

**Flu Vaccination – increasing uptake Public Health Advisory
Committee meeting**

Date: 14/12/2016

Location: NICE Manchester office, Level 1A, City Tower, Piccadilly Plaza
Manchester M1 4BT

Minutes: Final

Committee members present:		
Alan Maryon-Davis (Chair)		(Present for notes 1 – 7)
Brendan Collins		(Present for notes 1 – 7)
Jakki Cowley		(Present for notes 1 – 7)
Sarah Newsam		(Present for notes 4 – 5)
Richard Watt		(Present for notes 1 – 5)
Jane West		(Present for notes 1 – 5)
Andrew Hayward (Topic expert member)		(Present for notes 1 – 9)
Nicola Meredith (Topic expert member)		(Present for notes 1 – 9)
Andrew Probert (Topic expert member)		(Present for notes 1 – 5)
Rashmi Shukla (Topic expert member)		(Present for notes 1 – 5)
Alistair Story (Topic expert member)		(Present for notes 1 – 9)

In attendance:		
Rachel Kettle	Technical Advisor, NICE	(Present for notes 1 – 7)
James Jagroo	Senior Technical Advisor, NICE	(Present for notes 1 – 7)
Albany Meikle	Assistant Technical Analyst, NICE	(Present for notes 1 – 7)
Denise Jarrett	Assistant Project Manager, NICE	(Present for notes 1 – 7)
Rebekah Pennington	Technical Advisor (Health Economics), NICE	(Present for notes 1 – 7)
Stephanie Birtles	Technical Advisor (Indicators), NICE	(Present for notes 1 – 4)
Matthew Taylor	York Health Economics Consortium Ltd	(Present for note 4)
Emily Eaton-Turner	York Health Economics Consortium Ltd	(Present for note 4)
Lindsay Claxton	York Health Economics Consortium Ltd	(Present for note 4)

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Observers:	
Pauline McDonald	(Present for notes 1 – 7)
Kay Nolan	(Present for notes 1 – 7)

Apologies:	
Jo Cooke	Core member
Rachel Johns	Vice Chair
Christine Khroya	Topic expert member
Graham Rushbrook	Core member

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the 3rd meeting on Flu Vaccination – increasing uptake. The Committee members and attendees introduced themselves.

No members of the public asked to observe the meeting.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included:

- Consider the findings from evidence review 3
- Agree which interventions for children and clinical risk groups should be used for the economic modelling work
- develop draft recommendations

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was service organisation and delivery of flu vaccination to children, carers, people in clinical risk groups and health and social care workers

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting.

There were no new declarations made.

3. Minutes of last meeting

The Chair asked the Committee if it wanted any changes made to the minutes of the

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last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting.

The Chair confirmed that all matters arising had been completed or were in hand.

4. Presentation

The Chair introduced Stephanie Birtles, Technical Advisor from NICE who gave a presentation on the work of the NICE Indicators team

Stephanie took questions from the group and the committee discussed the issues presented in relation to this guideline.

The Chair thanked Stephanie for her presentation.

The Chair introduced James Jagroo, Senior Technical Analyst, gave a presentation on evidence review 3 '*Increasing vaccination uptake in clinical risk groups*'.

James took questions from the group and the committee discussed the issues presented in relation to this guideline.

The Chair thanked James for his presentation.

The Chair introduced Matthew Taylor, Emily Eaton-Turner and Lindsey Claxton from York Health Economics Consortium who gave an update on the economic modelling work to date.

The committee discussed the issues presented in relation to this guideline and provided feedback to aid the completion of this work.

The Chair thanked Matthew, Emily and Lindsey for their presentation.

5. Recommendations development

The Committee discussed and began to develop draft recommendations based on the evidence that had been presented.

The Committee also identified areas where expert testimony could be helpful and made suggestions for research recommendations

6. Next steps

The Chair set out the next steps in the process

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7. Any other business
There were no additional matters arising.
The Chair thanked the group for their work and closed the meeting.

Date of next meeting: 02/02/2017

Location of next meeting: NICE Manchester office, Level 1A, City Tower,
Piccadilly Plaza, Manchester, M1 4BT