

Breast cancer radiotherapy GComm 2 – minutes

Early and locally advanced breast cancer: diagnosis and management –  
Radiotherapy (update) – committee meeting 2 (post-consultation) minutes

**Date:** 21/04/23

**Location:** Virtual

**Minutes:** Final

**Committee members present:**

Adam Firth (AF)	Chair	Present for notes 1 – 4
Nuala Healy	Radiologist	Present for notes 1 – 4
Claire Kelly	Clinical Oncologist	Present for notes 1 – 4
Josie Cameron	Therapeutic Radiographer	Present for notes 1 – 4
Katy Tan	Lay member	Present for notes 1 – 4
Tasmin Sargeant	Lay member	Present for notes 2 – 4

**NICE team in attendance:**

Omnia Bilal (OB)	Technical Analyst	Present for notes 1 – 4
Victoria Carter	Implementation Adviser	Present for notes 1 – 4
Lindsay Claxton	Technical Adviser – Health Economics	Present for notes 1 – 4
Danielle Conroy (DC)	Project Manager	Present for notes 1 – 4
Clare Dadswell	Senior Technical Analyst	Present for notes 1 – 4
Gareth Haman	Senior Medical Editor	Present for notes 1 – 4
Kate Kelley	Associate Director	Present for notes 1 – 4
Louisa Regan	Implementation Adviser	Present for notes 2 – 4
Jean Ryan	Programme Manager	Present for notes 1 – 4
Natasha Salant	Technical Analyst – Health Economics	Present for notes 1 – 4

**Apologies:**

Donna Egbeare	Breast surgeon – committee member
Marie Harrisingh	NICE Technical Adviser - NICE
Sarah Scott	Public Involvement Adviser - NICE
Anita Sharma	GP – committee member
Adam Storrow	NICE Business Analyst - Resource Impact Assessment - NICE

**1. Welcome and objectives for the meeting**

The Chair (AF) welcomed the committee members and NICE attendees to the post-consultation committee meeting for the radiotherapy update to the NICE Early and locally advanced breast cancer: diagnosis and management guideline.

AF informed attendees that apologies had been received as noted above.

AF asked all committee members to verbally declare any interests. The following new interest was declared:

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Claire Kelly	Consultant Clinical Oncologist, The Christie NHS Foundation Trust	PI on PRIMETIME PI on SUPREMO Sub-I on SMALL trial. 21/04/2023	Non-financial professional and personal	Declare and participate Interests are non-specific to this review question

The Chair and NICE team confirmed that the interests declared did not prevent the attendee from fully participating in the meeting.

AF outlined the aims and objectives for the meeting.

## 2. Key themes from stakeholder comments

AF introduced NICE Technical Analyst Omnia Bilal (OB) who presented the key themes arising from stakeholder consultation feedback on the draft guidance.

## 3. Recommendation discussion and edits

OB and Clare Dadswell (CD) led a discussion of the stakeholder comments that required further committee consideration and any necessary revisions to the draft recommendations were agreed as a group.

AF thanked all for their input.

## 4. AOB, Summary and next steps

The Chair gave the committee an overview of the next steps for the guideline and thanked the committee for their contributions, summarised the main actions from the day and asked for items of any other business. As there was no further business to discuss, AF brought the meeting to a close.

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