

#### 4.0.03 DOC Cmte minutes

### RRT Committee meeting 10

**Date:** 16/10/17

**Location:** National Guideline Centre, 180 Great Portland Street

**Minutes:** Confirmed

**NICE** National Institute for  
Health and Care Excellence

<b>Committee members present:</b>	
Jan Dudley (Chair) (JD)	(Present for notes 1 – 11)
Andrew Mooney (AM)	(Present for notes 1 – 11)
Virginia Aylett (VA)	(Present for notes 1 – 11)
Caryl Bryant (CB)	(Present for notes 1 – 11)
Ruth Crowther-Wood (RCW)	(Present for notes 1 – 11)
Bimbi Fernando (BF)	(Present for notes 1 – 11)
Hugh Gallagher (HG)	(Present for notes 1 – 8)
Catherine O’Leary (COL)	(Present for notes 1 – 11)
Fiona Loud (FL)	(Present for notes 1 – 11)
Rajib Pal (RP)	(Present for notes 1 – 11)
Nii Plange (NP)	(Present for notes 1 – 11)
Mark Prentice (MP)	(Present for notes 1 – 11)
Lynne Russon (LR)	(Present for notes 1 – 11)
Rukshana Shroff (RS)	(Present for notes 1 – 6)
Nicola Thomas (NT)	(Present for notes 1 – 7)
Raj Thuraisingham (RT)	(Present for notes 1 – 11)

<b>Co-opted members:</b>	
Barbara Engel (BE)	(Present for note 4)

<b>In attendance:</b>		
Catrina Charlton (CC)	Guideline Commissioning Manager	(Present for notes 1 – 11)
Ian Mather (IM)	Business Analyst	(Present for notes 1 – 11)
James Gilbert (JG)	Senior Research Fellow	(Present for notes 1 – 11)
Sharon Swain (SS)	Associate Director/Guideline Lead	(Present for notes 1 – 11)
Rafina Yarde (RY)	Research Fellow	(Present for notes 1 – 5)

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Kate Lovibond (KL)	Health Economics Lead	(Present for notes 1 – 11)
Katie Broomfield (KB)	Document Editor/Process Assistant	(Present for notes 1 – 11)

#### Observers:

Sasha Hewitt (SH), Healthcare Quality Improvement Partnership	(Present for notes 1 – 11)
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#### Apologies:

Martin Drage, Guideline Committee Member
Anne-Louise Clayton, Senior Medical Editor, NICE
James Gilbert, Senior Research Fellow, NGC
Giulia Zuodar, Project Manager, NGC

#### 1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the tenth meeting of this committee.

Apologies were received from MD, ALC and GZ.

#### 2. Confirmation of matter under discussion, and declarations of interest

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting. The following new interests were declared:

<b>GC Declarations of Interest</b>			
N.B. The Chair and GC members were recruited to this guideline using NICE DOI policy published September 2014.			
<b>Insert initials</b>	<b>Declaration</b>	<b>Classification (as per the NICE DOI policy wording*)</b>	<b>Chair's action</b>
VA	Attended 'supportive care for the renal patient' on 14/15 September 2017 at Hammersmith Hospital. VA was not sponsored to attend.	Personal non-financial specific	Declare and participate
CB	Attended NKF conference on 14/15 October. Hotel and conference attendance paid for by RFHKPA. No travel expenses or fee received.	Personal non-financial specific (usual expenses)	Declare and participate

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BF	<p>Attended Royal Free transplant meeting that was sponsored by Chiesi. No fee received.</p> <p>Planning a meeting in November 2017 for BTS that will have industry support. Will not receive a fee.</p>	<ul style="list-style-type: none"> <li>- Personal non-financial specific</li> <li>- Personal non-financial specific</li> </ul>	Declare and participate
FL	<ul style="list-style-type: none"> <li>- Kidney Care UK to receive £2,000 from Chiesi.</li> <li>- Attended National Kidney Federation conference which had industry sponsorship. No fee received.</li> <li>- Attending and giving a talk at personalised medicines conference in December 2017. No fee will be received.</li> </ul>	<ul style="list-style-type: none"> <li>- Non-personal financial specific</li> <li>- Personal non-financial specific</li> <li>- Personal non-financial non-specific</li> </ul>	Declare and participate
AM	<p>Invited speaker at renal supportive care conference, Hammersmith Hospital, London on 14-15 September 2017. Expenses (travel and accommodation) reimbursed. No pharmaceutical support – course funded on delegates fees only.</p>	<p>Personal non-financial specific (usual expenses only)</p>	Declare and participate
RP	<p>Attended the Macmillan Primary Care conference in Manchester. Had some sponsors. No funding received.</p>	<p>Personal non-financial non-specific</p>	Declare and participate
RS	<ol style="list-style-type: none"> <li>1. Invited to join the KDIGO advisory board from spring 2018. No funding will be received.</li> <li>2. Paediatric representative on the ISPD guideline on dialysis adequacy. Not funded.</li> <li>3. Invited to join the UK renal trials network (UKRTN). No payment received.</li> <li>4. Invited by the UK Renal Registry to co-author a paper on the updated KDIGO CKD-MBD guideline. No payment received.</li> <li>5. Attendance at meetings: <ol style="list-style-type: none"> <li>a. European Society for Paediatric Nephrology – Sept 2017; Glasgow. Gave a talk. No funding received.</li> <li>b. Spoke at industry symposium sponsored by Fresenius. RS's research fund will receive € 750.</li> <li>c. International Society for</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. Personal non-financial specific</li> <li>2. Personal non-financial specific</li> <li>3. Personal non-financial specific</li> <li>4. Personal non-financial specific</li> <li>5a. Personal non-financial specific</li> <li>5b. Non-personal financial specific</li> <li>5c. Personal non-financial specific (usual expenses only)</li> <li>5d. Personal non-financial specific</li> </ol>	Declare and participate

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	Peritoneal Dialysis – October 2017; Dublin. Gave a talk. Registration, hotel and flights were covered in the expenses. d. Attended Royal Free meeting on 24 August. No payment received.		
NT	Attended European Dialysis Transplant Nurses Association/European Renal Care Association Conference in Poland, September 9-12 2017. Travel expenses, accommodation and meals paid for by Association (supported by industry).	Personal non-financial specific (usual expenses only)	Declare and participate
RT	<ol style="list-style-type: none"> <li>Lectured on Royal Free Transplant meeting – no personal fee/travel but meeting was sponsored by Chiesi.</li> <li>Attended NHSBT Living Donor Sharing Scheme workshop. No fee received.</li> </ol>	<ol style="list-style-type: none"> <li>Personal non-financial specific</li> <li>Personal non-financial specific</li> </ol>	Declare and participate
<p>NICE DOI policy classifications are:</p> <ul style="list-style-type: none"> <li>• Personal financial specific</li> <li>• Personal financial non-specific</li> <li>• Personal non-financial specific</li> <li>• Personal non-financial non-specific</li> <li>• Non-personal financial specific</li> <li>• Non-personal financial non-specific</li> </ul>			
<p>The Chair and a senior member of the Developer’s team noted that in relation to the previous declarations recorded in the DOI register, for this meeting, the following applies:</p> <p><b>AM to withdraw from the recommendations on information and support.</b></p>			
<b>3. Minutes and notes from GC9</b>			
3.1 The minutes and notes from GC9 were agreed to be an accurate record of the meeting.			
<b>4. LETR: Diet and fluids</b>			
4.1 The committee discussed and made edits to the draft LETR for diet and fluids.			
<b>5. Health economic model: Model presentation</b>			
5.1 The committee discussed the health economic modelling methods.			
<b>6. Evidence review: Information, education and support</b>			

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6.1 The committee discussed the evidence report and made draft recommendations.

**AM stepped out of the room for the recommendations on Information and support.**

#### **7. LETR: Symptom recognition**

7.1 The committee discussed and made edits to the draft LETR for symptom recognition.

#### **8. LETR: Coordinating care**

8.1 The committee discussed and made edits to the draft LETR for coordinating care.

#### **9. LETR: Transferring/discontinuing**

9.1 The committee discussed and made edits to the draft LETR for transferring/discontinuing.

#### **10. LETR: Frequency of review**

10.1 The committee discussed and made edits to the draft LETR for frequency of review.

#### **11. Any other business**

Updates were given, next steps agreed and action points assigned.

**Date of next meeting:** 06/12/2017

**Location of next meeting:** Boardroom, NGC