

4.0.03 DOC Cmte minutes

RRT Committee meeting 13

Date: 06/06/2018

Location: NGC Boardroom, Royal College of Physicians

Minutes: Confirmed

Committee members present:		
Jan Dudley (Chair) (JD)		(Present for notes 1 – 5)
Andrew Mooney (AM)		(Present for notes 1 – 5)
Virginia Aylett (VA)		(Present for notes 1 – 5)
Caryl Bryant (CB)		(Present for notes 1 – 5)
Martin Drage (MD)		(Present for notes 1 – 5)
Bimbi Fernando (BF)		(Present for note 4)
Hugh Gallagher (HG)		(Present for notes 1 – 5)
Catherine O’Leary (COL)		(Present for notes 1 – 5)
Fiona Loud (FL)		(Present for notes 1 – 5)
Rajib Pal (RP)		(Present for notes 1 – 5)
Nii Plange (NP)		(Present for notes 1 – 5)
Lynne Russon (LR)		(Present for notes 1 – 5)
Rukshana Shroff (RS)		(Present for notes 1 – 5)
Nicola Thomas (NT)		(Present for notes 1 – 5)
Raj Thuraisingham (RT)		(Present for notes 1 – 5)
In attendance:		
Catrina Charlton (CC)	Guideline Commissioning Manager	(Present for notes 1 – 7)
Anne-Louise Clayton	Senior Medical Editor, NICE	(Present for notes 1 – 7)
James Gilbert (JG)	Senior Research Fellow	(Present for notes 1 – 7)
Sharon Swain (SS)	Associate Director/Guideline Lead	(Present for notes 1 – 7)
Rafina Yarde (RY)	Research Fellow	(Present for notes 1 – 7)
Kate Lovibond (KL)	Health Economics Lead	(Present for notes 1 – 7)
Giulia Zuodar (GZ)	Project Manager	(Present for notes 1 – 7)

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Apologies:	
Ruth Crowther-Wood (RCW)	Committee member
Mark Prentice (MP)	Committee member

1. Welcome and objectives for the meeting
<p>The Chair welcomed the Committee members and attendees to the final meeting of this Committee.</p> <p>The Chair informed the Committee that apologies had been received. These are noted above.</p> <p>The Chair outlined the objectives of the meeting.</p>

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2. Confirmation of matter under discussion, and declarations of interest
The Chair asked everyone to verbally declare any interests that have arisen since the last meeting. The following new interests were declared:

Name	Role with NICE	Type of interest	Description of interest	Relevant dates			Comments
				Interest arose	Interest declared	Interest ceased	
<i>Raj Thuraisingham</i>	<i>GC member</i>	<i>Direct</i>	<i>Organiser of Hesperis course for European society of organ transplantation (ESUT). Received funding for travel and accommodation</i>	<i>07/05/18</i>	<i>06/06/18</i>	<i>10/05/2018</i>	<i>Non-financial, specific. Declare and participate</i>
<i>Lynn Russon</i>	<i>GC member</i>	<i>Direct</i>	<i>Member of steering group researching the development of the Yorkshire Dialysis versus Conservative management decision aid</i>	<i>2017</i>	<i>06/06/2018</i>	<i>ongoing</i>	<i>Non-financial, specific. Declare and participate</i>
<i>Andrew Mooney</i>	<i>Topic advisor</i>	<i>Direct</i>	<i>Lecturer's fee received (£450) from Yorkshire Health Practitioners Association - this group organises post-graduate</i>	<i>07/04/18</i>	<i>06/06/2018</i>	<i>07/04/18</i>	<i>Financial, non-specific. Declare and participate</i>

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			<i>education for GP's and is sponsored by a variety of pharmaceutical companies but none relevant to renal medicine or this guideline</i>				
		<i>Direct</i>	<i>Attendance at European Renal Association (ERA) Meeting as Invited Speaker (Copenhagen) - flights, accommodation and day registration covered by ERA secretariat</i>	<i>24/05/2018</i>	<i>06/06/2018</i>	<i>24/05/2018</i>	<i>Non-financial, specific. Declare and participate</i>
<i>Rukshana Schroff</i>	<i>GC member</i>	<i>Direct</i>	<i>Invited speaker at an ISN Nexal symposium; registration, flights and hotel stay covered</i>	<i>15 Feb 2018</i>	<i>06/06/2018</i>	<i>18 feb 2018</i>	<i>Non-financial, specific. Declare and participate</i>
		<i>Direct</i>	<i>Invited speaker at ERA-EDTA conference; registration, flights and hotel stay covered</i>	<i>25 May 2018</i>	<i>06/06/2018</i>	<i>25 May 2018</i>	<i>Non-financial specific. Declare and participate</i>

The DOI register was made available to the Committee chair. The chair reviewed the DOI register and declared that in relation to the previous declarations recorded in the DOI register, for this meeting, the following applied: **.AM to withdraw from the recommendations on information and support and RS to withdraw from the recommendations on HDF.**

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3. Minutes from GC12
The minutes of the last meetings were reviewed. They were agreed to be an accurate record of the meetings.
4. Discussion
The GC reviewed the consultation comments and amended the recommendations. AM withdrew from the recommendations on information and support and RS withdrew from the recommendations on HDF.
5. Any other business
Next steps were discussed and action points assigned.