

Early and Locally Advanced Breast Cancer (update)

Committee meeting 2

Date: 31/10/16

Location: RCOG, London

Minutes: Confirmed

Committee members present:	
Jane Barrett	(Present for notes 1 – 10)
Anne Armstrong	(Present for notes 1 – 10)
Faye Coe	(Present for notes 1 – 10)
Carmel Gulliver-Clarke	(Present for notes 1 – 10)
Imogen Locke	(Present for notes 1 – 10)
Peter Jenkins	(Present for notes 1 – 10)
Linda Pepper	(Present for notes 1 – 10)
Ramsey Cutress	(Present for notes 1 – 10)
Marina Parton	(Present for notes 1 – 10)
Lisa Whisker	(Present for notes 1 – 10)
Sadaf Haque	(Present for notes 1 – 10)
Mia Rosenblatt	(Present for notes 1 – 10)
Ursula Van Mann	(Present for notes 1 – 10)
William Teh	(Present for notes 1 – 10)

In attendance:		
Clifford Middleton	NICE Guideline Commissioning Manager	(Present for notes 5 – 10)
John Graham	NGA Clinical Adviser	(Present for notes 1 – 10)
Angela Bennett	NGA Guideline Lead	(Present for notes 1 – 10)
Matthew Prettyjohns	NGA Senior Health Economist	(Present for notes 1 – 10)
Nathan Bromham	NGA Senior Systematic Reviewer	(Present for notes 1 – 10)
Laura O’Shea	NGA Systematic Reviewer	(Present for notes 1 – 10)
Ferruccio Pelone	NGA Assistant Reviewer	(Present for notes 1 – 10)
Lianne Gwillim	NGA Project Manger	(Present for notes 1 – 10)

Observers:

None	
------	--

Apologies:

Sairanne Wickers	Committee member	(Absent for notes 1-10)
Roger Hunt	Committee member	(Absent for notes 1-10)
Clifford Middleton	NICE Guideline Commissioning Manager	(Absent for notes 1-4)

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the 2nd meeting on Early and Locally Advanced Breast Cancer (update).

No members of the public asked to observe the meeting.

The Chair informed the Committee that apologies had been received. These are noted above.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Early and locally advanced breast cancer.

3. Minutes of last meeting

These were agreed as a true and accurate record of the 1st meeting.

4. Presentations

The Chair introduced Nathan Bromham, who gave a presentation on Minimally important difference (MID) and GRADE.

5. Questions and discussion

The Committee discussed the draft review questions for 2.1, 2.2 & 5.1 and agreed the revised question, PICO, Health Economic priority, lead and for those particular questions.

The committee discussed review protocols for draft review questions for 4.2, 8.2 & 11.1 and signed off these review protocols for those particular questions.

6. Any other business

No service user or carer concerns were raised.

Date of next meeting: 19th December 2016

Location of next meeting: RCOG, London