

NATIONAL COLLABORATING CENTRE FOR CANCER (NCC-C)

Suspected Cancer

Fifteenth Guideline Development Group (GDG) meeting

Wednesday 16 and Thursday 17 July 2014

Board Room, NCC-C, Park House, Greyfriars Road, Cardiff

GROUP MEMBERSHIP & ACTION LIST

GDG Members	
Dr Steve Hajioff (SHa)	Dr Lindsay Smith (LS)
Professor Willie Hamilton (WH)	Mrs Susan Hay (SH)
Dr Liliana Risi (LR)	Dr Yoryos Lyratzopoulos (YL)
Dr Jeanne Fay (JF)	Mr David Martin (DM)
Mrs Nicki Doherty (ND)	Dr Richard Osborne (RO)
NCC-C staff	
Angela Bennett (AB)	Katrina Asquith-Coe (KAC)
Dr Andrew Champion (AC) (Day 2)	Dr Mia Schmidt-Hansen (MSH)
Victoria Kelly (VK)	Mathew Prettyjohns (MP) (Day 2)
Dr John Graham (Day 1)	
NICE staff	
Katie Perryman-Ford (KPF)	Catharine Baden-Daintree (CBD)
Apologies	
Dr Euan Paterson (EP)	Dr Joan Meakins (JM)
Dr Stuart Williams (SW)	Dr Karen Sennett (KS)

REPORT OF DISCUSSIONS AT THE MEETING

1 Welcome and apologies

SHa welcomed everyone to the 15th meeting of the Suspected Cancer GDG.

Apologies for absence were received from Joan Meakins, Karen Sennett, Euan Paterson and Stuart Williams.

2 Declarations of interest

The following declarations of interest were noted:

- .1 DM declared that he has been asked to join a Medicines Optimisation Reference Group established by NHS England. This was categorised as personal pecuniary non-specific meaning that DM can participate in discussion on all guideline topics as medicines are not the focus of the guideline.
- .2 DM declared that he has been asked to give a presentation at the INVOLVE conference in Birmingham in November on patient perspectives of engagement in research projects and the opportunities for the patient voice to be heard and listened to. This was categorised as personal pecuniary non-specific meaning that DM can participate in discussion on all guideline topics as this is not the focus of the guideline.
- .3 RJO declared that Portable Medical Technology Ltd have recently developed a patient self-management app to assist RJO in dealing with acute complications of cancer and chemotherapy. This was categorised as non-personal-pecuniary meaning that RJO can participate in discussion on all guideline topics as this is not the focus of the guideline.

The GDG were reminded that if they take on any new interests, these must be declared to the NCC-C as soon as they happen so that the necessary action can be taken.

3 Minutes of the last GDG meeting on 3 & 4 June 2014

The minutes of the last meeting were agreed as a true and accurate record of the meeting with the following exception:

- Page 22 item 13: LS asked that the minutes be re-phrased to 'LS asked to step down as a member of the health economic sub-group'.

4 Discussion

The clinical evidence for patient information was presented to the GDG. The GDG discussed the evidence and drafted recommendations.

The GDG reviewed draft recommendations edited by NICE to ensure their meaning had not changed.

A presentation was given by the editor on the versions of the guideline and the role of the editor and GDG members in developing these versions.

The GDG discussed generic symptoms that could be predictive of cancer.

The GDG reviewed the symptom based guideline.

5 Close of meeting

SHa thanked members for their input to the meeting, reminded them that the next meeting would be on Monday 1 September and Tuesday 2 September 2014 at NCC-C, Cardiff.