

Pancreatitis Committee meeting 13

Date: 11 May 2018, 1030-1630

Location: The Boardroom, National Guideline Centre's offices, Royal College of Physicians, 11 St. Andrews Place, Regent's Park, London, NW1 4LE

Minutes: Final

Committee members present:		
Alex Horton (AH)		(Present for notes 1 – 8)
Amy Lucas (AL)		(Present for notes 1 – 8)
Ashraf Rasheed (AR)		(Present for notes 1 – 8)
Ganesan Baranidharan (GB)		(Present for notes 1 – 8)
James Shaw (JS)		(Present for note 5)
Jonathan Booth (JB)		(Present for notes 1 – 8)
Louise Carr (LC)		(Present for notes 1 – 8)
Manu Nayar (MN)		(Present for notes 1 – 8)
Mary Phillips (MP)		(Present for notes 1 – 8)
Peter Hampshire (PH)		(Present for notes 1 – 8)
Richard Charnley (RC) (Chair)		(Present for notes 1 – 8)
Robert Sutton (RS)		(Present for notes 1 – 8)
Stacey Munnely (SM)		(Present for notes 1 – 8)
Stuart Wood (SW)		(Present for notes 1 – 8)
In attendance:		
Annette Mead (AM)	Medical Editor, NICE	
Ben Doak (BD)	Guidelines Commissioning Manager, NICE	(Present for notes 1 – 8)
Catrina Charlton (CC)	Guidelines Commissioning Manager, NICE	(Present for notes 1 – 8)
Jane Lynn (JL)	Business Analyst – Resource Impact Team	(Present for notes 1 – 8)
Nick Hicks (NH)	Lead, NIHR (teleconference)	(Present for note 6)
Eleanor Samarasekera (ES)	Senior Research Fellow	(Present for notes 1 – 8)
Carlos Sharpin (CS)	Associate Director, NGC	(Present for notes 1 – 8)
Shama Mahammed (SM)	Health Economist, NGC	(Present for notes 1 – 8)
Sophie Carlisle (SC)	Senior Research Fellow, NGC	(Present for notes 1 – 8)

Tamara Diaz (TD)	Project Manager	(Present for notes 1 – 8)
Apologies:		
Tassos Grammatikopoulos (TG)		

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the 13th meeting of the Pancreatitis Guideline Committee.

The Chair informed the committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included reviewing the stakeholder comments from the consultation period.

2. Confirmation of matter under discussion, and declarations of interest

The Chair asked all present to declare verbally any interests that have arisen since the last meeting.

The Chair and a senior member of the Developer's team noted that all committee members were able to participate fully on the day's agenda, based on their declarations, with the exception of Mary Phillips who would need to step out during discussions on the draft recommendations for Nutrition in Chronic Pancreatitis.

3. Minutes of last meeting

The Chair asked the committee if there were any suggestions for changes to the minutes of the last meeting. The committee suggested changes to the list of declared interests and agreed to sign off the minutes pending this change.

4. Stakeholder Comments

The Committee reviewed and discussed the stakeholder comments from consultation. The committee made changes to the recommendations, guideline content and final outline accordingly. James Shaw joined the meeting by teleconference to provide specialist input on diabetes management.

5. Draft research recommendations

The Committee reviewed, discussed and prioritised the draft research recommendations. Nick Hicks, from the National Institute for Health Research

joined the meeting by teleconference to provide NIHR feedback on the draft research recommendations.

6. Next steps and close of the meeting

The Guideline Lead highlighted key submission dates for the Committee's information and outlined the next steps for the committee and technical team.

The Chair thanked the committee for their contribution to the development of this guideline.

Any other business

There being no further business the meeting ended at 1630.