

**Date:** 15<sup>th</sup> September 2021

**Location:** Zoom

**Minutes:** Final

<b>Committee members present:</b>		
Andrew Molyneux	Chair	Present for all
Guy Burkill	Radiologist	Present for all
Dharmisha Chauhan	Co-opted Pharmacist	Present for all
Susan Cheetham	Lay member	Present for all
Fiona Collier	GP	Present for all
Gillian Godsell	Clinical nurse specialist	Present for all
Sarah Hemington-Gorse	Plastic Surgeon	Present for all
Ian James	Lay member	Present for all
Lynne Jamieson	Histopathologist	Present for all
Stephen Keohane	Dermatologist	Present for all
John Lear	Dermatologist	Present for all
Christine Parkinson	Medical Oncologist	Present for all
Howard Peach	Plastic Surgeon	Present for all
Saskia Reeken	Clinical nurse specialist	Present for all
Myles Smith	General Surgeon	Present for all
Delia Sworm	Oncology nurse specialist	Present for all
Steven Watkins	Oncologist	Present for all
Sophie Wilne	Co-opted Paediatric Oncologist	Present for Items 1 - 4

<b>In attendance:</b>		
Steph Armstrong	NICE Technical Analyst, Health Economics	Present for all
Victoria Axe	NICE Guideline Commissioning Manager	Present for all
Nicola Bodey	NICE Senior Business Analyst - Resource Impact	Present for Items 1 - 2
Becky Chadwick	NICE Project Manager	Present for all
Lindsay Claxton	Technical Adviser, Health Economics	Present for all
Hannah Lomax (HL)	NICE Technical Analyst, Health Economics	Present for all
Tom Jarrett (TJ)	NICE Technical Analyst	Present for all
Ruth Melville	NICE Editor	Present for all
Caroline Mulvihill (CM)	NICE Technical Lead	Present for all

Yang Song ( <i>Observing</i> )	PhD Candidate	Present for all
Sue Spiers	NICE Associate Director	Present for Items

**Apologies:**

William Bolland	GP
Fiona Collier	GP
Jenny Craven	NICE Information Services

**Item 1**

- Welcome
- DOIs
- Minutes from previous meeting

Andrew Molyneux (the Chair) welcomed the committee members and attendees to the twelfth committee meeting for the 'Melanoma: Assessment and Management' guideline. Apologies were noted as listed above.

Committee members were asked to declare any new interests that had occurred since the last meeting. No new interests were declared.

The minutes from committee meeting 11 were approved as an accurate record of proceedings.

**Item 2**

- Resource impact presentation

The Chair introduced NICE Senior Business Analyst - Resource Impact, Nicola Bodey (NB), who gave an overview of what resource impact is, and how is it assessed during NICE guideline development. NB then invited comments and questions from the Committee.

The Chair thanked NB for her presentation and the Committee for their input.

**Item 3**

- Rerun evidence

The Chair introduced NICE Technical Analyst Tom Jarrett (TJ), who presented on the evidence reviews which have been supplemented with new studies following a re-run of the searches to look for any new evidence published between the original searches and the present day. TJ then invited comments from the Committee.

The Chair thanked TJ for his presentation and the Committee for their feedback.

**Item 4**

- Ultrasound/ follow up recommendations discussion

NICE Technical Analyst Tom Jarrett (TJ) led a discussion on the recommendations the Committee

would like to make on the use of ultrasound scans during follow-up treatment.

The Chair thanked TJ for his presentation and the Committee for their feedback.

**Item 5**

- Ultrasound/ follow up recommendations discussion (continued)

Following a short break, NICE Technical Analyst Thomas Jarrett (TJ) continued to lead a discussion on the recommendations for the use of ultrasound scans during follow-up treatment.

The Chair thanked TJ for his presentation and the Committee for their feedback.

**Item 6**

- Localised treatment recommendations

NICE Technical Analyst Tom Jarrett (TJ) led a discussion of the recommendations on localised treatment including tables.

The Chair thanked TJ for his presentation and the Committee for their feedback.

**Item 7**

- RQ 5.1: presentation of health economic evidence

The Chair introduced NICE Technical Analyst (Health Economics) Hannah Lomax (HL), who presented on the health economic evidence for RQ 5.1:

The Chair thanked TJ for his presentation and the Committee for their feedback.

**Item 8**

- Drafting research recommendations

The NICE team and Committee discussed and drafted research recommendations for the guideline. The Chair thanked all for their input.

**Item 9**

- Drafting research recommendations (continued)

Following a short break, the NICE team and Committee continued to discuss and draft research recommendations for the guideline. The Chair thanked all for their input.

**Item 10**

- Diphencyprone drug rec discussion

The Chair introduced NICE Technical Lead Caroline Mulvihill, who led a discussion about the current recommendation on the drug diphencyprone and its use as a palliative treatment for superficial skin metastases.

The Chair thanked CM for her presentation and the Committee for their feedback.

**Item 11**

- AOB, summary and next steps

The Chair thanked the committee for their contribution, summarised the main actions from the day and asked if there was any other business.

As there was no further business, the Chair highlighted the date of the next committee meeting and brought the meeting to a close.

**Date of next meeting:** Friday, 8<sup>th</sup> October 2021

**Location of next meeting:** Zoom