

# PHAC D - Workplace health: support for employees with disabilities and long-term conditions – 17<sup>th</sup> March 2016

## Workplace health: support for employees with disabilities and long-term conditions Committee meeting

**Date:** 17/03/16

**Location:** NICE office, Manchester

**Minutes:** Confirmed

<b>Committee members present:</b>	
John Britton (Chair)	(Present for notes 1 – 7)
Jennifer Roberts	(Present for notes 1 – 7)
Susie Morrow	(Present for notes 1 – 7)
Patrick Saunders	(Present for notes 1 – 7)
Andrew Hopkin	(Present for notes 1 – 7)
Tess Mc Manus	(Present for notes 1 – 7)
Mark Gabbay	(Present for notes 1 – 7)
John Griffiths	(Present for notes 1 – 7)
Hilary Angwin	(Present for notes 1 – 7)
Mark Strong	(Present for notes 1 – 7)
Mandy Wardle	(Present for notes 1 – 7)
Amanda Sowden	(Present for notes 1 – 7)

<b>In attendance:</b>		
Caroline Mulvihill	Technical lead, NICE	(Present for notes 1 – 7)
James Jagroo	Senior technical analyst, NICE	(Present for notes 1 – 7)

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Josephine Kavanagh	Technical analyst, NICE	(Present for notes 1 – 7)
Alice Murray	Assistant technical analyst, NICE	(Present for notes 1 – 7)
Jennifer Heaton	Assistant project manager, NICE	(Present for notes 1 – 7)
Sarah Richards (S&M)	Health economist, NICE	(Present for notes 1 – 7)
Alex Filby, YHEC	Research Consultant, YHEC	(Present for notes 1 – 7)
Matthew Taylor, YHEC	Director, YHEC	(Present for notes 1 – 7)

### Observers:

Andrew Harding	Quality assurance programme manager, NICE
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### Apologies:

Jane Leaman	Committee member
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### 1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the second meeting on workplace health: support for employees with disabilities and long-term conditions. The Committee members and attendees introduced themselves.

The Chair welcomed the members of the public to the meeting. The members of the public had been briefed already, both verbally and in writing by the NICE team, and the Chair reminded them of the protocol for members of the public, whose role is to observe (they should not speak or ask questions). No filming or recording of the meeting is permitted. The Chair reminded all present that the Committee is independent and advisory, that its decisions and recommendations to NICE do not represent final NICE guidance, and that they may be changed as a result of public consultation.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included:

- Introduce the NICE approach to health economics
- Receive the findings of the economic effectiveness review

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- Receive the findings of the economic modelling report and discuss the approach and sources of data
- Receive the findings of the evidence review on graded activity, active sick leave and remote and telephone interventions
- Discuss future evidence reviews and expert testimony
- Start drafting recommendations including research recommendations

### **Introductions**

#### **2. Confirmation of matter under discussion, and declarations of interest**

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was workplace health: support for employees with disabilities and long-term conditions.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting.

No new interests were declared.

#### **3. Minutes of last meeting**

The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting.

The Chair confirmed that all matters arising had been completed or were in hand.

#### **4. Presentations**

The Chair introduced Caroline Mulvihill, technical lead, who gave a presentation on an introduction to occupation health law.

Caroline took questions from the group. The Chair thanked Caroline for her presentation.

The Chair introduced Sarah Richards, health economist, who gave a presentation on an introduction to the NICE approach to health economics

Sarah took questions from the group.

**ACTION: NICE to share cost impact document with PHAC**

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The Chair thanked Sarah for their presentation.

The Chair introduced Alex Filby, YHEC, who gave a presentation on the economic effectiveness review.

Matthew Taylor then gave a presentation on the economic modelling report, approach and sources of data.

Matthew took questions from the group.

**ACTION: NICE to organise economic subgroup – start email conversation**

The Chair thanked Alex and Matthew for their presentations.

The Chair introduced James Jagroo, Josephine Kavanagh and Alice Murray who gave a presentation on the evidence review of workplace health interventions.

James, Josephine and Alice took questions from the group.

The Committee then discussed the issues presented in relation to this guideline. The Chair thanked James, Josephine and Alice for their presentation.

The Committee thanked everyone for their presentations and contribution to the development of the guideline.

**5. Questions and discussion**

The Committee discussed the following and were given the opportunity to ask questions:

- Evidence statements
- Gaps and research recommendations
- Future evidence reviews
- Expert testimony
- Drafting recommendations

**Any other business**

None

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**Date of next meeting:** 15/04/16

**Location of next meeting:** NICE offices, Manchester