

**Alcohol: School-based interventions (update) Committee meeting**
**Date:** 31/7/2018

**Location:** London

**Minutes:** Confirmed

<b>Committee members present:</b>	
David Croisdale-Appleby (Chair)	(Present for notes 1– 9)
Janis Baird (Vice-Chair)	(Present for notes 1– 9)
Joanne Boyd	(Present for notes 1– 9)
Ross Cowan	(Present for notes 1– 9)
Hiten Dodhia	(Present for notes 1– 9)
Rose Durban	(Present for notes 1– 9)
Vivienne Evans	(Present for notes 1– 9)
Patrick Saunders	(Present for notes 1– 4)
Jeremy Segrott	(Present for notes 1– 9)
Jasmine Murphy	(Present for notes 1– 9)
Dorothy Newbury-Birch	(Present for notes 1– 9)

<b>In attendance:</b>		
Hugh McGuire	Technical Adviser, NICE	(Present for notes 1– 9)
Sarah Boyce	Technical Analyst, NICE	(Present for notes 1– 9)
Lise Elliott	Programme Manager, NICE	(Present for notes 1– 9)
Sarah Willett	Associate Director, NICE	(Present for notes 1– 9)
Lesley Owen	Health Economic Adviser, NICE	(Present for notes 7–9)
Nick Staples	Guideline Commissioning Manager	(Present for notes 1– 6)
Adam Storrow	Business Analyst - Resource Impact Assessment, NICE	(Present for notes 1– 4)
Hayden Holmes	Senior Research Consultant, York Health Economics Consortium Ltd	(Present for notes 5 – 6)
Katy Sutcliffe	UCL	(Present for notes 8 – 9)
Dylan Kneale	UCL	(Present for notes 8 – 9)

## PHAC 4 minutes

<b>Observers:</b>	
Dr David Wright	Senior Researcher, University of Oxford
<b>Apologies:</b>	
Kirsty Blenkins	Public Health England Technical Advisor
Eileen Kaner	Professor of Public Health Research, Newcastle University
<b>1. Welcome and objectives for the meeting</b>	
<p>The Chair welcomed the Committee members and attendees to meeting 3 on Alcohol: school based interventions update.</p> <p>1 member of the public asked to observe the meeting and was introduced to the meeting, following declarations of interests by committee members.</p> <p>The Chair informed the Committee that apologies had been received. These are noted above.</p> <p>The Chair outlined the objectives of the meeting, which included:</p> <ul style="list-style-type: none"><li>• Discuss the draft evidence review</li><li>• Discuss the proposed economic modelling plan</li><li>• Draft recommendations</li><li>• Discuss opportunities for addressing any gaps in the evidence</li></ul>	
<b>Introductions</b>	
<b>2. Confirmation of matter under discussion, and declarations of interest</b>	
<p>The Chair confirmed that for the purpose of managing conflicts of interest, the matter under discussion was Alcohol: school-based interventions.</p> <p>The Chair asked everyone to verbally declare any interests that have arisen since the last meeting, or were not included in the distributed DOI registry.</p> <p>None were declared</p>	
<b>3. Minutes of the Previous Meeting</b>	
The meeting agreed that the minutes were a fair representation of the previous	

## PHAC 4 minutes

meetings business.
<b>4. Tender process for Children’s Focus Group</b>
The Chair introduced Mark Rasburn, Public Involvement Advisor at NICE who provided an update on the proposal for the Children’s focus group. The Committee were given the opportunity to discuss the proposal and ask questions. The Committee agreed to comment on the proposal via email.
<b>5. Evidence Review: presentation and discussion of findings of RQ 1.1</b>
The Chair introduced Sarah Boyce, Technical Analyst who presented the evidence review for RQ1.1. The Committee discussed the findings relating to RQ1.1 and were given the opportunity to discuss the findings and ask questions.
<b>6. Evidence Review: presentation and discussion of the cost effectiveness review</b>
<p>The Chair introduced Hayden Holmes, Senior Research Consultant at York Health Economics Consortium Ltd who presented the evidence on the cost effectiveness review.</p> <p>The Committee then discussed the issues presented and were given the opportunity to ask questions. The Chair thanked Hayden for his contribution.</p>
<b>7. Qualitative Comparative Analysis</b>
<p>The Chair introduced Dylan Kneale and Katy Sutcliffe who presented an overview of the Qualitative Comparative Analysis methodology to the Committee, who were then given the opportunity to ask questions.</p> <p>The Chair thanked Katy and Dylan for their presentation.</p>
<b>8. Gaps in Evidence – areas for expert testimony, call for evidence</b>
The Committee discussed possibly areas for expert testimony.
<b>9. Any other business</b>
None

**Date of next meeting:** 18/10/2018

**Location of next meeting:** Prince of Wales Suite, NICE Offices, London