

Flu Vaccination – increasing uptake Public Health Advisory Committee meeting

Date: 22/09/2016

Location: NICE Manchester office, Level 1A, City Tower, Piccadilly Plaza
Manchester M1 4BT

Minutes: Final

Committee members present:		
Alan Maryon-Davis (Chair)		(Present for notes 1 – 9)
Rachel Johns (Vice Chair)		(Present for notes 1 – 9)
Brendan Collins		(Present for notes 1 – 9)
Sarah Newsam		(Present for notes 1 – 9)
Jane West		(Present for notes 1 – 9)
Andrew Hayward (Topic expert member)		(Present for notes 1 – 9)
Christine Khiroya (Topic expert member)		(Present for notes 1 – 9)
Nicola Meredith (Topic expert member)		(Present for notes 3 – 9)
Rashmi Shukla (Topic expert member)		(Present for notes 1 – 9)
Alistair Story (Topic expert member)		(Present for notes 1 – 9)

In attendance:		
Rachel Kettle	Technical Advisor, NICE	(Present for notes 1 – 9)
Tracey Shield	Senior Technical Analyst, NICE	(Present for notes 1 – 9)
Albany Meikle	Assistant Technical Analyst, NICE	(Present for notes 1 – 9)
Andrea Heath	Information Specialist, NICE	(Present for notes 1 – 9)
Denise Jarrett	Assistant Project Manager, NICE	(Present for notes 1 – 9)
Rebekah Pennington	Technical Advisor (Health Economics), NICE	(Present for notes 3 – 9)
Matthew Taylor	York Health Economics Consortium Ltd	(Present for notes 3 – 4)

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Emily Eaton-Turner	York Health Economics Consortium Ltd	(Present for notes 3 – 4)
David Tydlesley	Business Analyst, NICE	(Present for notes 3 & 7)

Observers:

Olivia Crane	(Present for notes 1 – 3)
Stephanie Fernley	(Present for notes 1 – 9)
Diogenes Ferreira	(Present for notes 1 – 9)
Katy Harrison	(Present for notes 1 – 9)
Lucy Rutter	(Present for notes 1 – 3)
Amanda Upton	(Present for notes 1 – 9)

Apologies:

Jo Cooke	Core member
Jakki Cowley	Core member
Andrew Probert	Topic expert member
Graham Rushbrook	Core member
Richard Watt	Core member

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the 1st meeting on Flu Vaccination – increasing uptake. The Committee members and attendees introduced themselves.

No members of the public asked to observe the meeting.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included:

- receive a brief overview of the scope and any equality issues identified during scoping
- receive training on GRADE
- consider the findings of the evidence review 1
- develop draft recommendations

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- consider the economic plan

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was service organisation and delivery of flu vaccination to children, carers, people in clinical risk groups and health and social care workers

The Chair asked everyone to verbally declare any interests.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Brendan Collins	Research Fellow in Health Economics, University of Liverpool/ Wirral Council	Is part of a team which has been commissioned by NICE to produce an economic evidence review and economic model for preventing drug misuse in vulnerable groups, which is for one of the other public health advisory committees (PHACs). 11/08/2015	Personal, non-financial, non-specific	Declare and participate
		Is part of a team which is currently evaluating drug and alcohol treatment services for North Yorkshire County Council. 11/08/2015	Personal, non-financial, non-specific	Declare and participate
		In the last 12 months has evaluated drug and alcohol treatment services for Wirral Council. 11/08/2015	Personal, non-financial, non-specific	Declare and participate
		Works for a university department which may bid for research funding on a range of topics 30/11/2015	Personal, non-financial, non-specific	Declare and participate
Jo Cooke	Programme Manager, NIHR	The organisation she work for undertakes	Non-personal,	Declare and

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	CLAHRC for South Yorkshire	research in public health, self-management of long term conditions and wider determinants of health particularly working with local authorities in Yorkshire and Humber 17/8/2015	non-financial, non-specific	participate
Jakki Cowley	Lay core member Director, Empowerment Matters	None 1/9/2015	N/A	N/A
Andrew Hayward	Professor of Infectious Disease, University College London	None 19/1/2016	N/A	N/A
Rachel Johns	Deputy Director of Service Delivery, Public Health England	Sister works for and has shares in Proctor and Gamble 27/7/2015	Personal, non-financial, non-specific	Declare and participate
		Sister is a GP 27/7/2015	Personal, non-financial, non-specific	Declare and participate
Christine Khiroya	Senior Screening and Immunisation Manager, Nurse Consultant, Public Health England	Husband is a GP 22/09/2016	Personal, non-financial, non-specific	Declare and participate
Alan Maryon-Davis	Honorary Professor of Public Health, Kings College London, School of Medicine	Has an honorary professorial contract with Kings College London in public health. KCL might have a contractual arrangement with NICE and/or other organisations in the health or social care sectors. 7/8/2015	Personal, non-financial, non-specific	Declare and participate
		Is a trustee of the UK	Personal,	Declare

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		Health Forum (charity). UKHF might have a contractual arrangement with NICE and/or other organisations in the health or social care sectors. 7/8/2015	non-financial, non-specific	and participate
		Is a trustee of Alcohol Research UK (charity). ALRUK might have a contractual arrangement with NICE and/or other organisations in the health or social care sectors. 7/8/2015	Personal, non-financial, non-specific	Declare and participate
		Is a trustee of Best Beginnings (charity). BB might have a contractual arrangement with organisations in the health or social care sectors. 7/8/2015	Personal, non-financial, non-specific	Declare and participate
		Is a trustee of Medicinema (charity) which puts cinemas into hospitals. Medicinema might have a contractual arrangement with organisations in the health or social care sectors. 7/8/2015	Personal, non-financial, non-specific	Declare and participate
		Occasionally acts as a spokesperson for the Faculty of Public Health covering a range of health issues. Also writes and broadcasts on health matters in a personal capacity. 7/8/2015	Personal, non-financial, non-specific	Declare and participate
Nicola	Specialist Nurse, Immunisation,	None 19/01/2016	N/A	N/A

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Meredith	Public Health Wales			
Sarah Newsam	Head of Health and Wellbeing, Stockport Council	None 5/11/2015	N/A	N/A
Andrew Probert	Topic Expert Lay Member	None 23/01/2016	N/A	N/A
Graham Rushbrook	Director, RBE Associates	Independent public health specialist working on contracts with a variety of Local Authority and NHS bodies nationally. 20/06/2015	Non-personal, financial, non-specific	Declare and participate
Rashmi Shukla	Regional Director, Public Health England	Employed by Public Health England 08/01/2016	Personal, financial, non-specific	Declare and participate
		Patron of the South Asian Health Foundation 08/01/2016	Personal, non-financial, non-specific	Declare and participate
		Fellow of the Faculty of Public Health 08/01/2016	Personal, non-financial, non-specific	Declare and participate
		Fellow of the Royal College of Physicians 08/01/2016	Personal, non-financial, non-specific	Declare and participate
		Member of the British Medical Association 08/01/2016	Personal, non-financial, non-specific	Declare and participate
Alistair Story	Clinical Lead Find&Treat, University College Hospitals NHS Foundation Trust	None 18/01/2016	N/A	N/A
Richard	Professor in Dental Public	None	N/A	N/A

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Watt	Health, University College London	21/3/2015		
Jane West	MRC Population Health Scientist, Bradford Institute for Health Research	None 28/10/2015	N/A	N/A

The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

3. Presentations

The Chair introduced Rachel Kettle, Technical Advisor, who gave a presentation on the NICE guideline development process.

The Chair introduced Tracey Shield, Senior Technical Analyst, who gave a presentation on the development of the scope.

Rachel and Tracey took questions from the group and the committee discussed the issues presented in relation to this guideline.

The Chair thanked Rachel and Tracey for their presentations.

The Chair introduced Tracey Shield and Andrea Heath from the NICE project team who gave a presentation on the methods used to produce the evidence reviews for this guideline.

Tracey and Andrea took questions from the group and the committee discussed the issues presented in relation to this guideline.

The Chair thanked Tracey and Andrea for their presentation.

The Chair introduced Matthew Taylor, Director of York Health Economics Consortium, who gave a presentation to outline the planned approach for the economic work on this guideline

Matthew took questions from the group and the committee discussed the issues presented in relation to this guideline.

The Chair thanked Matthew for his presentation.

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4. GRADE training

Rachel Kettle and Tracey Shield presented the committee with an introduction to GRADE (grading of recommendations, assessment, development and evaluation).

Rachel and Tracey took questions from the group and the committee discussed the issues presented in relation to this guideline.

The Chair thanked Rachel and Tracey for their presentation.

5. Presentation

The Chair introduced Tracey Shield who gave a presentation on evidence review 1 *'the most effective interventions to increase acceptability and uptake of flu vaccination among carers and the context in which they should be delivered'*.

Tracey took questions from the group and the committee discussed the issues presented in relation to this guideline.

The Chair thanked Tracey for her presentation.

6. Recommendations development

The Committee discussed and began to develop draft recommendations based on the evidence that had been presented.

7. Presentation

The Chair introduced David Tyldesley, Business Analyst who gave a presentation on the resource impact issues the committee should consider when developing recommendations.

David took questions from the group and the committee discussed the issues presented in relation to this guideline.

The Chair thanked David for his presentation.

8. Next steps

The Chair set out the next steps in the process

9. Any other business

There were no additional matters arising.

The Chair thanked the group for their work and closed the meeting.

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Date of next meeting: 09/11/2016

Location of next meeting: NICE Manchester office, Level 1A, City Tower,
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