

Intrapartum Care for High Risk Women: Medical Committee meeting 3

Date: 23rd of February 2016

Location: Royal Institute of British Architects, London

Minutes: Confirmed

Committee members present:		
Jane Norman (JN, Chair)		(Present for notes 1 – 4)
Rupert Gauntlett (RG) [from 10.45 am]		(Present for notes 1 – 4)
Rebecca Whybrow (RWw)		(Present for notes 1 – 4)
Emily Stow (ES)		(Present for notes 1 – 4)
Abigail Holmes (AH)		(Present for notes 1 – 4)
Jane Hawdon (JH)		(Present for notes 1 – 4)
Ruwan Wimalasundera (RWa)		(Present for notes 1 – 4)
Julie Orford (JO)		(Present for notes 1 - 4)
Lucy Mackillop (LM) [until 3.45 pm]		(Present for notes 1 – 4)
P.S Arunakumari (PSA)		(Present for notes 1 – 4)
Melissa Whitworth (MW)		(Present for notes 1 – 4)
Felicity Plaat (FP)		(Present for notes 1 – 4)

In attendance:		
Clifford Middleton (CM)	NICE Guidelines Commissioning Manager [from 11 am]	(Present for notes 1 – 4)
Melanie Davies (MD)	Clinical Director	(Present for notes 1 – 4)
Shona Burman-Roy (SBR)	Senior Research Fellow	(Present for notes 1 – 4)
May Oo Khin (MOK)	Research Fellow	(Present for notes 1 – 4)
Maija Kallioinen (MK)	Research Assistant	(Present for notes 1 – 4)
Rami Cosulich (RC)	Research Assistant	(Present for notes 1 – 4)
Laura Kuznetsov (LK)	Research Assistant	(Present for notes 1 – 4)
Tim Reeves (TR)	Information Scientist	(Present for notes 1 – 4)
Paul Jacklin (PJ)	Senior Research Fellow – Health Economist [from 11 am]	(Present for notes 1 – 4)

Kate Coles (KC)	Project Manager	(Present for notes 1 – 4)
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Observers:	
Sally Humphreys	Project Manager

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the third meeting on Intrapartum Care for High Risk Women.

The Chair informed the Committee that no apologies had been received.

The Chair outlined the objectives of the meeting, which included: discussion and identification of high priority topics within the guideline scope; presentation and discussion of draft review protocols; presentation on confidentiality within NICE guideline development; presentation and discussion of the linking evidence to recommendations (LETR) section for assessment of fetal presentation in women with obesity.

The minutes from the last meeting were reviewed. These were agreed to be a true and accurate summary of the meeting following some minor amendments made on screen.

2. Confirmation of matters under discussion, and declarations of interest

The Chair confirmed that the matters under discussion were: the draft review and LETR section for the assessment of fetal presentation in women with obesity; the draft review protocol for safety and effectiveness of prostaglandins and other uterotonics for women with asthma; the draft review protocol for analgesia and management of the third stage of labour in women with non-thrombophilic haematological disorders or platelet disorders.

The Chair asked everyone to verbally declare any interests.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Felicity Plaatt	Consultant Anaesthetist Queen Charlotte's Hospital Imperial	Working party member of RCoA producing guidelines on provision of	Personal non-financial non-specific	Declare and participate

	College Healthcare NHS Trust	obstetric anaesthetic services		
Felicitymaat	Consultant Anaesthetist Queen Charlotte's Hospital Imperial College Healthcare NHS Trust	Author of several chapters on obstetric anaesthesia including care of the high risk patient	Personal non-financial specific	Declare and participate
Felicitymaat	Consultant Anaesthetist Queen Charlotte's Hospital Imperial College Healthcare NHS Trust	Member of the maternal critical care working party	Personal non-financial non-specific	Declare and participate
Felicitymaat	Consultant Anaesthetist Queen Charlotte's Hospital Imperial College Healthcare NHS Trust	UKOSS study on epidural haematoma and abscess funded by NIAA grant	Personal non-financial non-specific	Declare and participate
Felicitymaat	Consultant Anaesthetist Queen Charlotte's Hospital Imperial College Healthcare NHS Trust	Paid medico-legal work as expert witness for solicitors, coroners and the police	Personal – financial non-specific	Declare and participate

The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

3. Presentations

The Chair introduced SBR who gave an update on the progress of the draft scope and topic group working. Questions were taken from the Committee and answered by MD, JN and SBR. The Chair thanked SBR for the presentation.

The Chair introduced PJ who gave a presentation on resource impact and recommendations in NICE. Questions were taken from the Committee and answered by PJ. The Chair thanked PJ for the presentation.

The Chair introduced LK who gave a presentation on the draft protocol on the safety of medicines for induction of labour in women with asthma. SBR and LK took questions from the Committee. The protocol was discussed and the Committee suggested edits to make to the protocol. The Chair thanked LK for the presentation.

The Chair introduced MK who gave a presentation on the draft protocol on analgesia during labour for women with asthma. SBR and MK took questions from the Committee. The protocol was discussed and the Committee suggested edits to make to the protocol. The Chair thanked MK for the presentation.

The Chair introduced CM who gave a short presentation on confidentiality within NICE guideline development.

The Chair introduced RC who gave a presentation on the draft protocol on management of the third stage of labour in women with non-thrombophilic haematological disorders or platelet disorders. SBR and RC took questions from the Committee. The protocol was discussed and the Committee suggested edits to make to the protocol. The Chair thanked RC for the presentation.

The Chair introduced KC who gave an update on centre policies.

4. Any other business

There was no other business. JN thanked all for attending and closed the meeting.

Date of next meeting: 19th May 2016

Location of next meeting: Broadway House, London