

## Suspected Neurological Conditions Committee Meeting 12

**Date:** 28/03/2017

**Location:** Boardroom, NGC, London W1W5QZ

**Minutes:** Confirmed

<b>Committee members present:</b>		
Richard Grunewald (Chair, RG)		(Present for notes 1–4)
Anna Botsie (AB)		(Present for notes 1–4)
Katherine Carpenter (KC)		(Present for notes 1–4)
Susanne Friess (SFr)		(Present for notes 1–4)
Paul Hepple (PH)		(Present for notes 1–4)
Nassif Mansour (NM)		(Present for notes 1–4)
Wojtek Rakowicz (WR)		(Present for notes 1–4)
Sandie Scrivens (SS)		(Present for notes 1–4)
Tony Wootton (TW)		(Present for notes 1–4)

<b>In attendance:</b>		
Bernard Higgins (BH)	Clinical Director/Guideline Lead, NGC	(Present for notes 1–4)
Judith McBride (JMcB)	Senior Medical Editor, NICE	(Present for notes 1–4)
Giulia Zuodar (GZ)	Document Editor/Process Assistant, NGC	(Present for notes 1–4)
Saoussen Ftouh (SF)	Senior Research Fellow, NGC	(Present for notes 1–4)
Alex Haines (AH)	Senior Health Economist, NGC	(Present for notes 1–4)
Katie Perryman Ford (KPF)	Guidelines Commissioning Manager	(Present for notes 1–4)
Judith McBride (JMB)	Senior Medical Editor	(Present for notes 1–4)

<b>Apologies:</b>	
Jill Cobb (JC)	Information Specialist, NGC
Ben Doak (BD)	Guidelines Commissioning Manager, NICE

Paul Eunson (PE)	Committee Member
Eleanor Samarasekera (ES)	Research Fellow, NGC
Meredith Faust (MF)	Document Editor/Process Assistant, NGC
Carole Gavin (CG)	Consultant Emergency Physician
Yee Yen Goh (YYG)	Trainee Specialist
Guy Parckar (GP)	Lay member

### **1. Welcome and objectives for the meeting**

The Chair welcomed the committee members and attendees to the twelfth meeting on Suspected neurological problems. The committee members and attendees introduced themselves.

No members of the public asked to observe the meeting.

The Chair informed the committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included reviewing the feedback from the targeted engagement exercise and refining the recommendations.

### **2. Confirmation of matter under discussion, and declarations of interest**

The Chair confirmed that, for the purpose of managing conflicts of interest, the matters under discussion were:

- Acute confusion
- Blackouts
- Loss of sense of smell or taste
- Sleep disorders
- Squint
- Tremor
- Unsteadiness of gait

The Chair asked everyone to declare verbally any interests that have arisen since the last meeting. No new declaration was made.

### **3. Discussions and presentations**

The committee reviewed the feedback from the targeted engagement exercise and made changes to the recommendations in the following areas:

- a) Acute confusion

b) Blackouts c) Loss of sense of smell or taste d) Sleep disorders e) Squint f) Tremor g) Unsteadiness of gait
<b>4. Any other business</b>
None

**Date of next meeting:** GC 13 – 10/05/2017

**Location of next meeting:** Boardroom, NGC, 180 Great Portland Street, London W1W 5QZ