

**Violence and Aggression Guideline Development Group
Meeting 3**

Date and Time: Tuesday 23 July 2013, 10.30am – 4pm

Minutes: Confirmed

Place: The Royal College of Psychiatrists'
6th Floor Standon House
21 Mansell Street
London
E1 8AA

Present: **GDG members**
Peter Tyrer (PT) (Chair)
Tim Kendall (TK) (facilitator) (NCCMH)
Richard Barnett (RB)
Joy Duxbury (JD)
Mike Hunter (MH)
Uday Katkar (UK)
Catherine King (CK)
Brian Littlechild (BL)
Noel McKenna (NM)
Maeve Murphy (MM)
Belinda Salt (BS)
Faisal Sethi (FS)
Leroy Simpson (LS)
Birgit Vollm (BV)

Experts
None

In attendance:
NCCMH Staff: Lucy Burt (LB)
Sabrina Naqvi (SN)
Eric Slade (ES)
Craig Whittington (CW)

NICE staff Judith McBride (JM)

Observers: Toshi Baba (TB)

Notes

1. Peter Tyrer, GDG Chair, opened the meeting and welcomed everyone.
2. Apologies were received from Clifford Middleton, NICE Guideline Commissioning Manager, and from the following GDG members: Elena Garralda, Len Bowers, Tony O'Connell, Peter Pratt and Peter Staves.
3. No new declarations of interest were raised.
4. Minutes from GDG 2 on 10 May 2013 were reviewed and approved.
5. Sabrina Naqvi, Project Manager, discussed the travel bookings and expense policies.
6. Service user and carer concerns were discussed.
7. Craig Whittington, Associate Director (Clinical Effectiveness) guided the GDG through the review protocol.
8. Craig Whittington gave a presentation on risk factors and prediction.
9. Craig Whittington gave a presentation on treatment interventions.
10. Tim Kendall, GDG Facilitator, guided the GDG through the structure of the guideline and through the writing plan.
11. The use of focus groups of children and young people was discussed.
12. Judith McBride gave a presentation on writing recommendations for NICE Guidelines.
13. Craig Whittington gave a presentation on the introduction to the Guideline Management System.
14. Other business matters were discussed, including the move to new building.
15. The GDG on Monday 9th September has been cancelled and the next meeting is Friday 18th October 2013, 10.30am-4pm.