

## Cerebral Palsy in Adults Committee Meeting 10 (post-consultation)

**Date:** 10<sup>th</sup> September 2018

**Location** Broadway House, Tothill Street, London

**Minutes:** Final

<b>Committee members present:</b>	
Paul Eunson	Present for items 1 – 7
Jill Scarisbrick	Present for items 4 – 7
Val Stevenson	Present for items 1 – 7
Elsbeth Dixon	Present for items 1 – 7
Susan Hourihan	Present for items 1 – 7
Lloyd Bradley	Present for items 1 – 7
Rosie Werner	Present for items 1 – 7
Umesh Chauhan	Present for items 1 – 7
Duncan Walsh	Present for items 1 – 7

<b>In attendance:</b>		
Katharina Dworzynski	NGA Guideline Lead	Present for items 1 – 7
Offiong Ani	NGA Project Manager	Present for items 1 – 7
Nathan Bromham	NGA Senior Systematic Reviewer	Present for items 4 – 7
Ferruccio Pelone	NGA Systematic Reviewer	Present for items 1 – 7
James Hawkins ( <b>via teleconference</b> )	NGA Senior Health Economist	Present for items 4
Gemma Simmons	NGA Clinical Fellow	Present for items 1 – 7
Charlie Fairhurst	NGA Clinical Advisor	Present for items 5 – 7
Catrina Charlton	NICE Guideline Commissioning Manager	Present for items 1 – 7
Catherine Baden-Daintree	NICE Senior Medical Editor	Present for items 1 – 7
Adam Storrow	NICE Business Analyst	Present for items 1 – 5

<b>Observers:</b>
None

<b>Apologies:</b>	
Nick Staples	NICE Guideline Commissioning Manager
Richard Bunn	Committee member
Ruth Kent	Committee member

<b>1. Welcome and objectives for the meeting</b>
<p>The Chair welcomed the Committee members and attendees to the 10<sup>th</sup> (post-consultation) Guideline Committee meeting on Cerebral Palsy in Adults. The Committee members and attendees introduced themselves.</p> <p>The Chair informed the Committee that apologies had been received. These are noted above.</p> <p>The Chair outlined the objectives of today’s meeting, which included: discussion of stakeholder comments.</p>
<b>2. Confirmation of matter under discussion, and declarations of interest</b>
<p>The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Cerebral Palsy in Adults.</p> <p>The Chair asked everyone to verbally declare any interests that have risen since the last meeting. No new interests were declared.</p>
<b>3. Minutes of last meeting</b>
<p>The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting.</p>
<b>4. Morning presentations</b>
<p>Ferruccio Pelone, Systematic Reviewer, who presented the overview and major themes of the stakeholder comments.</p> <p>Katharina Dworzynski, Guideline Lead, discussed areas of the structure, language and wording of the short guideline that were raised by the stakeholders during consultation.</p> <p>The Chair introduced Adam Storrow, NICE Business Analyst, who discussed with</p>

the Committee the review questions that had a resource impact.

#### **5. Afternoon presentations**

Katharina Dworzynski and James Hawkins, Senior Health Economist, presented for discussion with the Committee, the stakeholder comments that focused on reviews for adults with cerebral palsy.

Katharina Dworzynski led on a discussion of themes that emerged from stakeholder comments for discussion with the Committee and amendments to documents were made where appropriate.

#### **6. Questions and discussions**

The Committee reviewed the short guideline and made changes to the recommendations in response to the stakeholder recommendations.

#### **7. Any other business & close**

Katharina discussed the next steps with the Committee and the involvement of Committee members in drafting potential publications with the NGA technical team members.

The Chair thanked the Committee and NGA team for their contributions to the development of the guideline and closed the meeting.

**Date of next meeting:** N/A

**Location of next meeting:** N/A