these meetings. PDG members to email to let NICE know whether they'd like to observe.</p>	NICE team/ PDG
<b>Close</b>	The meeting ended at 4pm	

**DATE OF NEXT 2 DAY MEETING: 16<sup>th</sup> and 17<sup>th</sup> September 2010**