

4.0.03 DOC Cmte minutes

RRT Committee meeting

Date: 24/01/18

Location: Royal College of Physicians, Boardroom

Minutes: Confirmed

NICE National Institute for
Health and Care Excellence

Committee members present:		
Jan Dudley (Chair) (JD)		(Present for notes 1 – 7)
Andrew Mooney (AM)		(Present for notes 1 – 7)
Virginia Aylett (VA)		(Present for notes 1 – 7)
Caryl Bryant (CB)		(Present for notes 1 – 7)
Ruth Crowther-Wood (RCW)		(Present for notes 1 – 7)
Martin Drage (MD)		(Present for notes 1 – 7)
Bimbi Fernando (BF)		(Present for note 5)
Hugh Gallagher (HG)		(Present for notes 1 – 7)
Catherine O’Leary (COL)		(Present for notes 1 – 7)
Fiona Loud (FL)		(Present for notes 5 – 7)
Rajib Pal (RP)		(Present for notes 1 – 7)
Nii Plange (NP)		(Present for notes 1 – 7)
Mark Prentice (MP)		(Present for notes 1 – 7)
Lynne Russon (LR)		(Present for notes 1 – 7)
Rukshana Shroff (RS)		(Present for notes 1 – 7)
Nicola Thomas (NT)		(Present for notes 1 – 7)
Raj Thuraisingham (RT)		(Present for notes 1 – 7)

In attendance:		
Catrina Charlton (CC)	Guideline Commissioning Manager	(Present for notes 1 – 7)
Anne-Louise Clayton	Senior Medical Editor, NICE	(Present for notes 1 – 7)
James Gilbert (JG)	Senior Research Fellow	(Present for notes 1 – 7)
Sharon Swain (SS)	Associate Director/Guideline Lead	(Present for notes 1 – 7)
Rafina Yarde (RY)	Research Fellow	(Present for notes 1 – 7)
Kate Lovibond (KL)	Health Economics Lead	(Present for notes 1 – 7)
Giulia Zuodar (GZ)	Project Manager	(Present for notes 1 – 7)

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Apologies:

Katie Broomfield (KB), Document Editor/Process Assistant

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the twelfth meeting of this committee.

Apologies were received from KB.

2. Confirmation of matter under discussion, and declarations of interest

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting. The following new interests were declared:

GC Declarations of Interest

N.B. The Chair and GC members were recruited to this guideline using NICE DOI policy published September 2014.

Insert initials	Declaration	Classification (as per the NICE DOI policy wording*)	Chair's action
HG	Speaker at "National NICE Quality Standard for Chronic Kidney Disease in Adults Friday 19 January 2018". Meeting arranged by Healthcare Conferences UK. £100 speaker fee. Topic "How do we ensure statins are offered to all people with CKD?" (in order to meet NICE QS for CKD)	Personal financial non-specific	Declare and participate
JD	Chair, infoKID (information for parents and carers of children with kidney conditions) website 2011-	Personal non-financial specific	Declare and participate
NT	Speaker at the HC-UK conference on NICE Quality Standards for CKD on Friday 19 January 2018. Expenses and honorarium (£100) paid. Talk was entitled 'Blood pressure Control and management'.	Personal non-financial specific	Declare and participate

NICE DOI policy classifications are:

- Personal financial specific
- Personal financial non-specific
- Personal non-financial specific

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The Chair and a senior member of the Developer's team noted that in relation to the previous declarations recorded in the DOI register, for this meeting, the following applies:

AM to withdraw from the recommendations on information and support and RS to withdraw from the recommendations on HDF.

3. Minutes and notes from GC11

3.1 The minutes and notes from GC11 were agreed to be an accurate record of the meeting.

4. Health economic model: update

4.1 KL presented an update to the health economic modelling results.

5. Recommendations review

5.1 The committee discussed and made edits to the draft recommendations.

AM stepped out of the room for the recommendations on Information and support and RS stepped out of the room for the recommendations on haemodialysis and HDF.

6 Prioritisation of the research recommendations

6.1 The committee discussed and agreed the top five research recommendations.

7. Any other business

Updates were given, next steps agreed and action points assigned.

Date of next meeting: 06/06/2018

Location of next meeting: Boardroom, RCP