

Primary Hyperparathyroidism Committee meeting 11

Date: 17/07/2018

Location: NGC Boardroom

Minutes: Confirmed

Committee members present:		
Jonathan Mant (Chair) (JM)		(Present for notes 1 – 4)
Terry Aspray (TA)		(Present for notes 1 – 4)
Joy Foster (JF)		(Present for notes 1 – 4)
Neil Gittoes (NG)		(Present for notes 1 – 4)
Imran Jawaid (IJ)		(Present for notes 1 – 4)
Fausto Palazzo (FP)		(Present for notes 1 – 4)
Peter Selby (PS)		(Present for notes 1 – 4)
Anthony Skene (AS)		(Present for notes 1 – 4)
Nicholas Thomson (NT)		(Present for notes 1 – 4)
Julie Cox (JC)		(Present for notes 1 – 4)

In attendance:		
Katie Broomfield (KB)	Project Manager	(Present for notes 1 – 4)
Emma Cowles (EC)	Senior Health Economist	(Present for notes 1 – 4)
Sharangini Rajesh (SR)	Senior Research Fellow	(Present for notes 1 – 4)
Kyann Zhang (KZ)	Health Economist	(Present for notes 1 – 4)
Nick Staples (NS)	Guideline Commissioning Manager, NICE	(Present for notes 1 – 4)
Sharon Swain (SS)	Associate Director/Guideline Lead	(Present for notes 1 – 4)

Apologies:		
Jill Cobb (JC)	Information Specialist, NGC	
Parijat De (PD)	Committee member	
Judith McBride	Senior Medical Editor, NICE	

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the eleventh meeting on primary hyperparathyroidism.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting.

Introductions

2. Confirmation of matter under discussion, and declarations of interest

The Chair asked everyone to declare verbally any interests that have arisen since application. There were no new interests received for this meeting.

The DOI register was made available to the Committee chair. The chair reviewed the DOI register and deemed that one of the original DOIs were in conflict with the agenda topics and clinical questions under discussion at the meeting:

FP: Based on the need for the committee member's expertise, in this instance NICE has confirmed that the individual can remain for discussion but participation is limited to responding to questions from the chair or other members.

3. Presentations and discussion

3.1 JM led a discussion on all the draft recommendations.

3.2 SS led a discussion on the draft algorithms.

4. Any other business

Next steps discussed and action points agreed.

Date of next meeting: 10/09/2018

Location of next meeting: Royal College of Physicians